

Curriculum Advisory Committee
Meeting minutes

DATE: November 10, 2021 LOCATION: Virtual Meeting Via Zoom @ 3:00 pm - 5:00 pm <u>Attendees:</u>			
✓	Richard Abend, ESL → Voting Member	✓	Vanessa Lord, Life Science → voting member
	Diane Boynton, Dean of Instruction -- Liberal Arts		Laura Loop, Nursing → voting member
	Judy Cutting, Dean of Instruction -- CTE	✓	Gamble Madsen, Chair/Creative Arts → voting member
✓	Bill Easton, Library → voting member	✓	Erin O'Hare, Kinesiology, → voting member
✓	Keith Eubanks, Humanities → voting member	✓	Beth Penney, Basic Skills/Humanities → voting member
✓	He Seon Ihn, Articulation Officer → voting member	✓	David Seagal, Business & Technology → voting member
✓	Lynn Iwamoto, Physical Sciences → voting member	✓	Vincent van Joolen, Dean of Instruction --- Stem
✓	LaRon Johnson, Counselling/Student Services → voting member	✓	Rachel Whitworth, Social Sciences → voting member
✓	Kim Kingswold, Curriculum/Catalog Technician	✓	Erik McDonald, Academic Affairs Coordinator
	Jon Knolle, VP of Academic Affairs	✓	Carrie Ballard, Counselling/Student Services

Agenda Item	Action
Call to Order	3:05 pm
Announcements	
None	
Approval of November 10, 2021 Agenda	Motion by Beth seconded by Lynn and approved unanimously by the committee.

Approval of November 3, 2021 Minutes	Motion by Rachel seconded by Beth and approved unanimously by the committee.
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Consent Agenda (effective Fall 2021)

Deletions: ETNC 30 Correction: Remove independent course record for HIST 25 from CourseLeaf (to be cross listed with ETNC 25)	ETNC- Tabled Motion by Keith seconded by Beth and approved unanimously by the committee.
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COURSES AND PROGRAMS		C/P	DE	Req
ENGL IA: College Composition	Revision	✓	✓	✓
ENGL 17: Introduction to Shakespeare	DE Revision		✓	
English AA-T	Revision	✓		
ETNC/HIST 25: ETNC/HIST 25: African Americans in Unites States History Since 1865	Revision	✓	✓	
FPTC 101: Introduction to Firefighter Academy	Revision	✓		
FPTC 102A: Firefighter I Observation and Certification Assessment	Revision	✓		
FPTC 102B: Firefighter II Observation and Certification Assessment	New	✓		
FPTC 105A: Firefighter Academy	Revision	✓	✓	✓
FPTC 405A: Firefighter Academy	Revision	✓	✓	✓
FPTC 105B: Firefighter Academy Application	Revision	✓	✓	✓
FPTC 405B: Firefighter Academy Application	Revision	✓	✓	✓
FPTC 106: Firefighter II Academy	Revision	✓	✓	✓
Firefighter Academy Certificate of Achievement	Revision	✓		
Fire Protection Technology Associate in Science	Revision	✓		
GWOS 30/ANTH 30: Gender in Global Perspective	Revision			Tabled
HOSP 23: Culinary Foundations of Professional Cooking I	Revision			
HOSP 27: Cottage Food Business	New			
HOSP 51: Introduction to the Hospitality Industry	Revision			

HOSP 53: Introduction to Food and Beverage Management	Revision			
HOSP 58/NUTF 58: Sanitation, Safety, Equipment	Revision			
HOSP 70: Hospitality Cost Control	Revision			
HOSP 77: Bakeshop: Yeasted and Non-Yeasted Breads	Revision			
HOSP 477: Bakeshop: Yeasted and Non-Yeasted Breads	Revision			
HOSP 81: Bakeshop: Pies and Tarts	Revision			
HOSP 481: Bakeshop: Pies and Tarts	Revision			
Baking and Pastry Arts Certificate of Achievement	Revision			
Sustainable Hospitality Management AS-T	Revision			
LING 45: Introduction to Language and Society	Revision	✓	✓	
NURS 65L: Nursing Role Transition Lab	Revision	✓		
NURS 70: Beginning Supervised Nursing Training Experience	Revision	✓		✓
Nursing Associate in Science	Revision	✓		

ENGL 1A: Motion to approve by Keith and seconded by Beth for C/P. Motion to approve by Bill and seconded by Beth for DE. Motion to approve by Keith and seconded by Gamble for REQ. All approved unanimously by the committee. English Department will maintain minimum writing level (number of words) above CSU/IGETC (which has been lowered to 5000).

ENGL 17: Motion to approve pending additional work on outcomes and objectives by Keith and seconded by Rachel for C/P. Motion to approve by Rachel and seconded by Lynn for DE. Both approved unanimously by the committee. Added Hybrid format.

ENGL AA-T: Motion to approve by Keith and seconded by Beth. Approved unanimously by the committee

ETNC 25\HIST 25: Motion to approve by Keith pending completion of required steps/revision within CourseLeaf (deletion of independent record for HIST 25, adding HIST 25 cross listing to ETNC 25 record) and seconded by Gamble for C/P. Motion to approve by Bill and seconded by Keith for DE. Both approved unanimously by the committee. Proposal remains at Social Sciences Division Chair level as of 11/17.

LING 45: Motion to approve by Keith and seconded by Richard for C/P. Motion to approve by Richard and seconded by Rachel for DE. Both approved unanimously by the committee. Program revisions will be needed.

NURS 65L: Motion to approve pending changes by Keith and seconded by Beth for C/P. Motion approved unanimously by the committee.

NURS 70: Motion to approve pending changes by Rachel and seconded by Lynn for C/P. Motion to approve by Keith and seconded by Beth for REQ. Both motions approved unanimously by the committee.

Nursing Associate in Science: Motion to approve by Keith and seconded by Beth. Motion approved unanimously by the committee.

FPTC 101: Motion to approve pending changes by Keith and seconded by Lynn for C/P. Motion approved unanimously by the committee.

FPTC 102A: Motion to approve pending additional components by Lynn and seconded by Bill for C/P. Motion approved unanimously by the committee.

FPTC 102B: Motion to approve pending additional components by Keith and seconded by Bill for C/P. Motion approved unanimously by the committee.

FPTC 105A: Motion to approve pending additional components by Keith and seconded by Lynn for C/P. Motion approved unanimously by the committee. Motion to approve by Lynn and seconded by Rachel for DE. Motion to approve by Beth and seconded by Keith for REQ. All approved unanimously by the committee.

FPTC 405A: Motion to approve pending additional components by Lynn and seconded by Gamble for C/P. Motion to approve by Beth and seconded by Keith for DE. Motion to approve by Keith and seconded by Lynn for REQ. All approved unanimously by the committee.

FPTC 105B/FPTC 405B: Motion to approve pending additional components by Lynn and seconded by Gamble for C/P. Motion to approve by Keith and seconded by Bill pending changes for DE. Motion to approve by Keith and seconded by Beth for REQ. All approved unanimously by the committee.

FPTC 106: Motion to approve pending additional components by Keith and seconded by Beth for C/P. Motion to approve by Beth and seconded by Keith pending changes for DE. Motion to approve by Keith and seconded by Beth for REQ. All approved unanimously by the committee.

Fire Academy Certificate of Achievement: Motion to approve pending changes by Beth and seconded by Gamble. Motion approved unanimously by the committee. Remove COA from title. Narrative needed.

Fire Protection Technology Associate in Science: Motion to approve pending courses approval by Lynn and seconded by Gamble. Motion approved unanimously by the committee. Narrative needed.

HOSP proposals deferred to next meeting due to time constraint.

Next meeting on November 22nd