

ADMINISTRATIVE PROCEDURES

AP 4222 Remedial Coursework

Definition

Remedial coursework refers to basic skills courses in reading, writing, computation, and English as a Second Language which are designated by the College as non degree-applicable courses.

A student's need for remedial coursework shall be determined using appropriate assessment instruments, methods, or procedures.

No student shall receive more than 30 semester units for remedial coursework. A student who exhausts this unit limitation shall be referred to appropriate adult non-credit education services.

All new matriculated students are required to participate in assessment and placement. Following the guidelines of AB705, Monterey Peninsula College has implemented a process for placement into English and math courses. English and math placement uses multiple measures, including high school coursework grades, grade point average, and guided self-placement to place students into transfer-level English and math. No student shall be required to enroll in remedial English or mathematics coursework that lengthens their time to complete a degree unless placement research that includes consideration of high school grade point average and coursework shows that those students are highly unlikely to succeed in transfer-level coursework in English and mathematics. Based on the results of the multiple measures placement, a student may be encouraged to enroll in additional concurrent support, including additional language support for English as a Second Language students, during the same semester that they take a transfer-level English or mathematics course, to increase their likelihood of passing the transfer-level English or mathematics course. Counselors shall assist students through education planning to minimize the impact on student financial aid and unit requirements for the degree by exploring embedded and low or noncredit support options.

A student who successfully completes remedial coursework may proceed with college level coursework.

Students enrolled in one or more courses of English as a Second Language and students identified as having a learning disability are exempt from the limitations of this procedure.

The College catalogs shall include a clear statement of the limited applicability of remedial coursework toward fulfilling degree requirements and any exemptions that may apply to this limitation.



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See Board Policy 4220 - Standards of Scholarship

References: *Education Code Section 78213;*
Title 5 Section 55035;
ACCJC Accreditation Standard II.A.4

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