

Curriculum Advisory Committee Agenda

**December 4, 2013
3:00 PM-5:00 PM
Room BMC-207**

I. Call to Order

II. Announcements

III. Comments from Visitors

Note to Audience: Anyone wishing to address the Curriculum Advisory Committee on matters within the jurisdiction of the Committee may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Committee. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Committee and others present may identify the speaker.

IV. Approval of November 20, 2013 minutes

V. Discussion Agenda

VI. Consent Agenda

- Change ENGL 40 American Literature I course number to ENGL 40A (same title)
- Change ENGL 41 American Literature II course number to ENGL 41A (same title)

VII. Action Agenda

COURSES AND PROGRAMS		C	D	S
MEDA 100 Introduction to Health Careers	Revision			
MEDA 105 Medical Terminology	Revision			
MEDA 110 Medical Office Management	Revision			
MEDA 112 Medical Office Computer Applications	Revision			
MEDA 113 Medical Procedure Coding	Revision			
MEDA 114 Medical Insurance Management	Revision			
MEDA 116 Medical Linguistics and Transcription	Revision			
MEDA 118 Pharmacology and Human Diseases	Revision			
MEDA 120 Medical Assisting Clinical Techniques I	Revision			
MEDA 121 Medical Assisting Clinical Techniques II	Revision			
MEDA 122 Medical Assisting Clinical Techniques III	New			
MEDA 130 Medical Assisting Externship	Revision			
Medical Assisting Associate in Science	Program Revision			
Medical Assisting Certificate of Achievement	Program Revision			
Medical Insurance and Coding Specialist Certificate of Achievement	Program Revision			
Medical Insurance and Coding Specialist Associate in Science	Program Revision			
Medical Office Administration Certificate of Achievement	Program Revision			
Medical Office Administration Associate in Science	Program Revision			