

Curriculum Advisory Committee
Meeting minutes

DATE: February 7, 2018 LOCATION: BMC 107 @ 3:50 -- 5:00pm <u>Attendees:</u>			
✓	Richard Abend, ESL → Voting Member	✓	Laura Loop, Nursing → voting member
	Judy Cutting, Dean of Instruction -- CTE	✓	Gamble Madsen, Chairperson/Creative Arts → voting member
	Kendall Diaz, Student Representative → voting member		Laura Patterson, CurricUNET Specialist
✓	Fred Hochstaedter, Academic Senate → voting member		Beth Penney, Basic Skills/Humanities → voting member
✓	He Seon Ihn, Articulation Officer → voting member		David Seagal, Business & Technology → voting member
✓	Lynn Iwamoto, Physical Sciences → voting member	✓	Rachel Whitworth, Social Sciences → voting member
✓	LaRon Johnson, Counselling/Student Services → voting member		Cathryn Wilkinson, Dean of Instruction -- Liberal Arts
	Kiran Kamath, Vice President of Academic Affairs		Vacant, Library
✓	Kim Kingswold, Curriculum/Catalog Technician		Vacant, Life Science
✓	Jon Knolle, Dean of Instruction -- Library, Learning Resources & Online Ed		Vacant, Physical Education
	Vincent van Joolen, Dean of Instruction --- Stem	✓	John Skellenger, Admin Asst III, Guest Support

Meeting Chaired by: Gamble Madsen
 Notes Submitted by: John Skellenger

Agenda Item		Action
Announcements	No announcements	
Comments from Visitors	No comments	
Approval of February 7, 2018 Agenda		Motion to recommend: Richard Seconded: Lynn CAC Committee Voted: Aye
Approval of January 31, 2018 minutes		Motion to recommend: Lyne Seconded: Laura CAC Committee Voted: Aye
Consent Agenda		Motion to recommend: Lyne Seconded: Richard CAC Committee Voted: Aye
Deletions: (effective Fall 2018) LIBR 80		
Non-Substantial Changes		
Effective Fall 2018 Revisions to SLOs: SPCH 1, SPCH 2, SPCH 3, SPCH 4, SPCH 5, SPCH 10, COMM 5 Revisions to PLOs: Communication Studies AA-T		

Discussion Agenda

Engineering: Associate in Science (Transfer Preparation); Tom Rebold

Tom presented his AS in Engineering. It is a high unit degree with 34 units in the core and offers 3 different tracks as guidelines. Due to the high number of units, there was discussion of other possibilities like certificates and disclaimers to check with university the student would like to transfer to. As it stands now, it may not be transferable due to the high unit count. Tom used Hartnell's program as a guideline when building this degree. Tom thanked the committee and will go back to editing the degree.

Action Agenda

Courses and Programs

BUSI 46: Entrepreneurial Mindset	New Approved pending mapping is completed. Gamble will contact him to finish the mapping portion.	Motion to recommend: Richard Seconded: Lyne CAC Committee Voted: Aye
BUSI 68: Entrepreneurial Start-up Ventures	New Variable units updated to "No" Approved pending objective mapping is completed.	Motion to recommend: Lyne Seconded: Rachel CAC Committee Voted: Aye
ENGL 351: College Reading Strategies I	Revision Confirmed previously requested changes were made by instructor.	Motion to recommend: Rachel Seconded: Richard CAC Committee Voted: Aye
ENGL 352: College Reading	Revision	Motion to recommend: Rachel

Strategies II	Confirmed previously requested changes were made by instructor.	Seconded: Richard CAC Committee Voted: Aye
INTL 1: Introduction to Global Studies	New Part of Global studies AS-T, which isn't approved yet, but also being added as a part of the existing general studies degree. Students are currently waiting to take these courses.	Motion to recommend: Rachel Seconded: Gamble CAC Committee Voted: Aye
INTL 2: Global Issues	New	Motion to recommend: Rachel Seconded: Gamble CAC Committee Voted: Aye
LETP 203: Robbery Investigations	New Committee discussion included concern about alignment between objectives and lab/lecture content and requisite analysis section as well as the quality of the objectives. Dean Jon Knolle consulted with Dean Judy Cutting regarding the objectives. She confirmed that the objectives were part of the curriculum that was written by the state.	Motion to recommend: Lyne Seconded: Laura CAC Committee Voted: Aye
LETP 204: Investigation Core	New	Motion to recommend: Lyne Seconded: Laura CAC Committee Voted: Aye
LETP 205: Officer-Involved Shooting and Death Investigation	New	Motion to recommend: Lyne Seconded: Laura CAC Committee Voted: Aye
LETP 208: Child Abuse Investigations	New	Motion to recommend: Lyne Seconded: Laura CAC Committee Voted: Aye

LETP 209: Sexual Assault Investigation	New	Motion to recommend: Lyne Seconded: Laura CAC Committee Voted: Aye
LETP 248: Surveillance Techniques	New	Motion to recommend: Lyne Seconded: Laura CAC Committee Voted: Aye
LETP Courses	Fred recommends, that if the institution would like the outcomes and objectives to be at the same standards as the rest of the academic program, this group (LETP) needs professional development to do that.	Motion to recommend: Fred Seconded: Rachel CAC Committee Voted: Aye
LING 46: Introduction to the Psychology of Language	Revision Name change to the course.	Motion to recommend: Rachel Seconded: Lyne CAC Committee Voted: Aye
LING 46: Introduction to the Psychology of Language	DE Revision	Motion to recommend: Richard Seconded: Gamble CAC Committee Voted: Aye
Fire Protection Technology: Certificate of Achievement	Revision	Motion to recommend: Richard Seconded: Laura CAC Committee Voted: Aye
Next Meeting: February 28, 2018 (Location BMC 107)		