

Curriculum Advisory Committee
Meeting minutes

DATE: October 13, 2021 LOCATION: Virtual Meeting Via Zoom @ 3:00 pm - 5:00 pm			
<u>Attendees:</u>			
✓	Richard Abend, ESL → Voting Member	✓	Vanessa Lord, Life Science → voting member
	Diane Boynton, Dean of Instruction -- Liberal Arts		Laura Loop, Nursing → voting member
	Judy Cutting, Dean of Instruction -- CTE	✓	Gamble Madsen, Chair/Creative Arts → voting member
	Bill Easton, Library → voting member	✓	Erin O'Hare, Kinesiology, → voting member
✓	Keith Eubanks, Humanities → voting member	✓	Beth Penney, Basic Skills/Humanities → voting member
✓	He Seon Ihn, Articulation Officer → voting member	✓	David Seagal, Business & Technology → voting member
✓	Lynn Iwamoto, Physical Sciences → voting member		Vincent van Joolen, Dean of Instruction --- Stem
✓	LaRon Johnson, Counselling/Student Services → voting member	✓	Rachel Whitworth, Social Sciences → voting member
✓	Kim Kingswold, Curriculum/Catalog Technician	✓	Erik McDonald, Academic Affairs Coordinator
✓	Jon Knolle, VP of Academic Affairs		Student Representative (Vacant)
	Guests		
	Jared Turner		Carrie Ballard

Agenda Item	Action
Call to Order	3:05 pm
Announcements	
None	

Approval of October 13, 2021 Agenda	Motion to recommend: Keith Seconded: Richard CAC Committee Voted: Aye
Approval of October 6, 2021 Minutes	Tabled until 10/20/2021
Consent Agenda (effective Fall 2021)	
None	

COURSES AND PROGRAMS		C/P	DE	Req
KINS 60: Fitness Exercise Physiology	Revision	x	x	
LING 35: Introduction to Nonverbal Communication	Revision	x	x	
LING 50: Introduction to American Dialects	Revision			

KINS 60: Motion to approve by Beth and seconded by Richard for C/P and DE. Both approved unanimously by the committee.

LING 35: Motion to approve by Keith, seconded by Beth for C/P. Motion to approve by Richard and seconded by Rachel for DE. Both approved unanimously by the committee.

LING 50: Tabled pending additional revision until the next CAC meeting.

Discussion Agenda
A discussion was held regarding AB 1111 (On or before July 2024: Adoption of common course numbering system for general education requirement courses and transfer pathway courses).
The committee also talked about editing classes once they were already in the workflow with emphasis on what to do if there is just a minor change (such as grammatical or spelling) that did not impact the course (currently all suggested changes should be preserved in the Notes field by each reviewer; Gamble will confer with Originators as needed to confirm additional edits).

Next meeting on October 20th