



## ADMINISTRATIVE PROCEDURES

### Chapter 5 Student Services

5300

#### AP 5300 Student Equity

Student Equity efforts at Monterey Peninsula College are intended to cultivate an inclusive teaching and learning environment by providing equitable support, access, and opportunities for students to succeed, particularly for individuals belonging to historically underrepresented and emerging student populations.

The District shall adopt a Student Equity Plan to guide student equity efforts at the College. This plan outlines efforts to foster a climate of healthy diversity and to promote and ensure an antiracist and inclusive academic, cultural, and social environment that provides equity, social justice, and academic success for all members of the Monterey Peninsula College community. Following approval by the Board of Trustees, the Plan is filed as required with the California Community Colleges Chancellor's Office.

The Student Equity Plan shall be developed, maintained, and updated by the Student Success Committee under the supervision of the Vice President of Student Services or designee. The Student Success Committee is an institutional committee that includes representation and membership from student, faculty, staff, and administration groups. The development of the Student Equity Plan includes the active involvement of the College's governance process.

In developing the Student Equity Plan, the Student Success Committee will collaborate with the Office of Planning, Research, and Institutional Effectiveness (PRIE) to use evidence-based research practices that review and address:

- Institutional barriers to equity;
- College access rates;
- Success and retention rates;
- Degree and certificate completion;
- Completion of transfer level English and math courses within the first year of attendance at the College;
- Transfer rates for historically underrepresented groups;
- Activities most likely to be effective for attainment of equity goals including coordination of existing student equity related programs;
- Sources of funds for the activities in the plan;
- A schedule and process for evaluation of progress toward the goals;
- An executive summary that describes the groups for whom goals have been set, the goals, the initiatives that the District will undertake to achieve the goals, the resources



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budgeted for that purpose, and the District officer or employee who can be contacted for further information.

Consistent with *Title 5 Section 54220(6)(d)*, the Student Success Committee will examine equity-related outcomes by race/ethnicity, gender identity, disability, age, and other underrepresented populations.

The Student Success Committee shall develop a process for evaluating progress toward equity goals that aligns with institutional strategic goals. The Student Success Committee will develop activities in conjunction with other offices, programs, and committees. Included in the Student Equity Plan will be an executive summary that describes equity goals, the groups for whom goals have been set, the initiatives that the District will undertake to achieve the goals, any resources that have been budgeted for that purpose, and the District officer(s) who can be contacted for further information.

The development of the Student Equity Plan includes the active involvement of the College's governance process. Following approval of the District Integrated Student Equity Plan by the Board of Trustees, the Plan is filed, as required, with the California Community Colleges Chancellor's Office. The Plan will be updated and sent to the California Community Colleges Chancellor's Office every two years.

The Student Equity Program and efforts shall be developed, maintained, and updated under the supervision of the Dean of Student Services.

The Office of Planning, Research, and Institutional Effectiveness plays an integral role in guiding student equity efforts to ensure that equity is embedded in the components of the College's learning outcome assessment process, program evaluation and program review processes, and action plan development.

See Board Policy 5300 - Student Equity

**References:** *Education Code Section 66030;*  
*Education Code Sections 66250, et seq;*  
*Education Code Section 72010 et seq;*  
*Title 5, Section 54220*

**Approved:** December 8, 2020