

## Statement of Understanding

Please read the statements below. By signing this document you have read and acknowledge the requirements of using your VA education benefits at Monterey Peninsula College.

- I understand I must complete the MPC online orientation located in my web reg portal.
- I understand that all official transcripts from prior college and military schools, including copies of a DD-214 or DD-295 must be on file and evaluated by the admissions office by end of the first semester of attendance at Monterey Peninsula College. Failure to submit official transcripts will delay further VA enrollment certifications. If I already have a bachelor's degree, I understand that my enrollment certification will not be submitted until all transcripts are EVALUATED.
- I understand the VRC staff use email as a form of communication and I must activate my MPC email.
- I understand if I am a new student, a first semester education plan must be on file and a copy is provided to the VRC staff prior to being certified for VA payment.
- I understand that comprehensive student education plan must be on file with the VRC along with a copy of a GE and major sheet prior to certification of the second semester.
- I understand as a veteran I am eligible to have my non-resident fees waived. I understand I must contact the Admissions office at [admissions@mpc.edu](mailto:admissions@mpc.edu) or in person located on the first floor of the student services building.
- I understand that it takes 4 to 8 weeks for the VA Regional Office to process my educational Benefits. Payment is paid retroactive to the beginning of the semester.
- I understand that I must meet the college satisfactory academic progress. If I am academically disqualified from the college, I am no longer eligible to receive VA benefits until I petition to re-enroll.
- I understand that each semester I will be required to complete a "recertification and deferment form" (CH33 & 31 only) to continue my education benefits.
- I understand if I paid my tuition and fees and I am eligible for VA education benefits, the school will reimburse me once the college received payment from the Department of Veterans Affairs. Reimbursement percentage will be based on the number of years and/or months served in the military. As a dependent using CH35 and a veteran using CH30 Montgomery benefits, understand I am responsible to pay for my tuition and fees to the college for courses I am enrolled in and I am not eligible for a reimbursement.
- I understand that it is my responsibility to report any changes (Adds/Drops/Withdrawals) to the Veterans Resource Center staff immediately to prevent an overpayment to VA or MPC.

- I understand that all classes taken each semester must be towards my chosen major. Any course taken not listed on my education plan will not be certified for VA payment and I will be responsible to pay for the course fees.
- I understand that my DD-214 (with at least six months of active duty service and an honorable discharge) will meet the PE requirements for the AA/AS degree and CSU Area E General Education requirements.
- I understand that failure to enroll in the proper classes may result in an overpayment and the reduction or termination of benefits. The veteran and/or dependent assume FULL responsibility for any overpayment to the college or VA.
- I understand that I will get paid for the dates when each course starts and ends (For example, 8 and 5 week short term sessions only pay for that specific term and are not counted towards a full 16 week semester).
- I understand that I cannot count the units of SELF-PACED CLASSES or ONLINE REMEDIAL COURSES towards my education benefits.
- I understand if I take all courses online that I will only receive half of my monthly BAH regardless of how many units I am enrolled in.
- I understand that if I fail to report enrollment changes (dropping a class, adding a class, stop attending a class), this could result in delays, overpayments, or termination of my VA Education Benefits.
- I understand any overpayment is my responsibility and I may owe money to the Department of Veterans Affairs and/or MPC. The VA may deduct the funds from ANY Federal payments (retirement, taxes, disability, etc.).
- I understand that certification/recertification is NOT automatic. I must contact the VRC to request to be certified for VA payment.
- I understand that I must update my authorization to release form on an annual basis.
- I understand that I have read the entire handbook and understand the content in it.

Student Name: \_\_\_\_\_

Date: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_