

Curriculum Advisory Committee  
Meeting minutes

DATE: March 31, 2021 LOCATION: Virtual Meeting Via Zoom @ 3:00 pm - 5:00 pm			
<u>Attendees:</u>			
✓	Richard Abend, ESL → Voting Member	✓	Vanessa Lord, Life Science → voting member
	Diane Boynton, Dean of Instruction -- Liberal Arts	✓	Laura Loop, Nursing → voting member
	Judy Cutting, Dean of Instruction -- CTE	✓	Gamble Madsen, Chair/Creative Arts → voting member
✓	Bill Easton, Library → voting member	✓	Erin O'Hare, Kinesiology, → voting member
✓	Keith Eubanks, Humanities → voting member	✓	Beth Penney, Basic Skills/Humanities → voting member
✓	He Seon Ihn, Articulation Officer → voting member	✓	David Seagal, Business & Technology → voting member
✓	Lynn Iwamoto, Physical Sciences → voting member	✓	Vincent van Joolen, Dean of Instruction --- Stem
	LaRon Johnson, Counselling/Student Services → voting member		Rachel Whitworth, Social Sciences → voting member
✓	Kim Kingswold, Curriculum/Catalog Technician	✓	John Skellenger, Academic Affairs Coordinator
✓	Jon Knolle, VP of Academic Affairs		John Baek, Student Representative
	Guests		
✓	Jennifer Taylor		

Meeting Chaired by: Gamble Madsen  
Notes Submitted by: John Skellenger

Guests:

<b>Agenda Item</b>	<b>Action</b>
<b>Call to Order</b>	3:05 pm
<b>Announcements</b>	
Discussed teaching CSIS 12 and Math 40 in the same room at the same time despite not being cross-listed. The courses are similar, but not exactly the same. Further discussion and investigation is needed to decide if they should be offered together and if they should be cross-listed.	
<b>Approval of March 31, 2021 Agenda</b>	Motion to recommend: Keith Seconded: Beth CAC Committee Voted: Aye
<b>Approval of March 17, 2021 Minutes</b>	Motion to recommend: Beth Seconded: Bill CAC Committee Voted: Aye
<b>Consent Agenda (effective Fall 2021)</b>	
Correction to Real Estate Certificate of Achievement: Adjust the unit total for the electives course block to 9-10  Correction to Spanish AA-T: Remove SPCH 3 from the 'List A' course block	Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye

<b>Action Agenda</b>		
Revision to BUSC 109: Allow Credit by Exam		Motion to recommend: Keith Seconded: Laura CAC Committee Voted: Aye
Revision to Business - Entry Level Office Worker Certificate of Achievement: Adjust minimum unit threshold to 8 by adding BUSC 109		
Revisions to TOP and CIP Codes for the following Associate in Science Programs (revised effective Fall 2021): Pre-Dental Hygiene, Pre-Nursing, Pre-Occupational Therapy, Pre-Physical Therapy		
HUMS 50 (Introduction to Human Services)	DE Revision  Regular and effective contact section of DE page needs to be completed. Revise outcomes to be more specific about human services and careers. Keith will work directly with Anthony on revisions. Objective 1 would be a good outcome when merged with objectives 2 and 3. Objectives 4 and 5 merged could make another outcome. Confirm advisory of including ENGL 1A. Select additional checkboxes on the Assignments screen.	Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye  Approved, pending noted revisions.  Motion to recommend DE: Beth Seconded: Bill CAC Committee Voted: Aye

<p>HUMS 53 (Introduction to Counseling)</p>	<p>DE Revision</p> <p>Move outcome 1 to objectives and move objective 7 to be an outcome. Update class assignments to select, "Practicing Socratic discussion..."</p>	<p>Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye</p> <p>Approved, pending noted revisions</p> <p>Motion to recommend DE: Beth Seconded: Bill CAC Committee Voted: Aye</p>
<p>REAL 54 (Real Estate Economics)</p>	<p>DE Revision</p> <p>Update description, "background in" rather than "background to" or something similar. Revise objectives such as using the word "defne" rather than "differentiate". Possibly merge objectives 2 and 4 as an outcome and remove the existing two outcomes.</p>	<p>Tabled due to needed revisions.</p>
<p>SPCH 5 (Oral Interpretation of Literature)</p>	<p>DE Revision</p> <p>Objectives need to remain the same due to C-ID status. It was recommended to have it come back next curriculum cycle to revise the outcomes. Select additional checkboxes on the Assignments</p>	<p>Motion to recommend: Keith Seconded: Gamble CAC Committee Voted: Aye</p> <p>Approved, pending noted changes noted changes and recommendation to return next cycle.</p> <p>Motion to recommend Pre-Req (ENGL 1A):</p>

	screen.	Beth Seconded: Laura CAC Committee Voted: Aye  Motion to recommend DE: Keith Seconded: Bill CAC Committee Voted: Aye
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<b>Discussion Agenda</b>

**Next meeting April 7th.**