



MONTEREY PENINSULA COLLEGE

Wednesday, October 28, 2020
MPC Regular Governing Board Meeting

2:00 pm., Closed Session, via Zoom Meeting:

https://cccconfer.zoom.us/j/630209623?pwd=ZFIPaS9FaklaVkRJB1ZEckZybG0rZz09

Password: 970101

4:00 p.m., Regular Meeting, via Zoom Webinar:

https://cccconfer.zoom.us/j/95204624221?pwd=Tm5ERlJkTkIMaTgzQ3FYcWIyZ3dUZz09

Passcode: 628249

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Anyone wishing to attend or participate in a meeting of the MPC Governing Board may do so via the Zoom link listed on the agenda.

To the members of the Monterey Peninsula Community College School District, community members, organizations and those radio stations, television stations, digital media, and newspapers of general circulation and all individuals who have requested in writing notice of meetings of the Governing Board.

PUBLIC COMMENTS

In order to equitably facilitate public comments, please:

- Public comments submitted electronically by emailing GoverningBoard@mpc.edu no later than 5pm the day before the meeting.
Electronic submissions must be received prior to the posted start time of the meeting.
Please include in the email subject line: "Public Comments for the Governing Board Meeting of (insert meeting date).
Please indicate in your email if you are addressing a specific agenda item or if you are making a comment regarding an item not on the agenda

Please note the following:

- Submissions of public comments will be considered a public record under the Public Records Act and are therefore subject to public disclosure.
Submissions will be read aloud at the meeting and must comply with the three-minute time limit.
Submissions must either address an item listed on the agenda or be within the subject matter jurisdiction of the Board.

MPC BOARD CONDUCTS MEETING USING ZOOM WEBINAR BEGINNING OCTOBER 28, 2020

Join from PC, Mac, Linux, iOS or Android:

https://cccconfer.zoom.us/j/95204624221?pwd=Tm5ERlJkTkIMaTgzQ3FYcWIyZ3dUZz09

Passcode: 628249

Or iPhone one-tap :

US: +16699006833,,95204624221#,,,,,0#,,628249# or +13462487799,,95204624221#,,,,,0#,,628249#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 952 0462 4221

Passcode: 628249

International numbers available: https://cccconfer.zoom.us/u/aCiBzeczJ

SUSPENSION OF CERTAIN REQUIREMENTS OF THE BROWN ACT AND BAGLEY-KEENE ACT

Governor Gavin Newsom issued Executive Order No. N-25-20 on March 12, 2020, and Executive Order No. N-29-20 on March 17, 2020, announcing the suspension of certain meeting requirements of the Brown Act and Bagley-Keene Act in response to the increasing threat posed by the novel Coronavirus (COVID-19).

These orders:

- authorize state and local bodies to hold public meetings by teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the local or state agencies (N-25-20);
waive the requirements expressly or implicitly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public

meeting (N-25-20); and
● state that "such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment."

1. OPENING ITEMS

Subject **A. Roll Call for Closed Session**

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 1. OPENING ITEMS

Access Public

Type Procedural

Subject **B. Public Comments on Closed Session Items**

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 1. OPENING ITEMS

Access Public

Type Procedural

Public comments on Closed Session items will be heard now. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

2. CLOSED SESSION

Subject **A. Conference with Labor Negotiators (Government Code Section 54957.6)**

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 2. CLOSED SESSION

Access Public

Type Procedural

Employee Organization: MPCTA/CTA

3. RECONVENE TO OPEN SESSION / CALL TO ORDER

Subject **A. Swearing in the 2020-21 Student Trustee TENISHA HILL**

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 3. RECONVENE TO OPEN SESSION / CALL TO ORDER

Access Public

Type Procedural

I, **TENISHA HILL**, do solemnly swear or affirm that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic;

That I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California;

That I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

File Attachments

[10-28-20 Oath of Office_Tenisha Hill 2020-21.pdf \(208 KB\)](#)

Subject **B. Roll Call**
Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting
Category 3. RECONVENE TO OPEN SESSION / CALL TO ORDER
Access Public
Type Procedural

Subject **C. Pledge of Allegiance**
Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting
Category 3. RECONVENE TO OPEN SESSION / CALL TO ORDER
Access Public
Type Procedural

Subject **D. Report of Action Taken in Closed Session**
Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting
Category 3. RECONVENE TO OPEN SESSION / CALL TO ORDER
Access Public
Type Information, Procedural
Chair Report:

Subject **E. Approval of Agenda**
Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting
Category 3. RECONVENE TO OPEN SESSION / CALL TO ORDER
Access Public
Type Action
Recommended Action BE IT RESOLVED, That the Governing Board approves today's agenda.

Motion & Voting

BE IT RESOLVED, That the Governing Board approves today's agenda.

Motion by Loren Steck, second by Rick Johnson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

Abstain: Student Trustee Tenisha Hill Advisory Vote Only

4. PUBLIC COMMENT

Subject **A. Public Comment**
Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting
Category 4. PUBLIC COMMENT

Access Public

Type Information, Procedural

Anyone wishing to address the Governing Board on matters not listed on the agenda, and within the jurisdiction of the Board, may do so now. Anyone wishing to address the Board on an agenda item may do so when that item is called. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Comments will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

Public Comment:

- Kevin Donohoe, Chair, MPC Automotive Technology Industry Advisory Committee and President & CEO, Pacific Motor Service would like to present a public comment (attached 5:13pm on 10/27/20).

File Attachments

[10-28-20 Public Comment - MPCAT letter of encouragement V3.pdf \(73 KB\)](#)

5. ORGANIZATIONS' & STAFF REPORTS & PRESENTATIONS

Subject A. ASMPC Report

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 5. ORGANIZATIONS' & STAFF REPORTS & PRESENTATIONS

Access Public

Type Information, Reports

Report: The ASMPC President or another representative from the Associated Students of MPC will provide the Governing Board with a report.

File Attachments

[10-28-20 ASMPC Report.pdf \(140 KB\)](#)

Subject B. Academic Senate Report

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 5. ORGANIZATIONS' & STAFF REPORTS & PRESENTATIONS

Access Public

Type Information, Reports

Report: The Academic Senate President or another representative from the MPC Academic Senate will provide the Governing Board with a report.

File Attachments

[10-28-20 Academic Senate Report.pdf \(121 KB\)](#)

Subject C. MPCEA Report

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 5. ORGANIZATIONS' & STAFF REPORTS & PRESENTATIONS

Access Public

Type Information, Reports

Report: The MPCEA President or another representative from the MPCEA will provide the Governing Board with a report.

File Attachments

[10-28-20 MPCEA Board Report.pdf \(245 KB\)](#)

Subject D. MPCTA Report

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 5. ORGANIZATIONS' & STAFF REPORTS & PRESENTATIONS

Access Public

Type Information, Reports

Report: The MPCTA President or another representative from the MPCTA will provide the Governing Board with a report.

Subject E. Superintendent/President & Staff Reports

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 5. ORGANIZATIONS' & STAFF REPORTS & PRESENTATIONS

Access Public

Type Information, Reports

Report(s): Mr. David Martin, Interim Superintendent/President and/or staff representatives will provide the Governing Board with updates.

File Attachments

[10-28-20 SuptPresident's Report - Oct Mailbag.pdf \(872 KB\)](#)

[10-28-20 VP of Advancement Report.pdf \(593 KB\)](#)

[10-28-20 VPAS.pdf \(103 KB\)](#)

[10-28-20 VPSS Report.pdf \(173 KB\)](#)

[10-28-20 VPAA Report.pdf \(219 KB\)](#)

6. CONSENT CALENDAR

Subject A. Approval of the Consent Calendar

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 6. CONSENT CALENDAR

Access Public

Type Action (Consent), Procedural

Recommended Action Approval of the Consent Calendar

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Motion & Voting

Approval of the Consent Calendar

Motion by Rick Johnson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory
Vote Only

Subject **B. Minutes from the September 23, 2020 Regular Board Meeting**

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 6. CONSENT CALENDAR

Access Public

Type Action (Consent), Minutes, Procedural

Recommended Action BE IT RESOLVED, that the Governing Board approves the minutes of the Regular Board meeting on September 23, 2020.

Minutes [View Minutes](#) for Sep 23, 2020 - MPC Regular Governing Board Meeting

The minutes are considered draft form until the Governing Board approves.

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Motion & Voting

Approval of the Consent Calendar

Motion by Rick Johnson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory
Vote Only

Subject **C. Minutes from the October 8, 2020 Special Closed Session Board Meeting**

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 6. CONSENT CALENDAR

Access Public

Type Action (Consent), Minutes, Procedural

Recommended Action BE IT RESOLVED, that the Governing Board approves the minutes of the Special Closed Session Board meeting on October 8, 2020.

Minutes [View Minutes](#) for Oct 8, 2020 - Special Closed Session - S/P

The minutes are considered draft form until the Governing Board approves.

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Motion & Voting

Approval of the Consent Calendar

Motion by Rick Johnson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory
Vote Only

Subject D. Minutes from the October 22, 2020 Special Closed Session Board Meeting

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 6. CONSENT CALENDAR

Access Public

Type Action (Consent), Minutes, Procedural

Recommended Action BE IT RESOLVED, that the Governing Board approves the minutes of the Special Closed Session Board meeting on October 22, 2020.

Minutes [View Minutes](#) for Oct 22, 2020 - Special Closed Session - S/P (1)

The minutes are considered draft form until the Governing Board approves.

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Motion & Voting

Approval of the Consent Calendar

Motion by Rick Johnson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory
Vote Only

Subject E. Minutes from the October 23, 2020 Special Closed Session Board Meeting

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 6. CONSENT CALENDAR

Access Public

Type Action (Consent), Minutes, Procedural

Recommended Action BE IT RESOLVED, that the Governing Board approves the minutes of the Special Closed Session Board meeting on October 23, 2020.

Minutes [View Minutes](#) for Oct 23, 2020 - Special Closed Session - S/P (2)

The minutes are considered draft form until the Governing Board approves.

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Motion & Voting

Approval of the Consent Calendar

Motion by Rick Johnson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory
Vote Only

Subject	F. Action: Accept September 2020 Monthly Financial Statement
Meeting	Oct 28, 2020 - MPC Regular Governing Board Meeting
Category	6. CONSENT CALENDAR
Access	Public
Type	Action (Consent)
Recommended Action	BE IT RESOLVED, that the 2020-2021 Monthly Financial Report for the period ending September 30, 2020, be accepted.

Background:

That the Board routinely reviews financial data regarding expenses and revenue to monitor District Fiscal Operations.

Recommended By:

Steven Haigler, Interim Vice President, Administrative Services

Approved By:

David J. Martin, Interim Superintendent/President

File Attachments

- [Financial and Budgetary Report for the month-ending September 30, 2020.pdf \(91 KB\)](#)
- [Summary of All Funds - September 30, 2020.pdf \(71 KB\)](#)

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Motion & Voting

Approval of the Consent Calendar

Motion by Rick Johnson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote Only

Subject **G. Action: Accept September and October Monthly Payrolls**

Meeting	Oct 28, 2020 - MPC Regular Governing Board Meeting
Category	6. CONSENT CALENDAR
Access	Public

Type Action (Consent)

Recommended Action BE IT RESOLVED, that the September 15, 2020 Manual Payroll, September 30, 2020 Regular Payroll, and the October 9, 2020 Supplemental Payroll, and the October 15, 2020 Manual Payroll be accepted.

Background:

PAYROLL TYPE:	DATE:	TOTAL:
Manual Payroll	September 15, 2020	\$20,575.78
Regular Payroll	September 30 ,2020	\$2,618,420.19
Supplemental Payroll	October 9, 2020	\$158,264.90
Manual Payroll	October 15, 2020	\$1,913.49
	TOTAL	\$2,799,174.36

Recommended By:

Steven Haigler, Interim Vice President, Administrative Services

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Motion & Voting

Approval of the Consent Calendar

Motion by Rick Johnson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote Only

Subject H. Action: Approve September 2020 Purchase Orders

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 6. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action Resolution: Be it Resolved, that Purchase Orders B21-00174 through B21-00218 in the amount of \$6,734,739.42 be approved.

Background:

Purchase Orders B21-00174 through B21-00218 were produced in September 2020. These totaled \$6,734,739.42 in college expenditures. The list of Purchase Orders is attached.

Budgetary Implications:

Budgeted

Recommended By:

Steven Haigler, Interim Vice President, Administrative Services

Approved By:

File Attachments
October 28, 2020.pdf (137 KB)

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Motion & Voting

Approval of the Consent Calendar

Motion by Rick Johnson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote Only

Subject I. Action: Approve September 2020 Monthly Commercial Warrants

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 6. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action RESOLUTION: BE IT RESOLVED, that Commercial Warrants for September 2020: 12577197 through 12577279, 12578237 through 12578268, 12579198 through 12579246, 12579973 through 12579992 in the amount of \$ 2,150,568.68 be approved.

Background:

Number 12577197 through Number 12577279.....	\$ 352,662.52
Number 12578237 through Number 12578268.....	\$ 118,565.10
Number 12579198 through Number 12579246.....	\$1,592,299.17
Number 12579973 through Number 12579992.....	\$ 87,041.89

Total..... \$ 2,150,568.68

Budgetary Implications:

Budgeted

Approved By:

Steven Haigler, Interim Vice President, Administrative Services

File Attachments

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Motion & Voting

Approval of the Consent Calendar

Motion by Rick Johnson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote Only

Subject J. Action: Approve ticketing service contract, Monterey Peninsula College Theatre program

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 6. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action BE IT RESOLVED, the Governing Board authorizes the District to enter into a contract for ticketing service system through Virtual Box Office (VBO Ticketing).

Background: The theater department seeks to establish an agreement with VBO Tickets, to provide ticketing service for the District's theater productions. This service provides the theater with the ability to sell tickets on-line.

Budgetary Implications: The service will generate revenue to the District that supports the theater program and therefore the educational needs of the theater program in general.

Recommended By: Steven Haigler, Interim Vice President, Administrative Services

Prepared By: Steven Haigler, Interim Vice President, Administrative Services

File Attachments

[Monterey Peninsula College Theatre Proposal.pdf \(778 KB\)](#)

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Motion & Voting

Approval of the Consent Calendar

Motion by Rick Johnson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote Only

Subject	K. Action: Creation of a New District Bank Account
Meeting	Oct 28, 2020 - MPC Regular Governing Board Meeting
Category	6. CONSENT CALENDAR
Access	Public
Type	Action (Consent)
Recommended Action	BE IT RESOLVED, the Governing Board authorizes the District to create a new bank account for the purpose of depositing and tracking Theater ticket sales.

Background:

Per Ed Code 41017 and best business practices, staff is requesting Board authorization prior to the creation of any new District bank account. MPC is procuring new ticketing services for the Theater Department. Upon implementation of this new ticketing service, a separate and distinct bank account will be needed to deposit credit card receipts from ticket sales.

Per BP 6150, the Superintendent/President, Vice President of Administrative Services, and the Controller are designated as authorized signers on all District bank accounts.

Budgetary Implications: None.

Recommended By: Steve Haigler, Interim Vice President, Administrative Services

Prepared By: Rosemary Barrios, Controller

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Motion & Voting

Approval of the Consent Calendar

Motion by Rick Johnson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote Only

Subject	L. Action: Approval of a Proposition 39 Clean Energy Jobs Act project grant agreement.
Meeting	Oct 28, 2020 - MPC Regular Governing Board Meeting
Category	6. CONSENT CALENDAR
Access	Public
Type	Action (Consent)
Recommended Action	BE IT RESOLVED: That the Governing Board approve the Proposition 39 Clean Energy Jobs Act project grant agreement between Monterey Peninsula CCD and Citrus CCD.

Background:

The District participated in the Proposition 39 Clean Energy project administered by the California Community Colleges Chancellor's Office, Facilities Planning and Utilization Division. The funding of the project is being administered through Citrus CCD acting as the fiscal agent for the Chancellor's Office. The agreement authorizes reimbursement to Monterey Peninsula CCD

for pre-authorized project costs outlined in Exhibit A (Form B) previously submitted to the Facilities Planning and Utilization Division in March 2020. The project involved replacement of a Business Math and Science Building HVAC Boiler. The upgrade results in certain calculated energy savings as required.

Budgetary Implications:

The agreement authorizes reimbursement of expenditures and creates revenue within the Capital Outlay Fund. The maximum amount of this agreement is \$147,434.00.

Recommended By: Steven Haigler, Interim Vice President, Administrative Services

Prepared By: Suzanne Ammons, Administrative Assistant

File Attachments

[Sub Agreement, Prop 39 - Monterey Peninsula Community College District with Exhibits.pdf \(1,062 KB\)](#)

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Motion & Voting

Approval of the Consent Calendar

Motion by Rick Johnson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote Only

Subject	M. ACTION: Approve proposal from CDW-Government LLC
Meeting	Oct 28, 2020 - MPC Regular Governing Board Meeting
Category	6. CONSENT CALENDAR
Access	Public
Type	Action (Consent)
Recommended Action	BE IT RESOLVED, that the Governing Board approve the attached proposals from CDW-Government LLC to upgrade the core route/switch and approve the Resolution.
Goals	EMP Goal 3. Innovative Environment - Provide state-of-the-art and sustainable learning environments, technology, and facilities to support student success.

Background:

The core router/switch is the device that distributes the network data across the campus(es) and provides access to the internet. Every computer, phone, and wireless access point is dependent on the core.

The current core has been heat-compromised many times and is out of warranty.

If the core fails, all network services would be impacted. The data within the SIS system would be inaccessible.

The CDW-Government LLC proposal (see Statement of Work and Core Quote) was the lowest of the 3 proposals that we received for this upgrade project. The breakdown is as follows:

- Equipment and 5-year warranty - \$175,049
- Professional Services - \$ 15,603

Budgetary Implications:

The project cost of this upgrade is estimated at \$190,000 and will be funded from the Capital Outlay Fund.

Recommended By:

Steve Haigler, Interim Vice President, Administrative Services

File Attachments

CDW-G Core (1).pdf (67 KB)

MPC CSOW.pdf (193 KB)

CMAS Resolution CDW Government LLC.docx (14 KB)

CMAS Contract CDW.pdf (245 KB)

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Motion & Voting

Approval of the Consent Calendar

Motion by Rick Johnson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote Only

Subject	N. ACTION: Ratify Interagency Agreement with Foundation for California Community Colleges-Smog Referee Station
Meeting	Oct 28, 2020 - MPC Regular Governing Board Meeting
Category	6. CONSENT CALENDAR
Access	Public
Type	Action (Consent)
Recommended Action	BE IT RESOLVED, That the Governing Board ratify the Interagency "Site License" Agreement with the Foundation for California Community Colleges for the Smog Check Referee and Student Technician Training Program.
Goals	EMP Goal 1. Excellent Education - Provide programs and services that meet student and community needs.

Background:

The FOUNDATION for California Community Colleges (the FOUNDATION) has entered into an agreement with the CA Department of Consumer Affairs, Bureau of Automotive Repair's (BAR) to operate, at multiple sites, a Smog Check Referee, and Student Technician Training Program (the "Program"). The goal of the FOUNDATION is to help improve air quality in California while training college students in critical technical services that provide economical solutions to citizens, consumers, and taxpayers related to vehicle ownership and a safer and healthier living environment. MPC grants a "Site License" to the FOUNDATION, a nonprofit 501(c)(3) corporation, for the use of MPC facilities in support of the BAR's Smog Check Referee and Student Technician Training Program. This agreement is a renewal of the existing Program "Site License" through June 30, 2021.

Budgetary Implications:

This Site License agreement results in \$1,100 in monthly revenue to the District.

Recommended By:

File Attachments

BR-036-19_Monterey Peninsula_Draft_9_2020 (1).docx (70 KB)

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Motion & Voting

Approval of the Consent Calendar

Motion by Rick Johnson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory
Vote Only

Subject **O. INFORMATION: Receive the Automated External Defibrillator (AED) Updated Plan**

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 6. CONSENT CALENDAR

Access Public

Type Information

Goals EMP Goal 3. Innovative Environment - Provide state-of-the-art and sustainable learning environments, technology, and facilities to support student success.

Background:

The District has an interest in maintaining a safe environment for its employees, students, and members of the public. Over the last several years, the District has procured a total of 16 automated external defibrillators (AED) from the Tyler Heart Institute (THI) through whole or partial grants. For each AED, in-service training is conducted by staff of the THI for the AED building occupants and any other interested employees. In all, over 100 employees have received the approximate 45-minute training. The Safety and Emergency Preparedness Committee conducts an annual review of the AED Plan and updates it accordingly. The AED Plan provides in-depth directions on the use of an AED, maintenance and location tracking, reporting requirements, and EMS coordination requirements. The AED is posted on the MPC website.

An AED, or automated external defibrillator, is used to help those experiencing sudden cardiac arrest. It is a sophisticated, yet easy to use medical device that can analyze the heart's rhythm and, if necessary, deliver an electrical shock, or defibrillation, to help the heart re-establish an effective rhythm. AEDs are commonly found in public places, including offices, schools, shopping malls, airports, and sports facilities.

Budgetary Implications: None.

Recommended By:

Steven Haigler, Interim Vice President, Administrative Services

File Attachments
[AED Program for update Fall 2020 to Oct Board.pdf \(1,549 KB\)](#)

Subject **P. INFORMATION: Receive the Injury and Illness Prevention Program updated for October 2020.**

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 6. CONSENT CALENDAR

Access Public

Type Information

Goals EMP Goal 3. Innovative Environment - Provide state-of-the-art and sustainable learning environments, technology, and facilities to support student success.

Background:

The District has an interest in maintaining a safe and healthful work environment for all of its employees. The Injury and Illness Prevention Program (IIPP) serves to outline the goals, statutory authority, and responsibilities of all employees as well as managers and supervisors to ensure that safety rules and safe work practices are communicated, implemented and followed. All work environments are identified in the IIPP and include self-identified safe work practices followed in those areas. The IIPP is reviewed and updated annually at the Safety and Emergency Preparedness Committee meetings. The IIPP has been posted on the MPC website and training for all staff on the updated Program has begun.

The IIPP is required in order to maintain compliance according to Ca Labor Code Section 6401.7, CCR Title 8, Sections 1509 and 3203.

Budgetary Implications: None.

Recommended By: Steven Haigler, Interim Vice President, Administrative Services

Prepared By: Suzanne Ammons, Administrative Services

File Attachments
[IIPP Oct 2020 for posting.pdf \(1,049 KB\)](#)

Subject **Q. ACTION: Approve to extend the Memorandum of Understanding (MOU) between Monterey Peninsula Community College District and California School Employees Association, Chapter 245 regarding the coronavirus (COVID-19) epidemic.**

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 6. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action BE IT RESOLVED: That the Governing Board approves to extend Memorandum of Understanding (MOU) dated between Monterey Peninsula Community College District and California School Employees Association (CSEA)- Chapter 245 regarding the coronavirus (COVID-19) epidemic.

Background:

As a result of the implementation of college emergency plans in response to coronavirus (COVID 19) epidemic, California School Employees Association (CSEA) Chapter 245 and the District mutually agree to following referred to in the updated Memorandum of Understanding (MOU) to extend through December 31, 2020.

Budgetary Implications: None

Recommended By: Laurence Walker, Vice President of Student Services

Prepared By: Kayla Valentine, Acting Director of Human Resources

File Attachments
[MOU - 245 COVID-19.pdf \(214 KB\)](#)

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Motion & Voting

Approval of the Consent Calendar

Motion by Rick Johnson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote Only

Subject **R. ACTION: Approve the Memorandum of Understanding (MOU) between Monterey Peninsula Community College District and California School Employees Association, Chapter 245 regarding job classification of the Lead Instructional Specialist**

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 6. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action BE IT RESOLVED: That the Governing Board approves Memorandum of Understanding (MOU) between Monterey Peninsula Community College District and California School Employees Association (CSEA)- Chapter 245 regarding the job classification of the Lead Instructional Specialist.

Background: MPCEA and the District negotiated and agreed to the new classification for one full-time bargaining unit member employed in the classification of the Lead Instructional Specialist. The Lead Instructional Specialist will be responsible for collaborating with faculty and staff to provide support for student tutors. In addition the new Lead Instructional Specialist, an additional position of a Instructional Specialist has been approved. Both positions will also provide more direct support the area of Science, Technology, Engineering, and Mathematics (STEM).

Budgetary Implications: Restricted funds.

Recommended By: Dr. Jon Knolle, Interim Vice President of Academic Affairs

Prepared By: Kayla Valentine, Acting Director of Human Resources

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Motion & Voting

Approval of the Consent Calendar

Motion by Rick Johnson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote Only

Subject	S. ACTION: Appoint Dr. Linda Turner Bynoe to a Second Term as a Member of the Citizens' Bond Oversight Committee
Meeting	Oct 28, 2020 - MPC Regular Governing Board Meeting
Category	6. CONSENT CALENDAR
Access	Public
Type	Action (Consent), Discussion, Information, Procedural
Recommended Action	BE IT RESOLVED that the appointment of Dr. Linda Turner Bynoe to a second term as a member of the Citizens' Bond Oversight Committee, effective October 29, 2020, be approved
Goals	2020 Board Goal 4. Fiscal Stewardship

Background:

In the November 2002 election, the Monterey Peninsula Community College District conducted a bond election under Proposition 39 regulations and was successful in obtaining voter approval to issue general obligation bonds in the amount of \$145,000,000 for facility projects. Education Code 15278 requires districts to establish a citizens' oversight committee to satisfy the accountability requirements of Proposition 39.

The Governing Board established the Citizens' Bond Oversight Committee (CBOC) in February 2003, with a minimum of seven members representing the local business community, a senior citizens' organization, a taxpayers' organization, students, a college support organization, and the community-at-large. Trustees and employees of the District and vendors, contractors, or consultants serving the District are prohibited by law from being members of the committee.

In November 2020, one CBOC member will be completing her first two-year term and has confirmed her interest in serving a second two-year term. It is recommended that this member be reappointed to the CBOC to acknowledge her commitment and excellent work on the Committee. The member to be reappointed is:

1. Dr. Linda Turner Bynoe (College Support Organization—MPC Foundation)

Per the Committee by-laws, the term of this appointment will extend to November 2021.

Budgetary Implications:

None

Prepared by:

Shawn Anderson, Assistant to the President

Recommended by:

Mr. David Martin, Interim Superintendent/President

File Attachments

[CBOC Application_L Bynoe.pdf \(94 KB\)](#)

[CBOC Bylaws-Ethics Statement rev 10-2015.pdf \(45 KB\)](#)

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Motion & Voting

Approval of the Consent Calendar

Motion by Rick Johnson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory
Vote Only

Subject T. ACTION: Ratify Faculty Personnel Actions

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 6. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action BE IT RESOLVED, that the Governing Board ratifies the faculty personnel actions listed in the table.

Background:

Item	Action	Details	Fiscal Implication
a)	Employment (list attached)	Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2020.	Included in budget
b)	Resignation	Resignation of Peyton (Don) Philley, Math Instructor, Physical Sciences, effective December 14, 2020, and confer upon them the title of Professor Emeritus.	N/A

Budgetary Implications: See table.

Recommended By: Kayla Valentine, Acting Director, Human Resources

Prepared By: Samara Simeone, Human Resources Specialist

File Attachments

[Adjunct List October 2020.pdf \(378 KB\)](#)

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Motion & Voting

Approval of the Consent Calendar

Motion by Rick Johnson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote Only

Subject U. ACTION: Ratify Classified Personnel Actions

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 6. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action Be it resolved, that the Board ratifies the Classified personnel actions listed in the below table.

Background:

Item	Action	Details	Fiscal Implication
a)	Employment	Employment of Christopher Perez, Shipping and Receiving Specialist, Facilities, 40 hours per week, 12 months per year, effective October 29, 2020.	Unrestricted Funds
b)	Employment	Employment of Emily Mitchell, Administrative Assistant III-Faculty Assignments, Office of Academic Affairs, 40 hours per week, 12 months per year, effective October 29, 2020.	Unrestricted Funds
b)	Resignation due Retirement	Resignation of Linda Martin, Accounting Specialist III, Fiscal, 40 hours per week, 12 months per year, effective November 11, 2020.	N/A

Budgetary Implications: See table.

Recommended By: Kayla Valentine, Acting Director, Human Resources

Prepared By: Samara Simeone, Human Resources Specialist

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Motion & Voting

Approval of the Consent Calendar

Motion by Rick Johnson, second by Loren Steck.

Final Resolution: Motion Carries

Subject **V. ACTION: Ratify Employment Agreements for Short-Term and Substitute Assignments.**

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 6. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action BE IT RESOLVED, that the Governing Board ratifies that the individuals on the recommended list (Short-Term Non-Continuing and Substitute Employees) be employed for short-term and substitute assignments, subject to future modifications, be ratified.

Background:

Education Code 88003 designates the Governing Board to employ substitute employees to replace any classified employee who is temporarily absent from duty. Education Code 88003 also designates the Governing Board to employ short-term employees to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. Employment of the individuals on the attached list is consistent with District policy and Education Code provisions. The attached list of assignments meet the employment justification, length, and responsibilities outlined within the Education Code, Section 88003.

Budgetary Implications:

The cost to employ short-term and substitute employees is included in division/department budgets.

Recommended By:

Kayla Valentine, Human Resources Analyst

Prepared By:

Nancy Morales, Human Resources Technician

File Attachments
[Board Agenda Items 10.28.2020.pdf \(307 KB\)](#)

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Motion & Voting

Approval of the Consent Calendar

Motion by Rick Johnson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote Only

7. NEW BUSINESS

Subject **A. INFORMATION: Proposed 2020-2021 Budget Presentation**

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 7. NEW BUSINESS

Access Public

Type Information

Background:

Brief presentation and overview of the proposed 2020-2021 Budget.

Budgetary Implications:

Budget adoption is required by October 31, 2020. Adoption completes the budget development cycle for the 2020-2021 Fiscal Year.

Recommended By: Steven Haigler, Interim Vice President, Administrative Services

File Attachments
[2020-21 MPC Final Budget Presentation v2.pdf \(497 KB\)](#)

Subject **B. PUBLIC HEARING: 2020-2021 Budget Review**

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 7. NEW BUSINESS

Access Public

Type Discussion, Information, Procedural

Background:

According to Title V, Section 58305, the Board is required to hold a public hearing and adopt a budget for the fiscal year before September 15 in typical years. Due to the COVID-19 pandemic, the Chancellor's Office issued Executive Order 2020-06 temporarily suspending the California Code of Regulations, Title V, sections 58305, granting an extension until October 31, 2020.

Title V, Section 58301 of the California Code of Regulations requires each district to hold a public hearing on the proposed budget and that the budget be made available for public inspection at least three days prior to the public hearing. A "Public Inspection and Hearing" notice was published in the Monterey Herald for the required three days, directing interested parties to the MPC, Board of Trustees, Meeting Agendas & Minutes public website, and October 28, 2020, Regular Governing Board Meeting (<https://go.boarddocs.com/ca/mpc/Board.nsf/Public>).

Budgetary Implications:

Revenues and expenses are anticipated as presented.

Recommended By: Steven Haigler, Interim Vice President, Administrative Services

Subject **C. ACTION: Adopt the 2020-2021 Final Budget**

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 7. NEW BUSINESS

Access Public

Type Action

Recommended Action BE IT RESOLVED, That the Governing Board adopt the 2020-21 Final Budget.

Background:

The Board has held a public hearing for the purpose of reviewing the 2020-2021 Budget and proposed budget has been available for public inspections per Title V, Section 58301 fo the California code Regulations.

The Board approved a Tentative Budget on June 24, 2020. Since that time, budgets have been revised to reflect expected funding changes as a result of the State adopted budget, and review of actual revenue and expenditures.

Budgetary Implications:

Estimated Revenues and Appropriations (planned expenditures) are presented.

Recommended By:

Steven Haigler, Interim Vice President, Administrative Services

Prepared By:

Rosemary Barrios, Controller

Approved By:

David J. Martin, Interim Superintendent/President

File Attachments

[2020-21 Final Budget MPC.pdf \(1,674 KB\)](#)

Motion & Voting

BE IT RESOLVED, That the Governing Board adopt the 2020-21 Final Budget.

Motion by Marilyn Dunn Gustafson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory
Vote Only

Subject D. ACTION: Approval of Architectural Services Agreement with Arcadis U.S., Inc.

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 7. NEW BUSINESS

Access Public

Type Action

Recommended Action BE IT RESOLVED, that the Governing Board approve the attached Resolution delegating authority to the District's Interim Superintendent/President, or his designee, to execute an agreement for architectural services with Arcadis U.S., Inc. ("Arcadis") without need for a competitive selection process pursuant to a legal exception to competitive procurement in circumstances where it would be futile, unavailing, undesirable, impractical, impossible, or would cause additional delay or costs to the District.

Background and Summary:

This Resolution involves authority to contract for architectural services for the design and installation management of a perimeter fence around the future site of the Public Safety Training Center at the MOUT site ("Property"), formally a part of the United States Army munitions training post - Fort Ord. Arcadis was competitive selected by the Property Grantor, Ford Ord Reuse Authority ("FORA"), to perform remediation of Munitions and Explosives of Concern ("MEC") on 3,350 acres of former Fort Ord, including MEC remediation on the Property.

As the new fee owner of the Property, the District desires to secure the Property with a perimeter fence designed and installation overseen by Arcadis ("Work") given Arcadis' knowledge base of the Property and understanding of safety issues resulting from historic Fort Ord munitions training operations. Arcadis is in the best position to perform the Work without loss of critical information regarding safety and past remediation work; it is ready and willing to perform the work. The District would realize little-to-no benefit from a competitive selection process for the Work as no other firm will have this invaluable knowledge regarding safety of the Property, and any benefit realized from competitive bidding will be outweighed by the District's concern for the public's safety.

Adoption of the attached Resolution No. _____ would authorize the District's Interim Superintendent/President, or his designee, the authority to execute an Agreement for Architectural Services with Arcadis, and all other documents to fulfill the intent of this Resolution, without a competitive procurement process. The resulting executed contract(s) will be subsequently submitted to the Board for ratification.

Budgetary Implications: The Public Safety Training Center is an approved Bond Funded Project

Recommended By: Steven Haigler, Interim Vice President, Administrative Services

Prepared By: Steven Haigler, Interim Vice President, Administrative Services

File Attachments
[Resolution of Necessity \(10.19.20\).docx \(23 KB\)](#)

Motion & Voting

BE IT RESOLVED, that the Governing Board approve the attached Resolution delegating authority to the District's Interim Superintendent/President, or his designee, to execute an agreement for architectural services with Arcadis U.S., Inc. ("Arcadis") without need for a competitive selection process pursuant to a legal exception to competitive procurement in circumstances where it would be futile, unavailing, undesirable, impractical, impossible, or would cause additional delay or costs to the District.

Motion by Rosalyn Green, second by Rick Johnson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory
Vote Only

Subject E. ACTION: Approve New Courses/Programs

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 7. NEW BUSINESS

Access Public

Type Action

Recommended Action BE IT RESOLVED that the Governing Board approves the new courses/programs as listed.

Goals 2020 Board Goal 1. Student Access, Success, and Completion
EMP Goal 1. Excellent Education - Provide programs and services that meet student and community needs.

Background: The courses/programs listed below are recommended by the Curriculum Advisory Committee and endorsed by the MPC Administration.

New DE Courses:

1. BUSI 464 - Customer Service (Noncredit)
2. EMMS 1 - Emergency Medical Responder
3. EMMS 470A - Emergency Medical Technician 1: Basic Training (Noncredit)
4. EMMS 470B - Emergency Medical Technician 1: Basic Training Application (Noncredit)
5. FPTC 7 - Firefighting Strategies and Tactics
6. FPTC 405A - Firefighter I Academy (Noncredit)
7. FPTC 405B - Firefighter I Academy Application (Noncredit)
8. FPTC 420 - Basic Firefighter Training for New Recruits (Noncredit)

New Programs:

1. Company Officer (Associate in Science)
2. Emergency Medical Technician 1: Basic Training (Noncredit Certificate of Completion)
3. English: Creative Writing (Associate in Arts)

Budgetary Implications:

When offered, courses generate instructor and support costs which are offset by student attendance driven income.

Recommended By:

Dr. Jon Knolle, Interim Vice President of Academic Affairs

File Attachments

[MPC New Courses & Programs - Descriptions and Justifications - Oct 28, 2020 Board Meeting \(1\).pdf \(135 KB\)](#)

Motion & Voting

BE IT RESOLVED that the Governing Board approves the new courses/programs as listed.

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote Only

Subject F. ACTION: Approve the proposed new name of the Monterey Peninsula College Football Stadium

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 7. NEW BUSINESS

Access Public

Type Action, Discussion

Recommended Action BE IT RESOLVED, that the Governing Board approves the following items: 1. Accept community recommendation to naming the MPC Football Stadium the Pappas-Phillips Community Stadium, 2. Assign this naming for a period of 30-years commencing January 2021 per AP-6620, 3. Direct Superintendent/President or designee to work with community advocates in regards to any modifications and/or additions to the existing facilities, 4. The college does not expend any district funds in the execution of this naming.

Background:

On May 19, 2020, the Monterey Peninsula Community College District Governing Board of Trustees received a request from Mr. Chris Pappageorgas, Jr. and Mr. Samuel J. Phillips to name the MPC football stadium in honor of former MPC coaches Chris Pappas, Sr. and Luke Phillips, to recognize their service to MPC (*Attachment A*). The Board of Trustees received an informational presentation regarding this request from Mr. Pappageorgas, Jr. and Dr. Richard Kezirian on June 24, 2020.

Following this presentation, the Board of Trustees, as the authority for naming District-owned facilities and properties, directed staff to develop procedures that support the implementation of [Board Policy 6620 - Naming of Facilities](#) (*Attachment B*). On September 23, 2020, [Administrative Procedure 6620 - Naming of Facilities](#) was presented for information to the Board of Trustees (*Attachment C*). This procedure outlines criteria for the Board of Trustees to consider when opportunities for naming MPC facilities or programs arise.

Based on the above information, staff is proposing the following recommendations to the Governing Board for action:

1. Accept community recommendation to naming the MPC Football Stadium the "*Pappas-Phillips Community Stadium*"
2. Assign this naming for a period of 30-years commencing January 1, 2021 per AP-6620.
3. Direct Superintendent/President or designee to work with community advocates in regards to any modifications and/or additions to the existing facilities.
4. The college does not expend any district funds in the execution of this naming.

Budgetary Implications:

The request as proposed does not include a contribution of funds to the College. All associated recognition costs, such as signage, will not be the responsibility of the College.

Recommended By:

David Martin, Interim Superintendent/President

File Attachments

- [Attachment A_Stadium Naming Request-5.19.20.pdf \(463 KB\)](#)
- [Attachment B_Board Policy 6620 - Naming of Facilities.pdf \(86 KB\)](#)
- [Attachment C_Administrative Procedure 6620 - Naming of Facilities.pdf \(170 KB\)](#)

Motion & Voting

BE IT RESOLVED, that the Governing Board approves the following items: 1. Accept community recommendation to naming the MPC Football Stadium the Pappas-Phillips Community Stadium, 2. Assign this naming for a period of 30-years commencing January 2021 per AP-6620, 3. Direct Superintendent/President or designee to work with community advocates in regards to any modifications and/or additions to the existing facilities, 4. The college does not expend any district funds in the execution of this naming.

Motion by Rick Johnson, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

Not Present at Vote: Student Trustee Tenisha Hill Advisory Vote Only

Subject **G. INFORMATION: 2020 Governing Board Self-Evaluation Results Discussion**

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 7. NEW BUSINESS

Access Public

Type Discussion, Information, Procedural

Background:

As a part of Monterey Peninsula College's ongoing commitment to continuous improvement, the MPCCD Governing Board adopted Board Policy and Administrative Procedure 2745 – Board Self-Evaluation (Attachments), which calls for an annual self-evaluation and development of Board goals. Per Board Policy and Administrative Procedure 2745, the Board self-evaluation is to be conducted from August – September with the Board goals to be approved at the end of the evaluation process in October.

In June 2020, Vice Chair Loren Steck and Trustee Rosalyn Green, were identified to serve as an ad hoc subcommittee of the Board to develop the evaluation process, timeline and instruments, which were approved at the August 2020 Board meeting. The subcommittee approved two surveys – one which was provided to the Governing Board, MPC Administration, and staff who interact with the Board on a regular basis and another survey to the MPC campus community - at large and students served by Monterey Peninsula College. Both surveys were distributed with the assistance of Dr. Rosaleen Ryan, Director of Institutional Research.

The subcommittee met on September 14, 15 & 16, 2020, to review the results of the survey. They will provide a report to the Board for discussion including an assessment of the survey results before taking action on the 2021 Board Goals.

2020 Board Evaluation Survey Results Presented to the Board on October 28, 2020

Suggested Selection of Findings from Survey that have lead to the recommended goals:

The Board is generally perceived as performing well in the following areas:

- Maintaining fiscal stability
- Maintaining current policies
- Ensuring timely response to State reporting requirements (I.e. Vision for Success goal setting)

Areas for improved performance by the Board include (in no particular order):

- Communicating with the public and adhering to established meeting protocols/processes
- Developing understanding of the needs and experiences of students to drive decision-making
- Increased focus on strategy to diversify district workforce at all levels
- Active engagement in hiring processes related to executive leadership

Budgetary Implications:

None.

Recommended By:

Mr. David Martin, Interim Superintendent/President

File Attachments

- [2021 \(v2\) DRAFT Board Goals Board.pdf \(200 KB\)](#)
- [_AP2745BoardSelfEvaluation.pdf \(138 KB\)](#)
- [_BP2745BoardSelfEvaluation.pdf \(139 KB\)](#)
- [2020 Board Evaluation Timeline Process - Board Approved 08-26-20.pdf \(215 KB\)](#)

Subject H. ACTION: Approval of the proposed 2021 Governing Board Goals

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 7. NEW BUSINESS

Access Public

Type Action, Procedural

Recommended Action BE IT RESOLVED, that the Governing Board adopts the proposed Board Goals for 2021.

Background:

As a part of Monterey Peninsula College's ongoing commitment to continuous improvement, the MPCCD Governing Board adopted Board Policy and Administrative Procedure 2745 – Board Self-Evaluation (Attachments), which calls for an annual self-evaluation and development of Board goals. Per Board Policy and Administrative Procedure 2745, the Board self-evaluation is to be conducted from August – September with the Board goals to be approved at the end of the evaluation process in October.

In June 2020, Vice Chair Loren Steck and Trustee Rosalyn Green, were identified to serve as an ad hoc subcommittee of the Board to develop the evaluation process, timeline and instruments, which were approved at the August 2020 Board meeting. The subcommittee approved two surveys – one which was provided to the Governing Board, MPC Administration, and staff who interact with the Board on a regular basis and another survey to the MPC campus community - at large and students served by Monterey Peninsula College. Both surveys were distributed with the assistance of Dr. Rosaleen Ryan, Director of Institutional Research.

The subcommittee met on September 14, 15 & 16, 2020, to review the results of the survey. They will provide a report to the Board for discussion including an assessment of the survey results before taking action on the 2021 Board Goals.

The proposed goals were presented at the September 23, 2020, meeting after the Board Evaluation Survey results were discussed.

The proposed goals were presented for a first reading at the September 23, 2020, meeting.

The survey results will be discussed further along with the proposed Board Goals will be brought to the October 28, 2020 Board meeting for adoption.

Goals remain a draft document until approved.

Budgetary Implications:

None.

Recommended By:

Mr. David Martin, Interim Superintendent/President

File Attachments

[2021 \(v2\) DRAFT Board Goals Board.pdf \(200 KB\)](#)

Motion & Voting

BE IT RESOLVED, that the Governing Board adopts the proposed Board Goals for 2021 as revised.

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Tenisha Hill Advisory Vote Only

Abstain: Yuri Anderson

8. TRUSTEE & COMMITTEE COMMENTS & REPORTS

Subject	A. Board Ad Hoc Committee Reports
Meeting	Oct 28, 2020 - MPC Regular Governing Board Meeting
Category	8. TRUSTEE & COMMITTEE COMMENTS & REPORTS
Access	Public
Type	Information
	<ul style="list-style-type: none">• <u>2020 Superintendent/President Search Process (Ad Hoc: Chair Yuri Anderson and Trustee Marilyn Dunn Gustafson):</u>• <u>Board Evaluation and Goals (Ad Hoc: Vice Chair Loren Steck and Trustee Rosalyn Green):</u>• <u>Board Policies Subcommittee (Vice Chair Loren Steck and Trustee Marilyn Dunn Gustafson):</u>

Subject	B. Governing Board Comments
Meeting	Oct 28, 2020 - MPC Regular Governing Board Meeting
Category	8. TRUSTEE & COMMITTEE COMMENTS & REPORTS
Access	Public
Type	Information, Reports
TRUSTEE COMMENTS	

9. ADVANCE PLANNING

Subject **A. Advance Planning (Tentative Schedule): Future Topics, Annual Items, and Items for Study Sessions/Retreats**

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 9. ADVANCE PLANNING

Access Public

Type Information

2020 Advanced Planning / Future Topics / Study Sessions
(Future items **are tentative** and may change)
Last revised on: 10/23/20

OCTOBER 28, 2020 BOARD MEETING

- 2020-21 Final Budget (for approval October Regular Meeting)
- Student Homelessness, Food (Tentative - October Board Meeting)
- Facilities Renaming - Action
- MPC Mission Statement Revise (Tentative - Oct for Board 1st Read)
 - Resources:
 - [Integrated Planning Handbook](#) (via [PRIE Integrated Planning webpage](#)). Mission Statement review process begins on page 7.
 - [Planning and Evaluation Calendar](#) (via [PRIE Integrated Planning webpage](#))
- Board Goals (tentative approval)
 - Board Evaluation - timeline, process, drafting goals
 - Resource (procedures, timing, etc.): [AP 2745 - Board Self Evaluation](#)
-

NOVEMBER 18, 2020 BOARD MEETING

- MPC Mission Statement Revise (Tentative - Nov for Board adoption)
- Resources:
 - [Integrated Planning Handbook](#) (via [PRIE Integrated Planning webpage](#)). Mission Statement review process begins on page 7.
 - [Planning and Evaluation Calendar](#) (via [PRIE Integrated Planning webpage](#))

DECEMBER 16, 2020 BOARD MEETING

- Swearing in new trustees
- Organizational Meeting

QUARTERLY / ANNUAL / CONTINUOUS

- Board Reviews the Board Goals Quarterly: Jan, April,
 - June - Ad Hoc is appointed
 - Aug- Oct Board Eval, survey & new Goals drafted
- Board Policy / Administrative Procedures: cycle, process, review
 - Resources: [BP 2410](#) and [AP 2410](#) - Board Policies and Administrative Procedures
 - Suggestion: Review in January since new trustees will be seated in December.
-
- Curriculum Approval Process - internal and external (local / Chancellor Office approval)
 - Resources:
 - [BP 4020 - Program, Curriculum, and Course Development](#),
 - [AP 4020 - Student Learning Hours and Units of Credit](#),
 - [Resource Guide to Institutional Decision-Making](#)
 - [Curriculum Advisory Committee webpage](#)
- Accreditation / Course & Program Assessment updates
 - Resource:
 - [Outcomes Assessment webpage](#) (via [PRIE webpage](#))
 - [Program Review webpage](#) (via [PRIE webpage](#))

File Attachments

[10-28-20 Advanced Planning Schedule.pdf](#) (157 KB)

Subject B. November 17-20, 2020 - 2020 Annual CCLC Trustee Convention - Virtual Event

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 9. ADVANCE PLANNING

Access Public

Type Information

2020 Annual CCLC Trustee Convention

Tue, Nov 17, 2020 to Fri, Nov 20, 2020

Virtual Event

For 30 years, the Community College League of California (League) has served the California Community College system through advocacy, leadership development, and district services. **This year, we are proud to present the 2020 Annual Convention as a fully online virtual event, November 17-20, 2020.** The Annual Convention is the state's premier professional development conference for California community college leadership. This event brings together CEOs, trustees, faculty, staff, administrators, and partners from across the system to share tools, models, and solutions to system issues.

While the statewide impacts of the Novel Coronavirus 2019 (COVID-19) continue to evolve daily, California's community colleges have not only played a pivotal role in educating and training the state's first responders but will also be critical in the state's recovery. The Annual Convention's theme, **Resilience Reimagined: Advancing California Community Colleges**, spotlights our colleges' ability to transform their institutions and exhibit resiliency in the wake of COVID-19.

As we continue to address the current crisis, the League invites you to our first virtual Annual Convention to discuss advancing our system and maintaining our service for the next 30 years.

Subject C. *November 18, 2020 - Regular Board Meeting

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 9. ADVANCE PLANNING

Access Public

Type Information

* The November 2020 Regular Board Meeting will be held on the third Wednesday due to the observance of Thanksgiving.

Subject D. **December 16, 2020 - Annual Organization / Regular Board Meeting

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 9. ADVANCE PLANNING

Access Public

Type Information

* *Per AB 2449: the December Board Meeting (Organizational meeting) must held between Dec 11 – 25, a 15-day period from the 2nd Friday of December, to swear in new trustee(s) and commence at the "Organizational" meeting.

The December 2020 Regular/Annual Organizational Meeting will be held on December 16, 2020.

Subject E. January 22-24, 2021: 2021 CCLC Annual Effective Trusteeship & Board Chair Workshops:

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 9. ADVANCE PLANNING

Access Public

Type Information

2021 Effective Trusteeship & Board Chair Workshops (Sacramento)

The Effective Trusteeship & Board Chair Workshops provide an overview of responsibilities required for board members at California Community Colleges. State leaders and experienced trustees will provide comprehensive information on the knowledge and skills necessary to be an effective trustee and board chair.

Subject **F. January 24 & 25, 2021: 2021 Legislative Conference**

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 9. ADVANCE PLANNING

Access Public

Type Information

[2021 Legislative Conference \(Sacramento\)](#)

The Effective Trusteeship & Board Chair Workshops provide an overview of responsibilities required for board members at California Community Colleges. State leaders and experienced trustees will provide comprehensive information on the knowledge and skills necessary to be an effective trustee and board chair.

10. ADJOURNMENT

Subject **A. Time Meeting Adjourned**

Meeting Oct 28, 2020 - MPC Regular Governing Board Meeting

Category 10. ADJOURNMENT

Access Public

Type Information, Reports

TIME: