

# Inter Club Council Constitution

## Article I. Name

I.01. The name of this organization is the Inter Club Council (ICC).

## Article II. Purpose

II.01. The purpose of the ICC is to serve as a central force bringing together all of the student organizations for resource appropriation, advocacy, and networking. The ICC is here to support MPC Student Organizations.

II.02. The ICC distributes funds given to it by ASMPC among recognized student organizations. These funds shall be used to support activities for club members, club fundraising, free activities for the MPC community and to purchase equipment and supplies for use by clubs.

## Article III. Leadership

III.01. Elected officers shall be: Treasurer and Secretary. The duties and powers of the officers shall be as follows:

III.01. Section A. Chair (ASMPC Director of Student Organizations):

A.01. Preside at all ICC meetings

A.02. Vote on ICC proposals in the case of ties

A.03. Shall announce vacancies of Officer position

A.04. Nominate candidates for offices in case of vacancies

A.05. Interpret and enforce all funding guidelines

A.06. Appoint and dissolve committees with approval of the ICC

A.07. Propose interpretations of the Constitution

a) Final interpretations of the Constitution & Bylaws will be given by the Justice Department

A.08. Make the agenda for all ICC meeting and post the agenda 72 hours in advance

III.01. Section B. Treasurer:

- B.01. Review all funds dispersed and deposited into the ICC account
- B.02. Maintain accurate and complete records of all financial dealings of ICC
- B.03. Provide weekly treasurer report at ICC meeting including records of funds given to individual student organizations
- B.04. Preside at ICC meetings in the absence of the Chair
- B.05. Work with the ICC Advisor in processing funding paperwork
- B.06. Review budget proposals for accuracy, prior presentation of proposal
- B.07. Perform the duties as assigned by the ICC Chair

III.01. Section C. Secretary

- C.01. Take minutes at the ICC meetings
- C.02. Take attendance and keep track of club attendance over the semester
- C.03. Type and distribute ICC meeting minutes
- C.04. Maintain permanent records for the ICC
- C.05. Perform other duties as required by the ICC Chair

Article IV. Membership

- IV.01. Membership shall be afforded to all recognized student organizations, as well as any who would create a new organization, providing they are in accordance with the ICC Constitution and Bylaws and file appropriate paperwork.
- IV.02. To be recognized by the ICC, a prospective organization, and current organizations must have a membership of at least six currently registered MPC students and file the following forms:
  - IV.02. Section A. "Club Activation" form for activation or reactivation
  - IV.02. Section B. Club Constitution
  - IV.02. Section C. Current list of club officers
- IV.03. Criteria for recognized clubs
  - IV.03. Section A. Newly Activated Clubs
    - A.01. Upon activation, the new club will enter a four week probationary period. ICC meeting attendance is mandatory during this period. The club shall:

- b) Week 1 – Attend without voting privileges, in order to observe and become familiar with the process
- c) Week 2 – Attend, with full voting privileges granted
- d) Week 3 – May submit a funding proposal
- e) Week 4 – Funding may be granted, probationary status is lifted, and the club is fully recognized

A.02. Newly recognized clubs must then meet criteria Current Clubs

#### IV.03. Section B. Current Clubs

- B.01. All continuing clubs must reactivate using the “Club Activation” form at the beginning of every academic year
- B.02. If a club misses (3) or more ICC meetings per semester, the ICC will vote to determine if this club should be considered non-active.
- B.03. If the club in question received funding from the ICC, they may be required to return the funds back to the ICC (2/3 majority vote is required).

#### Article V. Selection of Elected Officers

- V.01. All officers must be currently registered MPC Students with cumulative GPA of 2.0 or better.
- V.02. The Terms of the Treasurer and Secretary shall be one year.
- V.03. In the case of an officer vacancy, the chair will nominate a candidate to be approved by a two thirds (2/3) majority vote of the ICC.
- V.04. A two thirds (2/3) vote will constitute an officer election assuming quorum.

#### Article VI. Meetings

- VI.01. Meetings will take place weekly at a time designated by the ICC Chair at the beginning of the school year, to be used for the entire school year.
- VI.02. One third (1/3) representation of the voting membership of ICC shall constitute a quorum.
- VI.03. Representation
- VI.03. Section A. Attendance and Voting

A.01. Only one (1) club may receive credit for attendance per one (1)

representative.

A.02. Only one (1) representative from a club can vote on behalf of that club.

A.03. ICC officers shall be allowed the same voting and attendance privileges as the general membership.

A.04. If an officer is representing a club at the ICC in addition to attending as an officer he only votes as a representative of the club.

A.05. Anyone who is more than ten minutes late to the meeting will be counted for attendance but may not vote. They will still be allowed to present a proposal if needed.

A.06. In order for clubs to receive any funding, a club representative cannot miss more than three meetings per semester without valid excuse, or the club will not be eligible for funding for the remainder of the semester.

VI.04. Meeting will be held according to Robert's Rules of Order.

#### Article VII. Voting

VII.01. Each Student Organization with a voting membership may have only one vote.

VII.02. Definitions of voting terms:

VII.02. Section A. Yes- those in favor of a motion

VII.02. Section B. No- those opposed of a motion

VII.02. Section C. Abstentions- those not voting on a motion

VII.03. The Chair can vote only to break a tie.

#### Article VIII. Amending and Ratifying the Constitution

VIII.01. Amending the Constitution

VIII.01. Section A. Changes to the Constitution must be finalized at one meeting and voted on at the next meeting.

VIII.01. Section B. If more changes are proposed at the meeting where the vote is to take place then the vote must be postponed until the next meeting.

VIII.01. Section C. Amendments to the Constitution shall become effective immediately upon a two thirds (2/3) majority vote of the ICC and a simple Majority vote of the

ASMPC Justice Department.

VIII.01. Section D. The ICC Constitution must be in agreement with the ASMPC Constitution.

VIII.02. Ratifying the Constitution

Article IX. The Constitution shall become effective immediately upon a two thirds (2/3) majority vote of the ICC.