



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

*Western Association
of Schools and Colleges*

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February 1, 2012

Dr. Doug Garrison
Superintendent/President
Monterey Peninsula College
980 Fremont
Monterey, CA 93940

Dear President Garrison:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting January 10-12, 2012, reviewed the Follow-Up Report submitted by the College. The Commission took action to require that the Monterey Peninsula College report on the resolution of Recommendation 4 in the upcoming Follow-Up Report due October 15, 2012 as well as Recommendations 1, 2, and 3 as directed in the Commission's action letter dated June 30, 2010.¹

The Commission requires that the Follow-Up Report be submitted by **October 15, 2012**. The Follow-Up Report should demonstrate that the institution has addressed the recommendations noted below, resolved the deficiencies, and now meets Accreditation Standards.

Recommendation 4: To increase effectiveness of distance education offerings, the team recommends the college follow through with a plan to design an evaluation process and evaluation tool to provide students an opportunity to evaluate the learning experience specific to online courses (IIA.2 and IIB.3a). Further, the team recommends that the Distance Education Task Force develop clear protocols and strategic goals for distance education learners that meet the institutional outcomes of the college and ACCJC policy on distance education (IIA.1, IIA.2 and IIA.6).

Recommendation 1: In order to meet the Commission's 2012 deadline and building upon the progress made in identifying student learning outcomes for nearly all courses, program, certificates and degrees, the team recommends that the college complete the process of assessment to guide improvement of student learning (IIA.1 and IIA.2).

¹ Institutions that will be preparing and submitting Midterm Reports, Follow-Up Reports, and Special Reports to the Commission will want to review the new publication *Guidelines for the Preparation of Reports to the Commission*. This publication contains the background, requirements, and format for each type of report and presents sample cover pages and certification pages. It is available on the ACCJC website under College Reports to ACCJC at: (www.accjc.org/college-reports-accjc).

Dr. Doug Garrison
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Recommendation 2: In order to meet the Commission's 2012 deadline, the team recommends the college completes the process of identifying course level student learning outcomes and ensures student information is clear, that SLOs are described, and that students receive syllabi reflective of the identified student learning outcomes (IIA.2 and IIA.6).

Recommendation 3: In order to meet the Commission's 2012 deadline, the team recommends the college take appropriate steps to ensure that faculty and others directly responsible for student progress toward achieving stated learning outcomes have, as a component of their evaluation, effectiveness in producing those learning outcomes, and that this standard is achieved by the 2012 deadline established by the ACCJC (IIIA.1c).

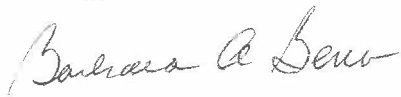
I wish to inform you that under U.S. Department of Education regulations, institutions out of compliance with standards or on sanction are expected to correct deficiencies within a two-year period or the Commission must take action to terminate accreditation. Monterey Peninsula College must resolve the deficiencies noted by **October 2012** or the Commission will be compelled to act.

The Commission requires that you give the Follow-Up Report and this letter appropriate dissemination to your College staff and to those who were signatories of your report. This group should include campus leadership and the Board of Trustees.

The Commission also requires that the College make all reports and action letters available to students and the public by placing them on the institution's website. The Follow-Up Report will become part of the accreditation history of the College and should be used in preparing for the next comprehensive evaluation. Should you want an electronic copy of the report, please contact Commission staff.

On behalf of the Commission, I wish to express continuing interest in the institution's educational quality and students' success. Professional self-regulation is the most effective means of assuring institutional integrity, effectiveness, and quality.

Sincerely,



Barbara A. Beno, Ph.D.
President

BAB/tl

cc: Dr. Martin Johnson, Accreditation Liaison Officer
Board President, Monterey Peninsula Community College District



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February 7, 2012

MEMO TO: Chief Executive Officers, Accreditation Liaison Officers,
Interested Others

FROM: Barbara A. Beno, Ph.D.

SUBJECT: Report on January 10-12, 2012 Commission Meeting

The Accrediting Commission for Community and Junior Colleges met on January 10-12, 2012, at the Hyatt Regency SFO Hotel in Burlingame, California. Actions were taken on 44 institutions, including comprehensive evaluations, initial candidacy, midterm reports, follow-up reports, eligibility report, closure report, and special reports. The list of institutional actions is appended to this memorandum.