

Curriculum Advisory Committee Agenda

November 8, 2023 (3:00 – 5:00 pm in BMC 201)

Committee Members			
✓	Richard Abend, ESL	✓	Keith Eubanks, Humanities
✓	He Seon Ihn, Articulation Officer	✓	Lynn Iwamoto, Physical Sciences
✓	LaRon Johnson, Counseling/Student Services	✓	Lynn Kragelund, Nursing
✓	Princess Gilbert, Life Science	✓	Gamble Madsen, Chairperson/Creative Arts
	Erin O'Hare, Physical Education, Kinesiology	✓	Glenn Tozier, Library
✓	John Olsen, Business and Technology/CSIS	✓	Rachel Whitworth, Social Sciences
	Miriam Hernandez, Student Representative		

Guests: Dawn Rae Davis, Jacinto M. Salazar III, Jeannie Kim

I. Call to Order 3:07 pm

II. Public Comment

Notes were taken by Gamble Madsen, based on commentary offered by Dawn Rae Davis on 11/8/23 (3:07 – 3:18 pm). * Speaker provided clarifications/suggested revisions via email 11/27/23:

Speaker has provided information to further the work of CAC – there is no intention to malign any MPC employee.

Speaker requests that the CAC agendaize for discussion what CAC procedure is to be applied when Departments have not followed the CAC Guideline for Cross-listed Course Revision Proposals (emphasis on collaboration and conversation between departments; clear indication of sequential order of procedural requirements; both departments must discuss the proposal and the rationale for revising and co-author the proposal; action/s in case of disagreement to revise are to follow prior set of procedures). Speaker stated CAC procedural requirements for revision of GWOS/HIST 12 were not followed.

Speaker asserted that [the proposal to sever the cross-listing between GWOS 12 and HIST 12] has not been vetted at the Discipline level; there was no discussion by both Disciplines of the need to revise, of rationales for revising, or in reference to course content and objectives, disciplinary expertise, impact to programs, or promotion of student success. Severance will result in reduction of student access due to a reduction in course scheduling (for GWOS students from 10-12 sections per year to 1 per year).

Speaker recalled a meeting held with Jon Knolle (5/23/23) for the purpose of discussing the collaborative process; Departments did not discuss this course revision or the need for revision. The HIST Chair notified the GWOS Chair shortly after the meeting of their intent to revise the course and an hour later submitted the proposal; no input was solicited from GWOS [and there was no] discussion between departments.

Speaker asserted that the GWOS and HIST Chairs met with the Division Chair on 10/19/23, and the HIST Chair would not discuss or answer questions about the rationale for the proposal.

*Speaker was asked by CAC Chair (Gamble Madsen) to stop their commentary at 3:18 pm (previous email communication had identified ten minutes total for their public comments), with invitation to share entire text of their presentation with the Chair for distribution to committee members via email. Speaker also retains the right to offer public comment(s) at future meeting(s).

(See also the transcription of a document provided by the Speaker for distribution to committee members and guests, at the conclusion of these Minutes)

III. Announcements

IV. Approval of November 1, 2023 Agenda

V. Approval of October 18, 2023 Minutes

VI. Action Agenda

COURSES AND PROGRAMS		C/P	DE	Req
ADPE 96 (Special Topics – Dance)	Reactivation	Table		
ARTD 7C (3D Arts & Technology III)	New			
ARTD 8A (3D CAD for Art & Design)	New			
ARTD 43A (Jewelry: Stone Setting I)	Revision			
Art History Associate in Arts	Revision			
Art History AA-T	Revision			
Biological Sciences Associate in Science	Revision			
Biology AS-T	Revision			
CHEM 1A (General Chemistry I)	Revision			
CHEM 2 (Fundamental Chemistry)	Revision			
DANC 20A (Dance Production – Modern Dance)	Revision			
DANC 20B (Dance Production – Jazz)	Revision			
DANC 20C (Dance Production – Ethnic Dance)	Revision			
DANC 20D (Dance Production – Ballet)	Revision			
Dance Associate in Arts	Revision			
ECED 62A (Infant and Toddler Development)	Revision			
ECED 62B (Care and Education for Infants and Toddlers)	Revision			
EMMS 5 (First Aid, CPR and AED)	Revision			
ETNC 6 (Ethnic Images in Film)	Revision	Y	Y	
ETNC 10 (Introduction to Ethnic Studies)	Revision	Y	Y	
ETNC 16 (American Government and African American Politics)	Revision	Y	Y	
ETNC 18 (Chicanos in American Politics)	Revision	Y	Y	
ETNC 20/ANTH 20 (Native American and Indigenous Peoples of the United States)	Revision	Y	Y	
ETNC 23/HIST 23 (Chicano History 1848 to Present)	Revision	Y	Y	
ETNC 24/HIST 24 (African Americans in U.S. History to 1877)	Revision	Y	Y	
ETNC 25/HIST 25 (African Americans in U.S. History 1865 to Present)	Revision	Y	Y	
HIST 6 (History of World Religions)	Revision			

HIST 10 (Modern Latin America)	Revision			
KINS 43 (Theory of Coaching)	Revision			
KINS 50 (Orientation for Athletes and Athletics)	Revision			
Linguistics Associate in Arts	Revision			
MUSI 5 (Introduction to World Music)	Revision	Y	Y	
PFIT 6 (Cross-Training)	Revision			
PFIT 8 (Aerobic Conditioning)	Revision			
PFIT 9 (Personal Fitness)	Revision			
PFIT 19A (Body Sculpting I)	Revision			
PFIT 19B (Body Sculpting II)	Revision			
PFIT 19C (Body Sculpting III)	Revision			
PFIT 19D (Body Sculpting IV)	Revision			
PFIT 20 (Circuit Training)	Revision			
PFIT 21A (Flexibility and Relaxation Techniques I)	Revision			
PFIT 21B (Flexibility and Relaxation Techniques II)	Revision			
PFIT 21C (Flexibility and Relaxation Techniques III)	Revision			
PFIT 23A (Functional Fitness I)	Revision			
PFIT 23B (Functional Fitness II)	Revision			
PFIT 23C (Functional Fitness III)	Revision			
PFIT 23D (Functional Fitness IV)	Revision			
PFIT 50 (Independent Fitness and Testing Program)	Revision			
SPAN 1S (Elementary Spanish for Spanish Speakers I)	Revision	Table		

The Curriculum Advisory Committee (CAC) will receive public comments as indicated below.

- Anyone wishing to address the Committee on matters not listed on the agenda, and within the jurisdiction of the Committee, may do so during this public comment period.
- Anyone wishing to address the Committee on an agenda item may do so when that item is called.
- Speakers addressing the Committee are not required to state their name or address, though it is helpful if a name is given so the Committee and others present may identify the speaker.
- Comments will be limited to three minutes, or as established by the Committee.

Matters not appearing on the agenda will not receive action at this meeting, but may be referred to the Committee for consideration at a future meeting.

ADPE 96: Tabled, due to absence of Division Representative Erin O'Hare

SPAN 1S: Tabled, due to proposal being returned to Faculty for additional revision (not in the workflow pipeline and therefore not subject to review by the committee)

MUSI 5

Motion to approve by Rachel, seconded by John, committee voted aye for Course

Motion to approve by John, seconded by Richard, committee voted aye for DE

ETNC 6

Motion to approve by John, seconded by Keith, committee voted aye for Course
Motion to approve by Rachel, seconded by John, committee voted aye for DE

ETNC 10

Motion to approve by Rachel, seconded by John, committee voted aye for Course
Motion to approve by John, seconded by Rachel, committee voted aye for DE

ETNC 16

Motion to approve by Keith, seconded by John, committee voted aye for Course
Motion to approve by Keith, seconded by John, committee voted aye for DE

ETNC 18

Motion to approve by John, seconded by Richard, committee voted aye for Course
Motion to approve by Keith, seconded by Richard, committee voted aye for DE

ETNC 20/ANTH 20

Motion to approve by Keith, seconded by Princess, committee voted aye for Course
Motion to approve by Rachel, seconded by Lynn I, committee voted aye for DE

- Subsequent decision to remove 'Indigenous' from multiple objectives, in order to align directly with Core Competencies model verbiage; Motion to approve by Keith, seconded by John, committee voted aye

ETNC 23/HIST 23

Motion to approve by Keith, seconded by Richard, committee voted aye for Course
Motion to approve by Rachel, seconded by John, committee voted aye for DE

ETNC 24/HIST 24

Motion to approve by Keith, seconded by Richard, committee voted aye for Course
Motion to approve by John, seconded by Rachel, committee voted aye for DE

ETNC 25/HIST 25

Motion to approve by Rachel, seconded by John, committee voted aye for Course
Motion to approve by Keith, seconded by John, committee voted aye for DE

Programs impacted by title changes to ETNC courses will need to be revised for 2024-2025

All other course and program proposals on this agenda were not reviewed, due to time constraints

Transcription of document provided by Dawn Rae Davis, for distribution:

For Distribution. From CAC Guideline for Cross-listed Course Revision (authored and approved by CAC,

vetted and approved by Academic Senate)

Issues to consider and requirements for revising or separating cross-listed courses: Faculty hold purview over curriculum in their departments. **Collaboration** between faculty is **essential** in the development of cross-listed courses, **as are conversations** when deciding to revise cross-listed courses, **since** these **involve two or more disciplines**. If it is determined that a change is necessary to a cross-listed course, the departments **must discuss** it **and co-author the revision proposal**.

[In order] To separate cross-listed courses, both departments should **discuss the rationale** for **severance**...This decision should be made with reference to course content and objectives, and in recognition of discipline expertise as well as the **impact on programs**, [and] toward the **promotion of student success**.

Transparency and collaboration is necessary on the part of department faculty **to provide the most effective content and experiences for our students**.