



MONTEREY PENINSULA
COLLEGE

ADMINISTRATIVE PROCEDURES

Chapter 3 General Institution

3520

AP 3520 Local Law Enforcement

The District, on behalf of each campus or center, has a written agreement with local law enforcement agencies. The agreement clarifies operational responsibilities for investigations of: Part I violent crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated assault; sexual assaults, including, but not limited to rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, or threat of any of these; and hate crimes as defined by law, occurring at each location.

The written agreement designates which law enforcement agency has operational responsibility for violent crimes, sexual assaults, and hate crimes, and delineates the specific geographical boundaries of each agency's operational responsibility, including maps as necessary.

The written agreements required by the Board policy are public records and are made available for inspection by members of the public upon request to the Office of the Vice President of Administrative Services. Written agreements shall be reviewed and updated if necessary every five years.

The Monterey Peninsula Community College District Security Department (MPC Security) maintains a close working relationship with the City of Monterey Police Department, City of Marina Police Department, and City of Seaside Police Department. MPC Security occasionally works with other law enforcement agencies, including the California Highway Patrol and the Monterey County Sheriff's Office. Meetings may be held between the leaders of these agencies on both a formal and informal basis. MPC Security and the City of Monterey Police Department, City of Marina Police Department, and City of Seaside Police Department communicate regularly on the scene of incidents that occur in and around the campus area. When incidents arise that require joint investigative efforts, resources, crime-related reports and exchanges of information, MPC Security will work closely with the City of Monterey Police Department, City of Marina Police Department, City of Seaside Police Department, and other law enforcement agencies. There are written memorandums of understanding between the District and the City of Monterey Police Department and the City of Marina Police Department.

In response to a call, MPC Security will take the required action, dispatching an officer or asking the victim to file an incident report. All incident reports received by MPC Security are forwarded to the Vice President of Student Services, Vice President of Administrative Services, and/or the Administrator on Duty for review and potential action. MPC Security may investigate a report when it is deemed appropriate.



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Crimes should be reported to MPC Security to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety-related incidents to MPC Security in a timely manner. To report a crime or an emergency at all District locations, call MPC Security at (831) 646-4099. To report a non-emergency security or public safety-related matter, call MPC Security at (831) 646-4099.

Crimes also should be reported by calling:

- 9-1-1 (Emergencies only, regardless of location)
- The City of Marina Police Department: (831) 384-7575 (Non-emergencies at the MPC Education Center at Marina, 289 12th Street, Marina, CA 93933)
- The City of Monterey Police Department: (831) 646-3914 (Non-emergencies at the MPC Monterey campus, 980 Fremont Street, Monterey, CA 93940)
- The City of Seaside Police Department: (831) 394-6811 (Non-emergencies at the MPC Public Safety Training Center, 2642 Colonel Durham Street, Seaside, CA 93955)

Security officers have the authority to ask persons for identification and to determine whether individuals have lawful business at the District. Safety and Security officers do not possess arrest power. Criminal incidents are referred to the local law enforcement officers who have jurisdiction on the campus. The District maintains a highly professional working relationship with the Monterey Police Department, Marina Police Department, and Seaside Police Department. All crime victims and witnesses are strongly encouraged to immediately report the crime to Campus Security Services Office and the appropriate police agency. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

Campus "Pastoral Counselors" and Campus "Professional Counselors," when acting as such, are not considered to be campus security officers and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

A Pastoral Counselor is a person who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

A Professional Counselor is an employee of a District whose official responsibilities include providing psychological counseling to members of the District's community and who is functioning within the scope of his/her/their license or certification.



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See Board Policy 3520 - Local Law Enforcement

See also Board Policy 3415 - Immigration Enforcement Activities, Board Policy/Administrative Procedures 3500 - Campus Safety, 3510 - Workplace Violence, 3515 - Reporting of Crimes, 3540 - Sexual and Other Assaults on Campus, and District memorandums of agreement with local police agencies

References: *Education Code Sections 67381 and 67381.1;*
34 Code of Federal Regulations Part 668.46

Approved: May 11, 2021