



MONTEREY PENINSULA
COLLEGE

ADMINISTRATIVE PROCEDURES

Chapter 4 Academic Affairs

4100

AP 4100 Graduation Requirements for Degrees and Certificates

Associate Degree

The Associate in Arts degree is awarded in liberal arts disciplines; the Associate in Science degree is awarded in the STEM and Career Education disciplines. The associate degree is awarded upon satisfying the following:

1. **Competency requirements:**
 - a. **Reading and Writing:** Completion of English 1A or 1AE with a grade of “C” or better or a verified equivalent course successfully completed at another college. Competency may also be met by achievement of any of the following minimum test scores: Advanced Placement (AP) English Language and Composition or English Literature and Composition with a score of 3, 4, or 5; CLEP subject exam in English Composition with essay with a score of 50 or higher.
 - b. **Mathematics:** A grade of “C” or better for one year in Algebra II, Common Core Integrated Math 3, or equivalent math course, or higher math course from a high school or another secondary institution; a grade of “C” or better in MATH 263 (Intermediate Algebra and Coordinate Geometry) or in a higher MPC math course; a grade of “C” or better in an equivalent intermediate algebra course or in a higher math course from another university or college; or achieving any of the following minimum scores: Advanced Placement (AP) Calculus AB or BC, Statistics, or Computer Science Principles with a score of 3, 4 or 5 or CLEP subject exam in College Algebra, Calculus or Trigonometry with a score of 50 or higher.
 - c. **Information Competency:** This requirement can be satisfied in any of the following ways: Completion of LIBR 50 with a grade “C” or better; completion of an equivalent course at another college or university; completion of the Information Competency Requirement at another college or university; or a satisfactory score on the Information Competency proficiency exam (0 units).
2. **General Education:** Completion of either CSU-Breadth, IGETC, or MPC General Education requirements.
3. **Major requirements:** Each course in the major must be completed with a grade of “C” or better, or a “P” if the course is taken on a “Pass/No Pass” basis.
4. **A minimum of sixty (60) degree-applicable units** (courses numbered 1-299 with a 2.0 (“C”) or higher grade point average.
 - a. Pre-collegiate courses (300-399) do not apply toward the degree. Grades earned in non-degree credit courses are not included in the calculation of the degree-applicable grade point average.



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- b. A maximum of 20 units of coursework with “P” (pass) grades may be applied towards the associate degree.
- c. Completion of a minimum of twelve (12) units at Monterey Peninsula College, including a minimum of six (6) of the units in the program of study.

The following Associate Degree for Transfer requirements must be completed to earn the AA-T or AS-T degree:

1. **Completion of sixty (60) CSU or UC transferable semester units.**
2. **General Education Requirements:** The California State University – General Education-Breadth pattern (CSU GE Breadth) or the Intersegmental General Education Transfer Curriculum (IGETC) pattern.
3. **A minimum of 18 semester units in the major** as determined by the District.
4. **Minimum grade point average (GPA) of 2.0.**
5. Earn a grade of C or better, or a “P” if the course is taken on a “Pass/No Pass” basis, in all courses required for the major.
6. For the Associate Degree for Transfer, students must meet the residency requirement of 12 units completed at MPC, but do not need 6 units of residency within the major as with general associate degrees.

Certificate of Achievement

The Certificate of Achievement recognizes a student’s satisfactory completion of a program of study and is awarded upon satisfying the following:

1. Certificate requirements
2. Each course in the certificate must be completed with a grade of C or better, or a “P”. Some certificates require higher performance levels.
3. Residency requirements:
 - Certificates less than or equal to 12 units: all units applied toward major requirements must be completed at Monterey Peninsula College.
 - Certificates greater than 12 units: at least 12 units applied toward the major requirements must be completed at Monterey Peninsula College.

Certificate of Training

The Certificate of Training recognizes the successful completion of a short-term, intensive course sequence designed to prepare students for entry-level employment opportunities. Students who complete a Certificate of Training are encouraged to continue their studies and complete a Certificate of Achievement and/or an Associate Degree.



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Certificate of Completion

The non-credit Certificate of Completion recognizes the successful completion of a sequence of courses in English as a second language or a career education field designed to increase skills for employment in industry.

See Board Policy BP 4100 - Graduation Requirements for Degrees and Certificates

References: *Title 5 Sections 55060 et seq.*

Approved: May 25, 2021