

Curriculum Advisory Committee
Meeting minutes

DATE: May 19, 2021 LOCATION: Virtual Meeting Via Zoom @ 3:00 pm - 5:00 pm <u>Attendees:</u>			
	Richard Abend, ESL → Voting Member	✓	Vanessa Lord, Life Science → voting member
	Diane Boynton, Dean of Instruction -- Liberal Arts		Laura Loop, Nursing → voting member
	Judy Cutting, Dean of Instruction -- CTE	✓	Gamble Madsen, Chair/Creative Arts → voting member
✓	Bill Easton, Library → voting member	✓	Erin O'Hare, Kinesiology, → voting member
✓	Keith Eubanks, Humanities → voting member	✓	Beth Penney, Basic Skills/Humanities → voting member
✓	He Seon Ihn, Articulation Officer → voting member	✓	David Seagal, Business & Technology → voting member
✓	Lynn Iwamoto, Physical Sciences → voting member		Vincent van Joolen, Dean of Instruction --- Stem
✓	LaRon Johnson, Counselling/Student Services → voting member	✓	Rachel Whitworth, Social Sciences → voting member
✓	Kim Kingswold, Curriculum/Catalog Technician	✓	John Skellenger, Academic Affairs Coordinator
✓	Jon Knolle, VP of Academic Affairs		John Baek, Student Representative
	Guests		
	Jennifer Taylor	✓	Carrie Ballard

Meeting Chaired by: Gamble Madsen
Notes Submitted by: John Skellenger

Guests:

Agenda Item	Action
Call to Order	3:05 pm
Announcements	
<p>ASCCC Curriculum Institute https://asccc.org/events/2021-07-07-150000-2021-07-09-220000/2021-curriculum-institute-virtual-event</p> <p>He Seon received the decisions on CSU Area F. We submitted 13 courses and 7 were approved. This is a good return as some schools did not have any courses approved. If faculty would like to resubmit this year it needs to be done between June 1 and June 10; however, this will be past MPC's catalog deadline. Faculty are encouraged to make the corrections and submit again in the Fall. The majority of the courses that were denied were History courses, which did not align with the very specific Ethnic Studies criteria applied by the CSU reviewers.</p>	
Approval of May 19, 2021 Agenda	Motion to recommend: Beth Seconded: Bill CAC Committee Voted: Aye
Approval of May 12, 2021 Minutes	Motion to recommend: Beth Seconded: Keith CAC Committee Voted: Aye
Consent Agenda	

Corrections:

AUTO 100: Remove Advisory

Company Officer Certificate of Achievement: Replace FPTC 135 with FPTC 106 (to align with AS)

Dance Associate in Arts – Remove General Education Outcome

Dietary Manager Certificate of Achievement - Add the following language to the Program Description: "Earning an additional 2 or 4 year degree in Nutrition and/or Hospitality in addition to this certificate may improve salary and employment in this area."

ENGR 12L: Revise Content to align with C-ID Descriptor for resubmission to address Conditional Approval

Horticulture Certificate of Achievement - Replace the specialization name "Arboriculture" with "Tree Care Specialist" where applicable

Horticulture Associate in Science Degree - Add the Outcome "Identify two hundred horticultural plants by common name, scientific name and cultivar" to match the CA; Replace the specialization name "Arboriculture" with "Tree Care Specialist" where applicable

Motion to recommend: Keith
Seconded: Vanessa
CAC Committee Voted: Aye

Revised Advisory Breakdown:

SIGN 90 - No Advisory
ARTS 9A - Completion of or concurrent enrollment in ENGL 1A
AUTO 100 - No Advisory
BUSI 30 - Completion of or concurrent enrollment in ENGL 1A
BUSI 42 - Completion of or concurrent enrollment in ENGL 1A
BUSI 52 - Completion of or concurrent enrollment in ENGL 1A
BUSC 141 - ENGL 111 or ENSL 11
BUSC 142 - ENGL 111 or ENSL 11
BUSC 143 - ENGL 111 or ENSL 11
BUSC 151 - ENGL 111 or ENSL 11
BUSC 170 - ENGL 111 or ENSL 11
CSIS 77 - Completion of or concurrent enrollment in ENGL 1A
CSIS 114 - Completion of or concurrent enrollment in ENGL 111 or ENSL 11
ECED 80 - ENGL 111 or ENSL 11
ENGL 1A - ENGL 111 or ENSL 11
ENGL 1AE - ENGL 111 or ENSL 11
REAL 53 - Completion of or concurrent enrollment in ENGL 1A
REAL 56 - Completion of or concurrent enrollment in ENGL 1A

Landscape Pest Management - Certificate of Achievement - Revise the description as follows: "This certificate gives students a grounding in the principles of integrated pest management in landscape and nursery settings. Integrated pest management stresses Identification and monitoring of plant pests and diseases and finding the least harmful control method for the situation. Students will be familiar with invertebrate and vertebrate pests, fungal and bacterial diseases, nutritional deficiencies and weed control, and with the variety of possible control strategies. Students with this certification will be prepared for the Qualified Applicator Certificate exam administered by the California Department of Pesticide Regulation, a widely recognized certification among horticultural employers."

SIGN 90: Remove Advisory

The following courses still have the **Advisory** "ENGL 111 or ENSL 110 and ENSL 155" (this was changed to "ENGL 111 or ENSL 11" in the Catalog, but likely not yet approved by CAC): ~~SIGN 90~~, ARTS 9A, ~~AUTO 100~~, BUSI 30, BUSI 42, BUSI 52, BUSC 141, BUSC 142, BUSC 143, BUSC 151, BUSC 170, CSIS 77, CSIS 114, ~~ECED 80~~, ENGL 1A, ENGL 1AE, REAL 53, REAL 56

- BP: The transfer-level courses should have an Advisory of "Completion of or concurrent enrollment in ENGL 1A." The 100-level course Advisory can say "ENGL 111 or ENSL 11" – as for ENGL 1A and 1AE.

Add the sentence "May be taken four times for credit" to the Descriptions for the following courses:

MUSI 20, MUSI 21, MUSI 22, MUSI 25, MUSI 30, MUSI 32, MUSI 35, MUSI 36

Discussion Agenda	
<ul style="list-style-type: none"> • Additional revisions to Guidelines for Cross-listed Courses (response to Senate discussion) <p>Discussion of revised verbiage for the guidelines for cross-listed courses. Remove “as well as.” The committee would like to have a clearer timeline but agreed to keep it vague.</p> <ul style="list-style-type: none"> • Additional revisions to MPC GE Standards – Areas C and E2 <p>Edited the document during the meeting to include new statements that Gamble drafted for areas C (integrating cultural values into description; recognizing cultural values and foreign languages in the outcome - specifying that content must be evident in course description, outcomes, objectives, and lecture/lab topics) and E2 (specifying that career component must be evident in the course description, outcomes, objectives, and content).</p>	<p>Motion to recommend: Keith Seconded: Vanessa CAC Committee Voted: Aye</p>
Action Agenda	
<p>n/a (Edited language for MPC GE Standards was approved)</p>	<p>Motion to recommend: Keith Seconded: Vanessa</p>

Next meeting on 8/19/21