

MONTEREY PENINSULA COLLEGE - GOVERNING BOARD OF TRUSTEES

MINUTES:

NOVEMBER 18, 2020 - REGULAR BOARD MEETING

(Due to technical difficulties, the 11/18/20 Regular Board Meeting recording was unable to be preserved)

MPC Regular Governing Board Meeting (Wednesday, November 18, 2020)

Generated by JoRene Finnell on Wednesday, November 18, 2020

Meeting called to order at 4:02 PM

Members Present:

- Chair Yuri Anderson
- Vice Chair Loren Steck
- Trustee Rosalyn Green
- Trustee Marilynn Dunn Gustafson
- Trustee Rick Johnson
- Student Trustee Tenisha Hill
- Mr. David Martin, interim Superintendent/President, Board Secretary

1. OPENING ITEMS

A. Roll Call for Closed Session

Verbal roll call taken at 3:02pm

B. Public Comments on Closed Session Items

None

2. CLOSED SESSION

A. Public Employee Appointment/Employment (Government Code Section 54957)

B. Conference with Labor Negotiators (Government Code Section 54957.6)

3. RECONVENE TO OPEN SESSION / CALL TO ORDER

A. Roll Call

Roll call was taken at 4:05pm

B. Pledge of Allegiance

Pledge of Allegiance was lead by Trustee Rick Johnson.

C. Report of Action Taken in Closed Session

Chair Yuri Anderson reported out that no action was taken during Closed Session.
Closed Session adjourned at 3:21pm

D. Approval of Agenda - 20:33

BE IT RESOLVED, That the Governing Board approves today's agenda.

Motion by Loren Steck, second by Rick Johnson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote

4. PUBLIC COMMENT

a. Public Comment

None

5. ORGANIZATIONS' & STAFF REPORTS & PRESENTATIONS

A. ASMPC Report

Report attached and received

B. Academic Senate Report

Report attached and received

C. MPCEA Report

No written or verbal report

D. MPCTA Report

No written or verbal report

E. Superintendent/President & Staff Reports

Report attached and received

Mr. David Martin, interim Superintendent/President, was available for questions.

Ms. Beccie Michael, Vice President of Advancement, provided additional details regarding the National Science Foundation Advanced Technical Education (ATE) Grant on how the grant will help MPC's Auto Technology Program and strengthening pathways with local businesses. She also shared MPC Foundation funded \$90,000 in emergency requests from students. Chair Yuri Anderson conveyed the Board's appreciation for all the hard work and support the MPC Foundation has provided to MPC students.

Mr. Steve Haigler, Vice President of Administrative Services, provided more information regarding deferrals and the Prop 98 growing based on the state economy.

6. CONSENT CALENDAR

A. Approval of the Consent Calendar - 20:34

Monthly Financial Statement - Consent Item E - was discussed.

Resolution: Approval of the Consent Calendar

Approval of the Consent Calendar

Motion by Marilyn Dunn Gustafson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote

B. Minutes from the October 28, 2020 Regular Board Meeting

Resolution: BE IT RESOLVED, that the Governing Board approves the minutes of the Regular Board meeting on October 28, 2020.

Approval of the Consent Calendar

Motion by Marilyn Dunn Gustafson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote

C. Donations

Resolution: BE IT RESOLVED, that the Governing Board accepts the gifts donated to the College with appropriate acknowledgement to the donor.

Approval of the Consent Calendar

Motion by Marilyn Dunn Gustafson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote

D. INFORMATION: Twelve New Administrative Procedures

E. ACTION: October 2020 Monthly Financial Statement

Resolution: BE IT RESOLVED, that the 2020-2021 Monthly Financial Report for the period ending October 31, 2020, be accepted.

Approval of the Consent Calendar

Motion by Marilyn Dunn Gustafson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote

F. ACTION: November 2020 Monthly Budget Transfers - Building Fund

Resolution: BE IT RESOLVED, that the following budget adjustments in the Building Fund (Bond Fund) be approved.

Approval of the Consent Calendar

Motion by Marilyn Dunn Gustafson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote

G. Action: Approve October 2020 Purchase Orders

Resolution: Resolution: Be it Resolved, that Purchase Order B21-00221 through B21-00255 in the amount of \$ 2,385,535.86 be approved.

Approval of the Consent Calendar

Motion by Marilyn Dunn Gustafson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote

H. Action: Approve October 2020 Monthly Commercial Warrants

Resolution: RESOLUTION: BE IT RESOLVED, that Commercial Warrants for October 2020: 12581415 through 12581485, 12582634 through 12582687, 12583748 through 12583804, 12584593 through 12584616, 12586138 through 12586170 in the amount of \$ 1,529,133.96 be approved.

Approval of the Consent Calendar

Motion by Marilynn Dunn Gustafson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote

I. Action: Accept the October and November payrolls

Resolution: BE IT RESOLVED, that the October 30, 2020 regular payroll and the November 10, 2020 supplemental payroll be accepted.

Approval of the Consent Calendar

Motion by Marilynn Dunn Gustafson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote

J. ACTION: Governing Board Nominates EL CENTRO - the Center for Excellence in Transfer College Readiness and Opportunities to be added to the list for the 2021 Monterey County School Boards Association (MCSBA) Excellence in Education Award

Resolution: BE IT RESOLVED, that the Governing Board elects to submit a new MPC nominee, EL CENTRO - the Center for Excellence in Transfer College Readiness and Opportunities, for the Monterey County School Boards Association’s 2021 Excellence in Education Award to the Monterey County Office of Education.

Approval of the Consent Calendar

Motion by Marilynn Dunn Gustafson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote

K. ACTION: Appoint Celine Pinet as a Member of the Citizens' Bond Oversight Committee

Resolution: BE IT RESOLVED that the appointment of Dr. Celine Pinet, as a member of the Citizens' Bond Oversight Committee, effective November 18, 2020, be approved.

Approval of the Consent Calendar

Motion by Marilynn Dunn Gustafson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote

L. ACTION: Ratify Management Personnel Actions

Resolution: Be it resolved that the Board ratify the Management Personnel actions listed in the table below.

Approval of the Consent Calendar

Motion by Marilynn Dunn Gustafson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote

M. ACTION: Ratify Employment Agreements for Short-Term and Substitute Assignments.

Resolution: BE IT RESOLVED, that the Governing Board ratifies that the individuals on the recommended list (Short-Term Non-Continuing and Substitute Employees) be employed for short-term and substitute assignments, subject to future modifications, be ratified.

Approval of the Consent Calendar

Motion by Marilynn Dunn Gustafson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote

7. NEW BUSINESS

A. INFORMATION: Verbal Summary of Financial Terms of Superintendent/President Employment Agreement

Chair Yuri Anderson provided the following:

“The law requires that the Board provide an oral summary of the financial terms in any executive contract, or amendment to an executive contract, before the Board takes action on such contract or amendment. In compliance with this requirement, the Board would like to announce that the College has offered David Martin the position of Superintendent/President. The Employment Agreement contains the following financial terms:

- 1. Beginning January 1, 2021, David Martin will commence service with the College as the permanent Superintendent/President. His annual salary will be \$260,000.

2. Mr. Martin will be entitled to the same fringe benefits, including medical, dental, vision, paid holidays, and sick leave, provided to the College's educational administrators. He will accrue one day of full pay sick leave per month, which may accumulate from year to year without limit.
3. Mr. Martin will earn 22 days of paid vacation per year.
4. Mr. Martin will accrue one week of paid administrative leave per year. This leave has no cash value and expires upon termination of his employment.
5. Mr. Martin will be receive an expense allowance of \$333.00 per month for expenses within the District. Travel outside of the District will be reimbursed according to District policy if preapproved by the Board.

B. ACTION: Consider Approval of Employment Agreement with Superintendent/President - Mr. David J. Martin - 20:35

Chair Yuri Anderson provided a review of the process and procedures that were followed by the Board ending with the offering the Superintendent/President position to Mr. David J. Martin.
Chair Anderson listed Mr. Martin's accomplishments this year: Developing and implementing Educational Master Plan and Facilities & Technology Master Plan, ACCJC Accreditation Mid-Term Report, Measure V (Bond) was passed, along with great leadership through the COVID-19 pandemic.
She is grateful for the community participation - both on and off campus - which provided a fair and transparent process.

The entire Board voiced their approval.

Mr. David Martin, thanked the Board for the consideration of the pending contract. He is excited to continue the work and serving MPC for a very long time.

Student Trustee Tenisha Hill reported the student needs and hopes for collaboration with the Superintendent/President and honoring the faculty.

BE IT RESOLVED, that the Governing Board approved the employment agreement with Mr. David J. Martin to serve as the Superintendent/President from January 1, 2021 to June 30, 2024.

Motion by Marilyn Dunn Gustafson, second by Rick Johnson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote

C. INFORMATION: Citizens' Bond Oversight Committee Annual Report for 2019-20

Mr. David Martin, Superintendent/President, reviewed the Citizens' Bond Oversight Committee (CBOC) By-Laws regarding the Annual Report process and provided a summary of the CBOC Report.
He commended the CBOC members for their dedication: Dan Albert, Jr. (Vice Chair), Dr. Linda Turner Bynoe, David Hober, Michelle Overmeyer, Jeffrey Riehl, Rob Lee (Chair), Ellise Kittrell (Student) and Glenn Nolte

Mr. David Martin, interim Superintendent/President, introduced Mr. Rob Lee, Chair of the CBOC. Mr. Lee was available for questions.
The Board expressed their appreciation

Mr. David Martin, interim Superintendent/President, provided the Board with next steps in regard to once Measure V is certified; the topic to combine the two Measures (I & V) will be brought back to the Board in early spring along with legal counsel review. Solicitation for the CBOC members will happen after a decision is made.

D. ACTION: Supplementary Retirement Plan (SRP) resolution and associated PARS Agreement for Administrative Services. - 20:36

Mr. David Martin, interim Superintendent/President, reviewed information of providing a 60-day window (beginning November 19, 2020) of time to see if employees are interested in Supplementary Retirement Plan for Public Agency Retirement System (PARS). The results of employees who are interested will be brought to the February 2021 Board meeting for Board direction.

David highlighted the benefits to MPC and employees. PARS will contact and provide outreach to MPC employees along with employees to contact MPC to check if they're able to participate.

Public Comment

- Lauren Blanchard, MPCTA President, commented on advantages of participating in the Supplementary Retirement Plan

BE IT RESOLVED, that the Governing Board approve Resolution No. 20:3X to approve the Supplementary Retirement Plan (SRP) for eligible District employees, provided there is sufficient employee participation and demonstrated fiscal savings to the District, and the associated PARS Agreement for Administrative Services.

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote

E. ACTION: Approve New Programs & Courses - 20:37

Dr. Jon Knolle, Vice President of Academic Affairs, provided a summary of the programs, courses, credit and non-credit. Dr. Knolle was available for questions.

BE IT RESOLVED that the Governing Board approves the new programs and courses as listed.

Motion by Rick Johnson, second by Marilynn Dunn Gustafson.
Final Resolution: Motion Carries
Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson
Not Present at Vote: Student Trustee Tenisha Hill Advisory Vote

G. ACTION: Approve/Adopt Resolution #20:38 Recognize and Acknowledge Outgoing Trustee Ms. Marilynn Dunn Gustafson - 20:38

Chair Yuri Anderson was honored to read a summary of the Resolution into the public record.

The Board all made comments of relationships with Trustee Dunn Gustafson on and off the MPC Governing Board, dedication to MPC and the District's community, value her counsel, the knowledge she shared, and she will be greatly missed.

Mr. David Martin, interim Superintendent/President, remarked on her ability to be calm during tough times and championing MPC.

Mr. Larry Walker, Vice President of Student Services, commented on how Marilynn was committed to student success, attending all the student events and on behalf of Student Services time, dedication and support to ALL MPC students

Ms. Beccie Michael, provided Trustee Dunn Gustafson with an acronym for the Queen of GRACE.

Trustee Marilynn Dunn Gustafson commented on how MPC has been a huge part of her life for many years and how much of an honor it has been to have served as a Trustee. She looks forward to seeing MPC grow.

BE IT RESOLVED, That the Board of Trustees hereby acknowledges and recognizes Ms. Marilynn Dunn Gustafson for her nine years of outstanding service, dedication, and contributions to Monterey Peninsula College, its students, staff, faculty, and administrators.

Motion by Yuri Anderson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote

H. ACTION: Approve/Adopt Resolution #20:39 Recognize and Acknowledge Outgoing Trustee Mr. Rick Johnson - 20:39

Chair Yuri Anderson was honored to read the Resolution into the public record.

The Board all made comments of relationships on and off the MPC Governing Board, dedication to MPC and the District's community, valued his consensus, focus on students and equity, his consistency, gracious and kind, welcoming smile, dedication to the MPC students and Public Safety Training Center, gratitude serving with him

Mr. David Martin, interim Superintendent/President, thank him for his service, his passion for MPC and his friendship.

Ms. Beccie Michael, also, provide Trustee Rick Johnson with an acronym describing his personality and time on the Board.

Mr. Larry Walker, Vice President of Student Services, acknowledged Rick as being a special trustee.

Mr Rick Johnson, comment on his energy and passion was a reflection of all at MPC and how proud he was to be a part of all the established and new programs through the nine years on the Board.

BE IT RESOLVED, That the Board of Trustees hereby acknowledges and recognizes Mr. Rick Johnson for his nine years of outstanding service, dedication, and contributions to Monterey Peninsula College, its students, staff, faculty, and administrators

Motion by Rosalyn Green, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote

F. ACTION: Appoint one Trustee as the Alternate Representative for the MPC Foundation Board of Directors effective January 1, 2021 through December 31, 2021 - 20:40

Vice Chair Loren Steck nominated Chair Yuri Anderson to be the Board's alternate for the MPC Foundation Board.

BE IT RESOLVED, that **Yuri Anderson** be designated as Alternate Representative Director, effective January 1, 2021 through December 31, 2021.

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote

8. TRUSTEE & COMMITTEE COMMENTS & REPORTS

A. Board Ad Hoc Committee Reports

Chair Yuri Anderson has concluded that the Supt/President Ad Hoc subcommittee has ended.

Vice Chair Loren Steck had nothing to report for the Board Policy Subcommittee.

B. Governing Board Comments

- Vice Chari Loren Steck commented on the work being done at the CCCT Task Force.

- Student Trustee Tenisha Hill thanked Trustees Marilynn Dunn Gustafson and Rick Johnson for their service on the Board and supporting the students.
- Trustee Rosalyn Green voiced her excitement about Measure V, complimented the entire team, and is looking forward to hearing about plans for the future.
- Trustee Marilynn Dunn Gustafson reported on the World's Affair Council meeting she attended.
- Trustee Rick Johnson provided a Measure V story.
- Chair Yuri Anderson, wished Dr. Kendra Cabrera a happy birthday and wished Dr. Jon Knolle an early birthday.

9. ADVANCE PLANNING

A. Advance Planning (Tentative Schedule): Future Topics, Annual Items, and Items for Study Sessions/Retreats

B. November 17-20, 2020 - 2020 Annual CCLC Trustee Convention - Virtual Event

C. **December 16, 2020 - Annual Organization / Regular Board Meeting

D. January 22-24, 2021: 2021 CCLC Annual Effective Trusteeship & Board Chair Workshops:

E. January 24 & 25, 2021: 2021 Legislative Conference

10. ADJOURNMENT

A. Time Meeting Adjourned - 5:59pm