

Curriculum Advisory Committee
Meeting minutes

DATE: November 3, 2021 LOCATION: Virtual Meeting Via Zoom @ 3:00 pm - 5:00 pm			
<u>Attendees:</u>			
✓	Richard Abend, ESL → Voting Member	✓	Vanessa Lord, Life Science → voting member
	Diane Boynton, Dean of Instruction -- Liberal Arts	✓	Laura Loop, Nursing → voting member
✓	Judy Cutting, Dean of Instruction -- CTE	✓	Gamble Madsen, Chair/Creative Arts → voting member
✓	Bill Easton, Library → voting member	✓	Erin O'Hare, Kinesiology, → voting member
✓	Keith Eubanks, Humanities → voting member	✓	Beth Penney, Basic Skills/Humanities → voting member
✓	He Seon Ihn, Articulation Officer → voting member	✓	David Seagal, Business & Technology → voting member
✓	Lynn Iwamoto, Physical Sciences → voting member	✓	Vincent van Joolen, Dean of Instruction --- Stem
✓	LaRon Johnson, Counselling/Student Services → voting member	✓	Rachel Whitworth, Social Sciences → voting member
✓	Kim Kingswold, Curriculum/Catalog Technician		Erik McDonald, Academic Affairs Coordinator
✓	Carrie Ballard, Counselling/Student Services		
✓	Jon Knolle, VP of Academic Affairs		Vacant, Student Representative
	Guests:		
✓	Jon Mikkelsen	✓	Leandro Castillo
✓	Jared Turner	✓	Heather Faust

Meeting Chaired and Notes prepared by: Gamble Madsen

Agenda Item		Action
Call to Order		3:03 pm
Announcements		
N/A		
Approval of November 3, 2021 Agenda	Table deletion of HIST 40/ETNC 40 until program revisions can be completed (Motion to recommend: Keith; Seconded: Gamble)	Motion to recommend: Beth Seconded: Keith CAC Committee Voted: Aye
Approval of October 20, 2021 Minutes		Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye
Consent Agenda		

<p><u>Effective Fall 2022</u>: Add supplemental material to KINS 60 (not transferred in data migration from CurricUNET)</p>	<p>Motion to recommend: Keith Seconded: Beth CAC Committee Voted: Aye</p>
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Action Agenda

<p>ADMJ 2 Introduction to the Administration of Justice</p>	<p>Credit for prior learning = No; Note comments on outcomes and objectives; remove reference to career exploration in writing and out of class assignments (to retain articulation)</p>	<p>Motion to recommend: Lynn Seconded: Bill CAC Committee Voted: Aye</p> <p>Motion to recommend DE: Keith Seconded: Rachel CAC Committee voted: Aye</p>
<p>ANAT 1 Human Anatomy</p>	<p>Remove reference to handouts in supplemental materials and reference to C-ID in description; Note comments on outcomes; mapping needed; change effective date to Fall 2022</p>	<p>Motion to recommend: Beth Seconded: Laura CAC Committee Voted: Aye</p> <p>Motion to recommend DE: Bill Seconded: Beth CAC Committee voted: Aye</p>

		<p>Motion to recommend Co-requisite: Rachel Seconded: Beth CAC Committee voted: Aye</p>
<p>BIOL 26 Applied Microbiology Laboratory</p>	<p>Suggest making objective 4 an outcome; update description to newer language (data transfer = older version of course); mapping needed; justification for Co-requisite needed; Heather Faust will contact Heather Craig (GM also sent email 11/6)</p>	<p>Motion to recommend: Beth Seconded: Richard CAC Committee Voted: Aye</p> <p>Motion to recommend DE: Lynn Seconded: Beth CAC Committee voted: Aye</p> <p>Motion to recommend Prerequisite and Co-Requisite: Bill Seconded: Vanessa CAC Committee voted: Aye</p>
<p>BIOL 31 Introduction to Environmental Science</p>	<p>Added ENGL 1AE to Advisory</p> <p>Revisions to programs needed due to title change</p>	<p>Motion to recommend: Lynn Seconded: Beth CAC Committee Voted: Aye</p> <p>Motion to recommend DE: Bill Seconded: Beth CAC Committee voted: Aye</p>
<p>BUSI 1A Financial Accounting</p>	<p>Note comments on outcome; Change effective date to Fall 2022</p>	<p>Motion to recommend: Keith Seconded: Bill CAC Committee Voted: Aye</p> <p>Motion to recommend DE: Bill Seconded: Beth CAC Committee voted: Aye</p>

<p>BUSI 1B Managerial Accounting</p>	<p>Change effective date to Fall 2022</p>	<p>Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye</p> <p>Motion to recommend DE: Rachel Seconded: Beth CAC Committee voted: Aye</p> <p>Motion to recommend Prerequisite: Keith Seconded: Bill CAC Committee voted: Aye</p>
<p>COUN 10, COUN 50, COUN 51, COUN 59, and COUN 71</p>		<p>Tabled, due to additional work needed (Revision type needs to be "substantial; Methods of instruction online needed; Content needs to be migrated from Fall 2021 revision – current content reflects Summer 2014 versions)</p> <p>Motion to table: Keith Seconded: Lynn CAC Committee voted: Aye</p>
<p>ENGL 1AE College Composition Enhanced</p>	<p>Note comments on outcomes, objectives; Add supplemental materials</p>	<p>Motion to recommend: Keith Seconded: Lynn CAC Committee voted: Aye</p> <p>Motion to recommend Prerequisite: Keith Seconded: Gamble CAC Committee voted: Aye</p>
<p>KINS 92 Practical Experience in Personal Training</p>	<p>Outcome 1 = synthesis level</p>	<p>Motion to recommend: Erin Seconded: Keith CAC Committee voted: Aye</p>

Fitness Instructor Training Certificate of Achievement and Fitness Instructor Training Associate in Science	Need to confirm unit totals in program maps after KINS 92 is approved Program Narratives needed	Motion to recommend: Lynn Seconded: Keith CAC Committee voted: Aye
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Discussion Agenda

Next meeting on 11/10/21