

Curriculum Advisory Committee Agenda

October 26, 2022; 3:00–5:00 pm (online)

Committee Members			
X	Richard Abend, ESL	X	Keith Eubanks, Humanities
X	He Seon Ihn, Articulation Officer	X	Lynn Iwamoto, Physical Sciences
X	LaRon Johnson, Counseling/Student Services		Nursing (Vacant)
	Vanessa Lord, Life Science	X	Gamble Madsen, Chairperson/Creative Arts
X	Erin O'Hare, Physical Education, Kinesiology	X	Beth Penney, Basic Skills
X	David Seagal, Business and Technology/CSIS	X	Rachel Whitworth, Social Sciences
X	Glenn Tozier, Library		Student Representative (Vacant)

Guests: Carrie Ballard, Jared Turner, Kim Kingswold

I. Call to Order 3:04 pm

II. Announcements None

III. Approval of October 26, 2022 Agenda

Beth motioned, Glenn seconded, committee voted aye

IV. Approval of October 19, 2022 Minutes

Keith motioned, Glenn seconded, committee voted aye

V. Consent Agenda (effective Fall 2023)

Keith motioned, Beth seconded, committee voted aye

Inactivation: MUSI 11 (Sight Reading and Ear Training)
 SOCI 16 (Global and Urban Studies)
 THEA 79 (Technical Workshop)

VI. Action Agenda

COURSES AND PROGRAMS		C/P	DE	Req
Engineering Fundamentals Certificate of Achievement	Revision	Y		
ENGL 1AE (College Composition: Enhanced)	Revision	Y	Y	Y
ENGL 47 (Survey of British Literature II	Revision	Y	Y	Y
FPTC 143 (Rope Rescue Awareness/Operations)	New	Y		
FPTC 405C (Firefighter Academy Refresher)	Revision	Y		
HIST 4 (Western Civilization I)	Revision	Y	Y	
HLTH 5 (First Aid, CPR, and AED)	Revision	Y	Y	
MATH 13A (College Algebra)	New	Table		
MATH 13B (Trigonometry)	New	Table		

HOSP 21 (Urban Agriculture Culinary Arts)	Revision	Y	Y	
HOSP 22 (Farm to Table Sustainable Cooking)	Revision	Y	Y	
HOSP 78 (Bakeshop: Basic Baking Techniques)	Revision	Y	Y	
HOSP 81 (Bakeshop: Pies and Tarts)	Revision	Y	Y	
HOSP 82 (Bakeshop: Cakes, Tortes, and Decorating Techniques)	Revision	Y	Y	
HOSP 83 (Bakeshop: French Pastries and Restaurant-Style Deserts)	Revision	Y	Y	
HOSP 84 (Chocolate I: Introduction to Chocolate)	Revision	Y	Y	
Hospitality Management AS-T	Revisions	Y		
Baking and Pastry Arts Certificate of Completion	Revision	Y		
Baking and Pastry Arts Certificate of Achievement	Revision	Y		
Sustainable Culinary Arts Certificate of Completion	Revision	Y		
Sustainable Culinary Arts Certificate of Achievement	Revision	Y		
Sustainable Food and Beverage Management Certificate of Achievement	Revision	Y		
Sustainable Food and Beverage Management Associate in Science	Revision	Y		

Engineering Fundamentals Certificate of Achievement:
Keith motioned, Lynn seconded, committee voted aye for C/P
Narrative information and program sequence to be completed

ENGL 1AE:
Beth motioned, Richard seconded, committee voted aye for C/P
Beth motioned, Keith seconded, committee voted aye for DE
Keith motioned, Rachel seconded, committee voted aye for Req

ENGL 47:
Keith motioned, Rachel seconded, committee voted aye for C/P
Richard motioned, Rachel seconded, committee voted aye for DE
Keith motioned, Beth seconded, committee voted aye for Req

FPTC 143 and FPTC 405C:
Richard motioned, Beth seconded, committee voted aye for C/P
Hours will be rounded up to nearest half or whole number

MATH 13A and MATH 13B: Tabled, pending consultation with faculty regarding other possible revisions
(13A aligns with C-ID MATH 151, 13B will also be submitted; these new courses should also be integrated
into course descriptions that reference MATH 13)

HOSP 21:
Keith motioned, Richard seconded, committee voted aye for C/P
Richard motioned, Keith seconded, committee voted aye for DE

HOSP 22:
Richard motioned, Keith seconded, committee voted aye for C/P
Keith motioned, Richard seconded, committee voted aye for DE

HOSP 78:

Beth motioned, Richard seconded, committee voted aye for C/P

Keith motioned, Richard seconded, committee voted aye for DE

HOSP 81:

Keith motioned, Beth seconded, committee voted aye for C/P

Richard motioned, Keith seconded, committee voted aye for DE

HOSP 82:

Keith motioned, Beth seconded, committee voted aye for C/P

Richard motioned, Beth seconded, committee voted aye for DE

HOSP 83:

Keith motioned, Richard seconded, committee voted aye for C/P

Richard motioned, Keith seconded, committee voted aye for DE

HOSP 84:

Keith motioned, Beth seconded, committee voted aye for C/P

Richard motioned, Keith seconded, committee voted aye for DE

All HOSP courses: Maximum enrollment = 24

Hospitality Management AS-T: Beth motion, Lynn seconded, committee voted aye

Baking and Pastry Arts Certificate of Completion: Keith motioned, Beth seconded, committee voted aye

Baking and Pastry Arts Certificate of Achievement: Keith motioned, Richard seconded, committee voted aye

Sustainable Culinary Arts Certificate of Completion and Certificate of Achievement: Keith motioned, Beth seconded, committee voted aye

Sustainable Food and Beverage Management Certificate of Achievement and AS: Keith motioned, Richard seconded, committee voted aye

VII. Discussion Agenda

CourseLeaf workflow: consider keeping proposals at TRC level so that all CAC members can see reviewers' comments during the meeting; consider also making program pathway development as a separate step in the review process (similar to Beth's and Keith's levels) – or 'grey out' (as GE section) to that faculty wait for Counseling assistance