

Curriculum Advisory Committee Agenda

May 19, 2010

3:00 PM

Stutzman Seminar Room

I. Organization Matters:

Approval of 5/12/10 minutes

II. For Discussion:

Distance Education

III. Consent Agenda

IV. Action Agenda:

PERS 54, Leadership Communication

Revision

BUSC 100A, Word Processing: Microsoft Word for Windows I

Revision

BUSC 100B, Word Processing: Microsoft Word for Windows II

Revision

BUSC 100C, Word Processing: Microsoft Word for Windows III

Revision

BUSC 101A, Advanced Word Processing: Microsoft Word for Windows I

Revision

BUSC 101B, Advanced Word Processing: Microsoft Word for Windows II

Revision

BUSC 101C, Advanced Word Processing: Microsoft Word for Windows III

Revision

BUSC 104A, Word Processing: WordPerfect for Windows I

Revision

BUSC 104B, Word Processing: WordPerfect for Windows II

Revision

BUSC 104C, Word Processing: WordPerfect for Windows III

Revision

BUSC 108C, Computer Skills / Typing Skills: Part 1

Revision

BUSC 108D, Computer Skills / Typing Skills: Part 2

Revision

BUSC 108E, Computer Skills / Typing Skills: Part 3

Revision

BUSC 108F, Computer Skills / Typing Skills: Part 4

Revision

BUSC 108G, Computer Skills / Typing Skills: Part 5

Revision

BUSC 108H, Computer Skills / Typing Skills: Part 6

Revision

BUSC 108I, Computer Skills / Typing Skills: Part 7

Revision

BUSC 108J, Computer Skills / Typing Skills: Part 8

Revision

BUSC 109, Keyboarding For Computers

Revision

BUSC 110A, Introductory Typing I

Revision

BUSC 110B, Introductory Typing II

Revision

BUSC 110C, Introductory Typing III

Revision

BUSC 117A, Business Machine Calculations I

Revision

BUSC 117B, Business Machine Calculations II

Revision

BUSC 118, Records Management

Revision

BUSC 119A, Introduction To Spreadsheets: Microsoft Excel I

Revision

BUSC 120, Presentation Management with Microsoft PowerPoint

Revision

BUSC 121, Accessing Business Information via the World Wide Web

Revision

BUSC 122, Microsoft Windows

Revision

BUSC 123, Business Desktop Publishing

Revision

BUSC 124, Quicken

Revision

BUSC 125, Quickbooks

Revision

BUSC 130, Microsoft Outlook

Revision

BUSC 131A, Image Processing for Business: Adobe Photoshop

Revision

BUSC 131B, Image Processing for Business: Adobe Photoshop Elements

Revision

BUSC 131C, Image Processing for Business: Microsoft Digital Image Suite

Revision

BUSC 131D, Image Processing for Business: Ulead PhotoImpact

Revision

V. Other Business