

Curriculum Advisory Committee
Meeting minutes

DATE: May 12, 2021 LOCATION: Virtual Meeting Via Zoom @ 3:00 pm - 5:00 pm			
<u>Attendees:</u>			
✓	Richard Abend, ESL → Voting Member	✓	Vanessa Lord, Life Science → voting member
	Diane Boynton, Dean of Instruction -- Liberal Arts	✓	Laura Loop, Nursing → voting member
	Judy Cutting, Dean of Instruction -- CTE	✓	Gamble Madsen, Chair/Creative Arts → voting member
✓	Bill Easton, Library → voting member	✓	Erin O'Hare, Kinesiology, → voting member
✓	Keith Eubanks, Humanities → voting member		Beth Penney, Basic Skills/Humanities → voting member
✓	He Seon Ihn, Articulation Officer → voting member	✓	David Seagal, Business & Technology → voting member
✓	Lynn Iwamoto, Physical Sciences → voting member	✓	Vincent van Joolen, Dean of Instruction --- Stem
✓	LaRon Johnson, Counselling/Student Services → voting member	✓	Rachel Whitworth, Social Sciences → voting member
✓	Kim Kingswold, Curriculum/Catalog Technician	✓	John Skellenger, Academic Affairs Coordinator
	Jon Knolle, VP of Academic Affairs		John Baek, Student Representative
	Guests		
✓	Jennifer Taylor	✓	Carrie Ballard

Meeting Chaired by: Gamble Madsen
Notes Submitted by: John Skellenger

Guests:

Agenda Item	Action
Call to Order	3:05 pm
Announcements	
Approval of May 12, 2021 Agenda	Motion to recommend: Beth Seconded: Lynn CAC Committee Voted: Aye
Approval of May 5, 2021 Minutes	Motion to recommend: Keith Seconded: Rachel CAC Committee Voted: Aye

Consent Agenda

- Deletion: COOP 91.23 (Interior Design Work Experience)
- Correction: ENGL 31- Add ‘This course is not a substitute for the English composition requirement for transfer’ to the Descriptions
- COOP 91.30 (Ornamental Horticulture Work Experience): Change title to Horticulture Work Experience
- ~~Dietary Manager Certificate of Achievement: Add the following language to the Program Description – ‘Earning an additional 2 or 4 year degree in Nutrition and/or Hospitality in addition to this certificate may improve salary and employment in this area.’~~

Motion to recommend: Keith
Seconded: Beth
CAC Committee Voted: Aye

Approved, pending revisions to COOP 91.30.

COOP 91.23 needs to have the word “Ornamental” removed from various places in the description and content.

Tabled, Dietary Manager Certificate verbiage since it is too late to update the catalog.

Discussion Agenda

Additional revisions to MPC GE Standards – Areas C and E2

Area C: may need to be revised to be in closer alignment to the CSU GE requirements (foreign languages).

Area E2: Revise to be cleaner, narrower, and more focused on career exploration. Sample outcomes may need to be refined to provide better direction. A clear tool of measurement would also be helpful.

Requirements should be evident and threaded throughout the outcomes, objectives and lecture content of the course and not a single occurrence in a single area.

Any changes would need to be approved by the Academic Senate. There will be one more meeting next week to review and vote on the revised MPC GE requirements.

Action Agenda

Election of CAC Chair (Academic Year 2021-2022)

Gamble was nominated by Beth and was unanimously and happily approved by the committee.

Motion to recommend: Beth
 Seconded: Lynn
 CAC Committee: Aye

MPC GE effective Fall 2021 (approvals to appear in 2021-22 catalog)

Course Title Units	Decision	Reason for Denial
Area E2 Career Exploration: Re-review due to the 2019 change to this area of the MPC GE Standards		
ARTG 10 Introduction to Computers for Graphic Arts 4 units	Motion to Deny : Keith Seconded: Bill CAC Committee Voted: Aye	Skill related, not career related. (Implication for CTE/Vocational program)
ARTS 10A Drawing and Composition I 3 units	Motion to Deny : Keith Seconded: Rachel CAC Committee Voted: Aye	Skill related, not career related. No indication of the career that this course would lead to.
BUSC 170 Microsoft Windows 8 .5 units	Motion to Deny : Bill Seconded: Keith CAC Committee Voted: Aye	
COOP 91.30 Horticulture Work Experience 1-4 units	Motion to recommend (both): Keith Seconded: Rachel CAC Committee Voted: Aye	

COOP 91.37 Social Science Work Experience 1-4 units		
CSIS 81 ITIL Essentials 1 unit	Motion to recommend: Keith Seconded: Rachel CAC Committee Voted: Aye	
CSIS 192 Amazon Cloud Concepts 2 units	Motion to Deny : Keith Seconded: Bill CAC Committee Voted: Aye	Leads to certificate (therefore decision has been made regarding career); not exploration.
EMMS 1 Emergency Medical Responder 3 units	Motion to recommend: Keith Seconded: Laura CAC Committee Voted: Aye	
ENGL 56A Magazine Editing and Publishing I 3 units	Motion to recommend: Rachel Seconded: Keith CAC Committee Voted: Aye	
ENGL 56B Magazine Editing and Publishing II 3 units		
FASH 10 Introduction to Fashion 3 units	Motion to recommend: Keith Seconded: Bill CAC Committee Voted: Aye	

FASH 20 Apparel Production 2 units	Motion to Deny : Rachel Seconded: Laura CAC Committee Voted: Aye	Skill development not career exploration.
HORT 51 Introduction to Horticulture I 3 units	Motion to recommend: Keith Seconded: Laura CAC Committee Voted: Aye	
HORT 52 Introduction to Horticulture II 3 units	Motion to Deny : Keith Seconded: Rachel CAC Committee Voted: Aye	Course is a continuation of HORT 51.
KINS 50 Orientation for Athletes 2 units	Motion to recommend: Rachel Seconded: Keith CAC Committee Voted: Aye	
MASS 82 Therapeutic Massage I 4 units	Motion to recommend: Keith Seconded: Rachel CAC Committee Voted: Aye	
MEDA 100 Introduction to Health Careers 1 units	Motion to recommend: Keith Seconded: Bill CAC Committee Voted: Aye	
MUSI 20 College Choir 1 units	Motion to Deny : Keith Seconded: Laura CAC Committee Voted: Aye	Focuses on college choir and doesn't indicate a career or career goal.
MUSI 48A Guitar I	Motion to Deny : Keith Seconded: Lynn	Skill based course, does not mention career or career goal.

1 units	CAC Committee Voted: Aye	
MUSI 50A Piano I 1 units	Motion to Deny : Keith Seconded: Lynn CAC Committee Voted: Aye	Skill based course, does not mention career or career goal.
NUTF 2 Introduction to Careers in Nutrition, Dietetics, and Food 1 units	Motion to recommend: Keith Seconded: Laura CAC Committee Voted: Aye	
NUTF 25 Basic Medical Nutrition Therapy and Modified Diets 3 units	Motion to recommend: Keith Seconded: Laura CAC Committee Voted: Aye	
PERS 10 College Success 1 unit	Motion to recommend: Keith Seconded: Gamble CAC Committee Voted: Aye Opposed: He Seon	
PERS 50 Making College Count 3 units	Motion to recommend: Lynn Seconded: Keith CAC Committee Voted: Aye	
PERS 51 Career and Life Planning 3 units	Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye	
PERS 59 Study Skills for Success 1 units	Motion to Deny : Keith Seconded: Gamble CAC Committee Voted: Aye	Focuses on skill development regarding academics, not career exploration.

PERS 71 Career Assessment and Exploration 1 unit	Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye	
REAL 50 Principles of Real Estate 3 units	Motion to recommend: Keith Seconded: Laura CAC Committee Voted: Aye	
SPAN 31 Introduction to Translation and Interpreting: Spanish/English 4 units	Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye	
THEA 21A Theatre Workshop I 3 units	Motion to recommend: Keith Seconded: Gamble CAC Committee Voted: Aye	

Next meeting on 5/19/21