

Curriculum Advisory Committee  
Meeting minutes

DATE: March 17, 2021 LOCATION: Virtual Meeting Via Zoom @ 3:00 pm - 5:00 pm			
<u>Attendees:</u>			
✓	Richard Abend, ESL → Voting Member	✓	Vanessa Lord, Life Science → voting member
	Diane Boynton, Acting Dean of Instruction -- Liberal Arts	✓	Laura Loop, Nursing → voting member
	Judy Cutting, Dean of Instruction -- CTE	✓	Gamble Madsen, Chair/Creative Arts → voting member
✓	Bill Easton, Library → voting member	✓	Erin O'Hare, Kinesiology, → voting member
	Keith Eubanks, Humanities → voting member	✓	Beth Penney, Basic Skills/Humanities → voting member
✓	He Seon Ihn, Articulation Officer → voting member	✓	David Seagal, Business & Technology → voting member
✓	Lynn Iwamoto, Physical Sciences → voting member	✓	Vincent van Joolen, Dean of Instruction --- Stem
✓	LaRon Johnson, Counselling/Student Services → voting member	✓	Rachel Whitworth, Social Sciences → voting member
✓	Kim Kingswold, Curriculum/Catalog Technician	✓	John Skellenger, Academic Affairs Coordinator
✓	Jon Knolle, Interim VP of Academic Affairs		John Baek, Student Representative
	Guests		
✓	Jennifer Taylor		

Meeting Chaired by: Gamble Madsen  
Notes Submitted by: John Skellenger

Guests:

<b>Agenda Item</b>	<b>Action</b>
<b>Call to Order</b>	3:05 pm
<b>Announcements</b>	
<p>Presentation on Credit for Prior Learning (Dean van Joolen).            AP4235 approved December 2020 which allows credit for prior learning and experience. MPC now has a way to grant credit for previous experience such as military service, student-developed portfolios, and industry certification. However, a process for assessment and procedure for transcription have not been developed yet. It will be a faculty decision if credit should be granted. CSU will accept CPL for transfer students (UC position is forthcoming). MPC wants to implement this for the academic year 2022-23.</p> <p>Revised (but still draft) version of the guidelines for cross listed courses will go to Senate on April 1st.</p>	
<b>Approval of March 17, 2021 Agenda</b>	<p>Motion to recommend: Beth            Seconded: Lynn            CAC Committee Voted: Aye</p>
<b>Approval of March 3, 2021 Minutes</b>	<p>Motion to recommend: Rachel            Seconded: Lynn            CAC Committee Voted: Aye</p>
<b>Consent Agenda (effective Fall 2021)</b>	

<p>Correction to ARTS 40A: Change Advisories to ARTS 10A 'and' ARTB 2 'or' ARTB 4</p> <p>Correction to CSIS 81: Change effective date to Summer 2021</p> <p>Correction to PHSO 1: Remove CHEM 1A as a Prerequisite</p> <p>Correction to Business Administration 2.0 AS-T: Remove MATH 20B from course block</p> <p>Correction to Creative Writing Certificate of Achievement: Revise unit total for electives course block to 12</p> <p>Correction to Creative Writing Associate in Arts: Uncheck 'Standalone' in Creative Writing course records (ENGL 31, 32, 51, 52, 53, 54, 55, 56A, and 56B) and adjust language of electives course block heading to align with 18 unit total</p> <p>Correction to Company Officer Associate in Science: Remove FPTC 135 and replace with FPTC 106 in the course block</p>	<p>Motion to recommend: Bill  Seconded: David  CAC Committee Voted: Aye</p>	
<p><b>Action Agenda</b></p>		
<p>ENGL 43  Comics as Literature</p>	<p>DE Revision</p>	<p>Motion to recommend: Laura  Seconded: Bill  CAC Committee Voted: Aye</p> <p>Approved with the recommendation to enter the curriculum cycle next year to further update the outcomes and objectives.</p>

		Motion to recommend DE: Bill Seconded: Rachel CAC Committee Voted: Aye
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## Discussion Agenda

### Course Leaf (CIM): Proposal forms planning

Jon Knolle shared a document that listed the fields we currently use in CurricUNET and what the options are. There are a few that he wanted to discuss before removing some of the options. The areas the group edited together are listed below.

Justification for Course Repetition: Consider removing options that aren't within the guidelines. Learning Skills and COOP can be repeated by students but may not be considered "repeatable".

Objectives & Methods of Evaluations: In curricunet the objectives and MOEs are on two different screens, which can be confusing. They will likely be on the same screen in the new system. The list of methods was revised in the meeting. Some entries such as "Oral Presentation" and "Hands on Lab" are required by C-ID and kept for those reasons. There was a request to find the difference between "class participation" and "attendance" and which is allowed by title 5 for grading and/or evaluation.

Requisite Type: Trim list to Advisory, Prerequisite, Corequisite, etc, and then choose course or non-course. The new system will be limited to the objective to objective mapping (most common method) and a written justification for the prerequisite. These options satisfy the state requirements.

Diversity: The current screen is not helpful and will need to be revised if it is to be used, but is not required by law. The IDEA task force is working on issues of diversity on campus and this may be implemented in other areas.

Textbook: Add a note that all textbooks must be within 7 years unless a seminal text. Add a checkbox for seminal source text with a place for an explanation. Remove the question about using in online classes.

Codes: Faculty will be more involved with coding in the new system. They know their curriculum best and how it should be defined. Some logic will be built into the system to assist with the process.

Programs: The new system will allow for faculty to create a course sequence model when they are building the course block. There may be additional questions that are required for the state narrative.

Next meeting will be in two weeks on March 31st.