

Curriculum Advisory Committee Agenda

September 13, 2023 (3:00 – 5:00 pm in BMC 201)

Committee Members			
✓	Richard Abend, ESL	✓	Keith Eubanks, Humanities
✓	He Seon Ihn, Articulation Officer	✓	Lynn Iwamoto, Physical Sciences
✓	LaRon Johnson, Counseling/Student Services		Nursing (Vacant)
✓	Vanessa Lord, Life Science	✓	Gamble Madsen, Chairperson/Creative Arts
✓	Erin O'Hare, Physical Education, Kinesiology	✓	Glenn Tozier, Library
✓	John Olsen, Business and Technology/CSIS	✓	Rachel Whitworth, Social Sciences
	Student Representative (Vacant)		

Guests: Carrie Ballard, Lynn Kragelund, Susan Southard, Vince van Joolen, John Skellenger, Jon Knolle, Kim Kingswold, Erik McDonald

I. Call to Order 3:06 pm

II. Public Comment

III. Announcements

IV. Approval of September 13, 2023 Agenda

Keith motioned, Lynn seconded, committee voted aye

V. Approval of September 6, 2023 Minutes

Keith motioned, Lynn seconded, committee voted aye

VI. Action Agenda

COURSES AND PROGRAMS		C/P	DE	Req
Kinesiology and Human Performance AA	Revision	T		
LETP 225 (First Aid CPR/AED Instructor)	New			
LETP 245B (Field Training Program)	New			
PHED 24C (Beach Volleyball III)	New			
PHED 24D (Beach Volleyball IV)	New			
SOCI 90 (Independent Study)	Revision	T		

VII. Discussion Agenda:

Update to MPC Resource Guide to Institutional Decision Making: Confirm CAC membership – remove Basic Skills faculty representative, replace ARC faculty representative with Guided Pathways Counselor or At-Large Student Services faculty representative

AP 4022 (Course Approval Procedure) and AP 4023 (Academic Program Development and Approval Procedure)

The Curriculum Advisory Committee (CAC) will receive public comments as indicated below.

- Anyone wishing to address the Committee on matters not listed on the agenda, and within the jurisdiction of the Committee, may do so during this public comment period.
- Anyone wishing to address the Committee on an agenda item may do so when that item is called.
- Speakers addressing the Committee are not required to state their name or address, though it is helpful if a name is given so the Committee and others present may identify the speaker.
- Comments will be limited to three minutes, or as established by the Committee.

Matters not appearing on the agenda will not receive action at this meeting, but may be referred to the Committee for consideration at a future meeting.

Kinesiology and Human Performance AA: Tabled so that additional new ATHL course may be approved and Then added to the course list

SOCI 90: Tabled until Distance Education portion of the course record is completed (proposal to be returned to Anthony)

PHED 24C:

Glenn motioned, Erin seconded and the committee voted aye

Erin motioned, Keith seconded and the committee voted aye for Prerequisite (PHED 24B)

Erin motioned, Keith seconded and the committee voted aye for DE

PHED 24D

Glenn motioned, Jon seconded and the committee voted aye

Erin motioned, Richard seconded and the committee voted aye for Prerequisite (PHED 24C)

Jon motioned, Keith seconded and the committee voted aye for DE

LEPT 225

Keith motioned, Jon seconded and the committee voted aye

LETP 245B

Keith motioned pending number title change, Jon seconded and the committee voted aye

Keith motioned, Jon seconded and the committee voted aye for Prerequisite (Basic Police Academy)

Discussion

A discussion was had regarding membership of the CAC committee. Glenn wanted to know why we were Reconsidering ARC representation. Carrie confirmed that there were only three faculty in that area, and a suggestion was made to offer participation in CAC as an At-Large Student Services Representative, to expand the faculty pool.

Jon Knolle talked about AP 4022 and AP 4023. A suggestion was made to extend the program revision deadline to November 1st. It was suggested that we open up courses for changes as early as March, though it was determined that we would have to wait until the catalog was locked into its final form before doing so. It was discussed that the curriculum institute recommended to not cross-list courses anymore, so we may wish to remove references to cross-listing from these documents. Jon also noted that CAC will need to review the Graduation Requirements AP, as Ethnic Studies needs to be incorporated.