

Curriculum Advisory Committee  
Meeting minutes

DATE: January 13, 2021 LOCATION: Virtual Meeting Via Zoom @ 3:00 pm - 5:00 pm			
<u>Attendees:</u>			
✓	Richard Abend, ESL → Voting Member		Vanessa Lord, Life Science → voting member
✓	Diane Boynton, Acting Dean of Instruction -- Liberal Arts	✓	Laura Loop, Nursing → voting member
	Judy Cutting, Dean of Instruction -- CTE	✓	Gamble Madsen, Chair/Creative Arts → voting member
✓	Bill Easton, Library → voting member	✓	Erin O'Hare, Kinesiology, → voting member
✓	Keith Eubanks, Humanities → voting member	✓	Beth Penney, Basic Skills/Humanities → voting member
✓	He Seon Ihn, Articulation Officer → voting member	✓	David Seagal, Business & Technology → voting member
✓	Lynn Iwamoto, Physical Sciences → voting member		Vincent van Joolen, Dean of Instruction --- Stem
✓	LaRon Johnson, Counselling/Student Services → voting member	✓	Rachel Whitworth, Social Sciences → voting member
✓	Kim Kingswold, Curriculum/Catalog Technician	✓	John Skellenger, Academic Affairs Coordinator
✓	Jon Knolle, Interim VP of Academic Affairs		John Baek, Student Representative

Meeting Chaired by: Gamble Madsen  
Notes Submitted by: John Skellenger

Guests:

<b>Agenda Item</b>	<b>Action</b>
<b>Call to Order</b>	3:05 pm
<b>Announcements</b>	
<b>Approval of January 13, 2021 Agenda</b>	Motion to recommend: Keith Seconded: Laura CAC Committee Voted: Aye
<b>Approval of January 6, 2021 Minutes</b>	Motion to recommend: Keith Seconded: Rachel CAC Committee Voted: Aye
<b>Consent Agenda (effective Fall 2021)</b>	
Add ENGL 1A as an Advisory to ARTD 3A (DE revision approved by CAC 1/6/2021)  Correction: Update Credit by Exam designations for <a href="#">courses as requested by Divisions</a>	Motion to recommend: Keith Seconded: Bill CAC Committee Voted: Aye

## Action Agenda

### Courses seeking approval for CSU Area F (Ethnic Studies)

ETNC 4 Mexican-American Art in American Culture		Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye
ETNC 5 African-American Arts and Music in American Culture		Motion to recommend: Keith Seconded: Rachel CAC Committee Voted: Aye
ETNC 6 Culture in American Film		Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye
ETNC 10 Introduction to Social Justice		Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye
ETNC/SOCI 13 Introduction to Race and Ethnicity		Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye
ETNC/SOCI 14 Sociology of Latinos and Latinas		Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye
<b>ETNC/ANTH 20</b> Native Peoples of North American		Motion to recommend: Rachel Seconded: Keith CAC Committee Voted: Aye
ETNC/SOCI 22 Asian American and Pacific Islanders in		Motion to recommend: Laura Seconded: Lynn

American Society		CAC Committee Voted: Aye
<b>ETNC/HIST 23</b> Chicano History 1848 to Present		Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye
<b>ETNC/HIST 24</b> African Americans in United States History to 1865		Motion to recommend: Keith Seconded: Rachel CAC Committee Voted: Aye
<b>ETNC/HIST 25</b> African Americans in United States History Since 1865		Motion to recommend: Keith Seconded: Bill CAC Committee Voted: Aye
<b>Courses and Programs (DE effective Fall 2020 retroactive, Other Approvals effective Fall 2021)</b>		
ARCE 1 (Introduction to Ceramics)	DE Revision	Motion to recommend: Keith Seconded: Rachel CAC Committee Voted: Aye
ARCE 1A (Ceramic Handbuilding I)	DE Revision	Motion to recommend DE: Keith Seconded: Lynn CAC Committee Voted: Aye
ARCE 2A (Ceramic Wheel Throwing I)	DE Revision	
ARTP 11A (Photography I: Black and White)	DE Revision	
BUSC 409 (Keyboarding for Computers)	New DE  Revise outcomes and objectives (make existing outcomes objectives; make existing objective 1 the only outcome).	Motion to recommend: Keith Seconded: Rachel CAC Committee Voted: Aye  Approved, pending revisions.

		<p>Motion to recommend DE: Bill          Seconded:          CAC Committee Voted:</p>
<p>BUSC 430          (Computer Applications: Microsoft Outlook)</p>	<p>New DE            Add caps to sentences in objectives.</p>	<p>Motion to recommend: Keith          Seconded: Lynn          CAC Committee Voted: Aye            Approved, pending revisions.            Motion to recommend DE: Rachel          Seconded: Bill          CAC Committee Voted: Aye</p>
<p>BUSC 433          (Computer Applications: Microsoft Access)</p>	<p>New DE</p>	<p>Motion to recommend: Keith          Seconded: Lynn          CAC Committee Voted: Aye            Motion to recommend DE: Bill          Seconded: Keith          CAC Committee Voted: Aye</p>
<p>BUSC 440          (Computer Applications: Microsoft Word)</p>	<p>New DE</p>	<p>Motion to recommend: Keith          Seconded: Gamble          CAC Committee Voted: Aye            Motion to recommend DE: Keith          Seconded: Bill          CAC Committee Voted: Aye</p>
<p>BUSC 450          (Computer Applications: Microsoft Excel)</p>	<p>New DE</p>	<p>Motion to recommend: Keith          Seconded: Laura          CAC Committee Voted: Aye</p>

		Motion to recommend DE: Bill Seconded: Keith CAC Committee Voted: Aye
BUSC 460 (Computer Applications: Microsoft PowerPoint)	New DE	Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye  Motion to recommend DE: Bill Seconded: Keith CAC Committee Voted: Aye
Business – Entry Level Office Worker Certificate of Achievement	Revision	Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye
ETNC 20 (Native Peoples of North America)	DE Revision	Motion to recommend: Keith Seconded: Laura CAC Committee Voted: Aye
ANTH 20 (Native Peoples of North America)	DE Revision	Motion to recommend DE: Keith Seconded: Bill CAC Committee Voted: Aye
ETNC 23 (Chicano History 1848 to Present)	DE Revision  Revisions to the SLOs needed.	Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye  Approved, pending revisions to the outcomes.
HIST 23 (Chicano History 1848 to Present)	DE Revision  Revisions to the SLOs needed.	Motion to recommend DE: Bill Seconded: Rachel CAC Committee Voted: Aye

ETNC 24 (African Americans in United States History to 1865)	DE Revision  Needs CIP code.	Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye
HIST 24 (African Americans in United States History to 1865)	DE Revision  Revisions to the SLOs needed. Missing oral presentation in MOE.	Approved, pending revisions to the outcomes.  Motion to recommend DE: Keith Seconded: Bill CAC Committee Voted: Aye
ETNC 25 (African Americans in United States History Since 1865)	DE Revision  Revisions to SLOs needed. Align MOE between two courses. Added publisher to text.	Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye  Approved, pending needed changes.
HIST 25 (African Americans in United States History Since 1865)	DE Revision Revisions to SLOs needed. Align MOE between two courses. Added publisher to text.	Motion to recommend DE: Keith Seconded: Bill CAC Committee Voted: Aye
FPTC 127B (S-290 Intermediate Wildland Fire Behavior)	DE Revision	Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye  Motion to recommend DE: Keith Seconded: Bill CAC Committee Voted: Aye
General Studies: Arts and Humanities Emphasis Associate in Arts	Revision	Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye

History Associate in Arts for Transfer	Revision	Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye
HORT 51 (Introduction to Horticulture)	DE Revision	<p>Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye</p> <p>Approved, pending revisions to SLO on 425, general description changes, and selecting hybrid and DE on all HORT courses.</p> <p>Motion to recommend DE: Keith Seconded: Bill CAC Committee Voted: Aye</p>
HORT 52 (Introduction to Horticulture II)	DE Revision	
HORT 53 (Soil Science and Management)	New DE	
HORT 55 (Tree Care)	DE Revision	
HORT 61 (Plant Identification: Shrubs, Vines, and Ground Covers)	DE Revision	
HORT 62 (Plant Identification: Trees, Annuals, and Perennials)	DE Revision	
HORT 63 (Plant Propagation)	DE Revision	
HORT 64 (Growing and Using California Native Plants)	DE Revision	
HORT 65 (Basic Landscape Design)	DE Revision	



HORT 66 (Intermediate Landscape Design)	DE Revision	
HORT 70 (Irrigation Design and Water Economy)	DE Revision	
HORT 72 (Landscape Construction)	DE Revision	
HORT 78 (Integrated Pest Management)	DE Revision	
HORT 210 (Current Topics in Horticulture)	DE Revision	
HORT 202 (Landscape Pruning)	DE Revision	
HORT 425 (Successful Gardening Techniques)	DE Revision Outcome needs to be revised.	
Horticulture Certificate of Achievement	Revision	
Horticulture Associate in Science	Revision	
Landscape Irrigation Certificate of Achievement	New	
Landscape Pest Management Certificate of Achievement	New	

Tree Care Specialist Certificate of Achievement	New	
LETP 223 (Driver Training Instructor)	Revision	Motion to recommend: Rachel Seconded: Keith CAC Committee Voted: Aye
LETP 224 (Driver Awareness Instructor)	Revision	Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye
LETP 242 (Peace Officer Association Training)	Revision  Outcome reads like a course description. It needs to be written so that it can be assessed. The hours/units are also off.	Tabled to allow time for changes to be made.
LETP 250 (Arrest and Control/Driving [PSP])	Revision  Adjusted advisory from Course Advisory to Non-Course advisory.	Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye
LETP 280.3 (Field Training Officer Update)	Revision  Revisions are needed with SLO/objectives.	Motion to recommend: Keith Seconded: Gamble CAC Committee Voted: Aye  Approved, pending revisions.  Motion to recommend PreReq (LETP 280.2 for LETP 280.3): Keith Seconded: Lynn CAC Committee Voted: Aye

MUSC 14A (Recording Arts I)	DE Revision  Revision needed to the outcomes to reflect specific course content and show clear distinction between the two courses (A&B)	Tabled to allow further revisions to the outcomes.
MUSC 14B (Recording Arts II)	DE Revision	
REAL 52 (Legal Aspects of Real Estate)	DE Revision  Revise outcomes to be more specific.	Tabled to allow the originator to edit and revise outcomes.
REAL 57A (Real Estate Appraisal I)	DE Revision  Revise outcomes to be more specific.	
Real Estate Certificate of Achievement	New  Add courses to the certificate as electives based on state licensing guidelines.	Tabled to allow for addition of courses to the course block.
THEA 15B (Acting II)	DE Revision  Revise vague outcome language regarding techniques. Needs to be more specific.	Tabled to allow time for edits.
THEA 16B (Acting for the Camera II)	DE Revision	

<p>THEA 26 (Introduction to Digital Film Production)</p>	<p>New DE</p> <p>Revise outcomes and objectives. Objectives 3,4 should be the outcomes as they are broad. Existing Outcomes should be the objectives. An additional objective (referencing moral/ethical responsibility) may be needed to meet C-ID requirements. Adjust hours (remove Lecture TBA).</p>	<p>Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye</p> <p>Approved, pending needed revisions.</p> <p>Motion to recommend DE: Bill Seconded: Keith CAC Committee Voted: Aye</p>
<p>THEA 60A (Studio Theatre – Comedy)</p>	<p>DE Revision</p>	<p>Tabled to allow for alignment with C-ID requirements.</p>
<p>THEA 60B (Studio Theatre – Dramatic)</p>	<p>DE Revision</p> <p>For C-ID purposes, the advisory needs to include an audition or interview.</p>	
<p>THEA 60C (Studio Theatre – Classical)</p>	<p>DE Revision</p> <p>For C-ID purposes, the advisory needs to include an audition or interview.</p>	
<p>THEA 60D (Studio Theatre – Original/Experimental)</p>	<p>DE Revision</p> <p>For C-ID purposes, the advisory needs to include an audition or interview.</p>	
<p><b>Courses &amp; Programs listed below were not addressed due to time.</b></p>		

MUSI 2 (Introduction to Broadway Musicals)	DE Revision	
MUSI 3 (Introduction to American Music)	DE Revision	
MUSI 10A (Music Theory and Musicianship I)	DE Revision	
MUSI 10B (Music Theory and Musicianship II)	DE Revision	
MUSI 10C (Music Theory and Musicianship III)	DE Revision	
MUSI 10D (Music Theory and Musicianship IV)	DE Revision	
MUSI 20 (College Choir)	DE Revision	
MUSI 22 (Jazz Choral Ensemble)	DE Revision	
MUSI 25 (Applied Music)	DE Revision	
MUSI 30 (Concert Band)	DE Revision	
MUSI 32 (Jazz Ensemble)	DE Revision	

MUSI 35 (String Orchestra)	DE Revision	
MUSI 40 (Voice Fundamentals)	DE Revision	
MUSI 41 (Voice Fundamentals II)	DE Revision	
MUSI 48A (Beginning/Intermediate Guitar)	DE Revision	
MUSI 48B (String Guitar – Intermediate)	DE Revision	
MUSI 50A (Beginning Piano I)	DE Revision	
MUSI 50B (Beginning Piano II)	DE Revision	
MUSI 50C (Intermediate Piano I)	DE Revision	
MUSI 50D (Advanced Piano)	DE Revision	
MUSI 495 (Special Topics in Music)	DE Revision	
MUSI 90 (Independent Study)	DE Revision	
PHSO 90	DE Revision	

(Independent Study)		
Pre-Dental Hygiene Associate in Arts	Revision	
Pre-Nursing Associate in Science	Revision	
Pre-Occupational Therapy Associate in Science	Revision	
Pre-Physical Therapy Associate in Science	Revision	
THEA 53 (Theatre Enjoyment)	DE Revision	
THEA 58A (Theatre for Young Audiences – Comedy)	DE Revision	
THEA 59C (Repertory Theatre – Original/Experimental)	DE Revision	
THEA 64A (Rehearsal and Performance Workshop – Musical)	DE Revision	
THEA 70A (Dance Theatre – Contemporary)	DE Revision	
THEA 74A (Acting Workshop – Musical)	DE Revision	
THEA 74D	DE Revision	

(Acting Workshop – Drama)		
THEA 76 (Acting Workshop – Advanced Dramatic)	DE Revision	
THEA 77 (Acting Workshop – Advanced Musical)	DE Revision	
THEA 90 (Independent Study)	DE Revision	
THEA 440 (Rehearsal and Performance)	DE Revision	

<b>Discussion Agenda</b>
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n/a
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