

Curriculum Advisory Committee Agenda

February 7, 2024 (3:00 – 5:00 pm in BMC 206)

Committee Members			
✓	Richard Abend, ESL	✓	Keith Eubanks, Humanities
✓	He Seon Ihn, Articulation Officer	✓	Lynn Iwamoto, Physical Sciences
✓	LaRon Johnson, Counseling/Student Services	✓	Lynn Kragelund, Nursing
	Life Science (Vacant)	✓	Gamble Madsen, Chairperson/Creative Arts
✓	Erin O’Hare, Physical Education, Kinesiology	✓	Glenn Tozier, Library
✓	John Olsen, Business and Technology/CSIS		Rachel Whitworth, Social Sciences
	Student Representative (Vacant)		

Guests: Marilu Muniz, Carrie Ballard, Lindsay Peelman, Erik McDonald

I. Call to Order 3:06 pm

II. Public Comment*

III. Announcements

IV. Approval of February 7, 2024 Agenda

Keith motioned, John seconded and the committee voted aye

V. Approval of January 31, 2024 Minutes

John motioned, Keith seconded and the committee voted aye

VI. Consent Agenda

John motioned, Lynn I seconded and the committee voted aye

Law, Public Policy, and Society AA-T: Correct the Select statement from “Select two courses from two of the following areas, or any course from the required core, not already selected” to “Select two courses, not already selected above, from two of the following areas.”

VII. Action Agenda

COURSES AND PROGRAMS		C/P	DE	Req
MEDA 101 (Ethics, Law, and IT Security in the Medical Office)	Revision	Y	Y	
MEDA 105 (Medical Terminology)	Revision	Y	Y	
Business – Entrepreneurship Certificate of Achievement	Revision	Y		
Business – Leadership Certificate of Achievement	Revision	Y		
Business – Sales and Marketing Certificate of Achievement	Revision	Y		
General Studies: Natural Sciences Associate in Science	Revision	Y		

VIII. Discussion Agenda

Changes to Title 5; Associate degree requirements and local GE

*The Curriculum Advisory Committee (CAC) will receive public comments as indicated below.

- Anyone wishing to address the Committee on matters not listed on the agenda, and within the jurisdiction of the Committee, may do so during this public comment period.
- Anyone wishing to address the Committee on an agenda item may do so when that item is called.
- Speakers addressing the Committee are not required to state their name or address, though it is helpful if a name is given so the Committee and others present may identify the speaker.
- Comments will be limited to three minutes, or as established by the Committee.

Matters not appearing on the agenda will not receive action at this meeting, but may be referred to the Committee for consideration at a future meeting.

MEDA 101 (Ethics, Law, and IT Security in the Medical Office)

John motioned, Keith seconded and the committee voted aye for the Course

John motioned, Keith seconded and the committee voted aye for DE

MEDA 105 (Medical Terminology)

Keith motioned, Gamble seconded and the committee voted aye for the Course

John motioned, Keith seconded and the committee voted aye for DE

- The MEDA proposals remain at the Life Science CTE Chair level in CourseLeaf, and will need Faculty approval for suggested revisions to outcomes and objectives before forwarding

Business – Entrepreneurship Certificate of Achievement

John motioned, Keith seconded and the committee voted aye for the Program

- Decision was made with support of Faculty to approve the revision, keeping BUSI 131 and revising Justification to identify “minor changes” only

Business – Leadership Certificate of Achievement

John motioned, Lynn I seconded and the committee voted aye for the Program

Business – Sales and Marketing Certificate of Achievement

John motioned, Keith seconded and the committee voted aye for the Program

General Studies: Natural Sciences Associate in Science

LaRon motioned, John seconded and the committee voted aye for the Program, pending the inclusion of GEOL 9 in the course block

A 45 minute discussion was had regarding the changes to Title 5 and the Associate degree requirements and local GE:

- Title 5 changes will compel a revision of MPC GE Standards; we need to add Math and Ethnic Studies – revise MPC Standards effective 2025; develop language for an Ethnic Studies competency for 2024-2025 (migrate language to revised Standards)