Curriculum Advisory Committee Agenda

September 6, 2023 (3:00 – 5:00 pm in BMC 201)

Committee Members			
✓	Richard Abend, ESL	✓	Keith Eubanks, Humanities
✓	He Seon Ihn, Articulation Officer	✓	Lynn Iwamoto, Physical Sciences
✓	LaRon Johnson, Counseling/Student Services		Nursing (Vacant)
✓	Vanessa Lord, Life Science	✓	Gamble Madsen, Chairperson/Creative Arts
✓	Erin O'Hare, Physical Education, Kinesiology	✓	Glenn Tozier, Library
✓	John Olsen, Business and Technology/CSIS	✓	Rachel Whitworth, Social Sciences
	Student Representative (Vacant)		

Guests: Carrie Ballard, Kim Kingswold, Lynn Kragelund, Jared Turner

I. **Call to Order** 3:06 pm

II. **Public Comment**

III. **Announcements**

Erik McDonald will offer assistance within Divisions in anticipation of curriculum proposal deadline

IV. **Approval of September 6, 2023 Agenda**

Motioned by Keith, seconded by Rachel, committee voted aye

V. **Approval of August 30, 2023 Minutes**

Motioned by Rachel, seconded by Keith, committee voted aye

VI. **Consent Agenda**

Motioned by Keith, seconded by Erin, committee voted aye

Program Inactivation: Physical Education Aide AS

Course Inactivation: PFIT 92 (Teaching Aide – Physical Fitness)

VI. **Action Agenda**

COURSES AND PROGRAMS		C/P	DE	Req
ECED 2 (Observation and Assessment)	Revision			
ENGL 46 (Survey of British Literature I)	Revision			
ENGL 63 (Introduction to Science Fiction)	New			
SOCI 2 (Contemporary Social Problems)	Revision			
SOCI 90 (Independent Study)	Revision	**T**		

VIII.   Discussion Agenda:

Update to MPC Resource Guide to Institutional Decision Making: Review of CAC membership and charge

> - Membership identifies faculty from ARC and Basic Skills – consider removing/reassigning/revising

AP 2022 (Course Approval Procedure) and AP 2023 (Academic Program Development and Approval Procedure)

> - Tabled, due to incorrect AP numbers listed on Agenda (need to be 4022 and 4023)

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The Curriculum Advisory Committee (CAC) will receive public comments as indicated below.

> - Anyone wishing to address the Committee on matters not listed on the agenda, and within the jurisdiction of the Committee, may do so during this public comment period.
> - Anyone wishing to address the Committee on an agenda item may do so when that item is called.
> - Speakers addressing the Committee are not required to state their name or address, though it is helpful if a name is given so the Committee and others present may identify the speaker.
> - Comments will be limited to three minutes, or as established by the Committee.

Matters not appearing on the agenda will not receive action at this meeting, but may be referred to the Committee for consideration at a future meeting.

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ECED 2
Motion to approve by Keith, seconded by Rachel, committee voted aye, pending inclusion of sample assessments for each outcome
Motion to approve Requisites by Keith, seconded by Lynn, committee voted aye
Motion to approve DE by Rachel, seconded by Gamble, committee voted aye

ENGL 46
Motion to approve by Keith, seconded by Lynn, committee voted aye
Motion to approve Requisites by Keith, seconded by Rachel, committee voted aye
Motion to approve DE by Keith, seconded by Gamble, committee voted aye

ENGL 63
Motion to approve by Keith, seconded by Lynn, committee voted aye
Motion to approve DE by Rachel, seconded by Gamble, committee voted aye

> - Programs (AA-T, Great Books Certificate) should be revised to include as an elective
> - Justification statements for Humanities GE requests needed

SOCI 2
Motion to approve by Keith, seconded by Rachel, committee voted aye, pending confirmation of location for topics 1.6 and 1.7 in lecture content outline and assignment of class capacity
Motion to approve DE by Keith, seconded by John, committee voted aye

SOCI 90
Tabled pending changes: Lab Content needed, confirm Prerequisites and Online format(s)