

### ADMINISTRATIVE PROCEDURES

## Chapter 4 Academic Affairs

4250

#### AP 4250 Probation

Students are not evaluated for probation until they have enrolled in 12.0 units at Monterey Peninsula College.

A student who has attempted at least 12 units at Monterey Peninsula College will be placed on academic probation when they have earned a grade point average below 2.0 in all accumulated units with evaluative grades or have been readmitted after academic dismissal.

**Notification of Probation** – Each student is entitled to be notified of their academic difficulty and the availability of college support services to respond to the academic difficulty before the student is dismissed. Notification will consist, at a minimum, of the following: At the end of the semester in which the student's grade point average falls below 2.0 in all units attempted, a notice that the student is on probation shall be sent to the student informing them that they are on academic probation. "All units attempted" is defined as all units of credit for which the student is enrolled in at the community college that they attend.

**Probationary Notice** – The notice to the student of probation will cover, at a minimum, the significance of being on probation and description of the services available.

#### **Removal from Academic Probation**

A student shall be removed from academic probation whenever they have achieved a cumulative grade point average of 2.0 or higher in all accumulated units with evaluative grades.

#### **Progress Probation**

A student who has enrolled in at least 12 units at Monterey Peninsula College will be placed on progress probation when the cumulative percentage of "W," "I," and "NP" units at Monterey Peninsula College reaches or exceeds 50% of all units attempted at the College.

At the end of the second semester in which the student is on academic or progress probation, a notice that the student has been dismissed will be sent to the student informing them that they have been dismissed.

### **Removal from Progress Probation**

A student will be removed from progress probation whenever a student successfully completes more than 50% of all units attempted at the College with a passing grade.



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See Board Policy 4250 - Probation, Dismissal, and Readmission

**References:** Title 5 Sections 55031-55034

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