

ADMINISTRATIVE PROCEDURES

AP 4255 Dismissal and Readmission

Academic Dismissal

A student on academic probation shall be dismissed when the student's cumulative grade point average is below 2.0 for two consecutive semesters.

Dismissal Notice: The notice that a student receives indicating that they are subject to dismissal will cover, at a minimum, reference to this procedure, explanation of what dismissal means, procedure for reinstatement, and procedure to appeal the dismissal.

Academic Readmission

Upon petition to the Academic Council, a student who has been dismissed for academic reasons may be readmitted. The student must see an MPC counselor and complete and submit the "Petition for Readmission" form to the Academic Council. Upon readmission, the student is placed on academic probation and must earn at least a 2.0 ("C") cumulative grade point average in order to continue enrollment.

Progress Dismissal

A student who has been on progress probation for two consecutive semesters will be dismissed when, for the third consecutive semester, the student has "W," "I," and/or "NP" grades in 50% or more of all units attempted.

Progress Readmission

Upon petition to the Academic Council, a student who has been dismissed for progress reasons may be readmitted. The student must see an MPC counselor and complete and submit the "Petition for Readmission" form to the Academic Council.

Appeal of Dismissal

The student has the right to appeal a proposed dismissal action if the student feels that facts exist that warrant an exception to the dismissal action. The student must file the written petition of appeal through Academic Council. It is the student's responsibility to indicate on the petition a clear statement of the grounds on which readmission should be granted and to provide evidence supporting the reasons. Petitions will be reviewed by the Academic Council.



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The student will continue to be on dismissal until the Academic Council decides on the student's appeal.

The decision of the Academic Council will be communicated to the student in writing through the College's Student Information System. The Academic Council will notify the student of its action within 30 days of receipt of the student's appeal. The student may appeal the decision of the Academic Council in writing to the Vice President of Student Services. The decision of the Vice President of Student Services is final.

If the dismissal appeal is granted, the student will continue to be on probation for an additional semester. At the end of the additional semester, the student's academic record will again be evaluated to determine whether the student may be removed from probation, should be dismissed, or should continue to be on probation.

Standards for Dismissal: A student who is on academic probation shall be subject to dismissal if the student has earned a cumulative grade point average of less than 2.0 in all units attempted in each of two consecutive semesters.

A student who has been on progress probation for two consecutive semesters will be dismissed when, for the third consecutive semester, the student has "W," "I," and/or "NP" grades in 50% or more of all units attempted.

Re-Admission after Dismissal: Upon petition to the Academic Council, a student who has been dismissed for academic reasons may be readmitted. The student must see an MPC counselor and complete and submit the "Petition for Readmission" form to the Academic Council.

See Board Policy 4250 - Probation, Dismissal, and Readmission

References: *Title 5 Sections 55033 and 55034*

Approved: May 25, 2021