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MINUTES FOR SEPTEMBER 23, 2020

MPC Regular Governing Board Meeting (Wednesday, September 23, 2020)

Generated by JoRene Finnell on Wednesday, September 23, 2020

Members Present:

- Chair Yuri Anderson
- Vice Chair Loren Steck
- Trustee Rosalyn Green
- Trustee Marilyn Dunn Gustafson
- Trustee Rick Johnson
- Interim Superintendent/President David Martin

(Student Trustee chair is vacant)

Meeting called to order at 4:09 PM

1. OPENING ITEMS - Closed Session

A. Roll Call for Closed Session

Verbal roll call taken at 3:32pm

B. Public Comments on Closed Session Items

None

2. CLOSED SESSION

A. Conference with Labor Negotiators (Government Code Section 54957.6)

3. RECONVENE TO OPEN SESSION / CALL TO ORDER

A. Roll Call

Verbal roll call taken at 4:03pm

B. Pledge of Allegiance

Pledge of Allegiance lead by Trustee Marilyn Dunn Gustafson

C. Report of Action Taken in Closed Session

Chair Yuri Anderson reported that no action was taken in Closed Session.

D. Approval of Agenda - 20:20

BE IT RESOLVED, That the Governing Board approves today's agenda.

Motion by Rick Johnson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

4. RECOGNITION

A. Acknowledgement of Guests

None

5. PUBLIC COMMENT

A. Public Comment

- Colleen Courtney, community member, introduced herself as a candidate for MPC Trustee Area-3: Monterey

6. ORGANIZATIONS' & STAFF REPORTS & PRESENTATIONS

A. ASMPC Report

Report received and accepted

Mr. Larry Walker, Vice President of Student Services, commented ASMPC increased the Student Trustee stipend \$50 from \$300 to \$350 per semester.

B. Academic Senate Report

Report received and accepted

Adria Gerard, Academic Senate President, was available for questions

C. MPCEA Report

Kevin Haskin, President of MPCEA, reported that the MPCEA met last week and the members voted to support MPC's Measure V bond measure with an 88% vote. He commented on the District's swift response when campus reports COVID-19 exposures.

D. MPCTA Report

None

E. Superintendent/President & Staff Reports

Report received and accepted

7. CONSENT CALENDAR

A. Approval of the Consent Calendar - 20:20

Vice Chair Loren Steck asked questions regarding Consent Item E - Monthly Financial Statements, in which Steve Haigler, Vice President of Administrative Services answered.

Mr. David Martin, interim Superintendent/President, commented on Consent Items on Item K and L. He acknowledged Francisco Tostado, Director of Financial Aid, for his hard work and MPC passion will be greatly missed as he leaves MPC to pursue other endeavors. Supt/President Martin thanked David Brown, interim Director of PSTC, for his years of service at MPC, in many roles, and wishes him all the best in his retirement. Mr. Martin commended Mary Weber, Purchasing Agent, for her years of service at MPC and wishes her all the best in her retirement as well.

Resolution: Approval of the Consent Calendar

Approval of the Consent Calendar

Motion by Rosalyn Green, second by Marilyn Dunn Gustafson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

B. Minutes from the August 26, 2020 Regular Board Meeting

Resolution: BE IT RESOLVED, that the Governing Board approves the minutes of the Regular Board meeting on August 26, 2020.

Approval of the Consent Calendar

Motion by Rosalyn Green, second by Marilyn Dunn Gustafson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

C. Minutes from the September 10, 2020 Special Board Meeting - Midterm Report

Resolution: BE IT RESOLVED, that the Governing Board approves the minutes of the Special Board meeting on September 10, 2020.

Approval of the Consent Calendar

Motion by Rosalyn Green, second by Marilyn Dunn Gustafson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

D. Donations

Resolution: BE IT RESOLVED, that the Governing Board accepts the gifts donated to the College with appropriate acknowledgement to the donor.

Approval of the Consent Calendar

Motion by Rosalyn Green, second by Marilyn Dunn Gustafson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

E. Action: Accept August 2020 Monthly Financial Statements

Resolution: BE IT RESOLVED, that the 2020-2021 Monthly Financial Report for the period ending August 31, 2020, be accepted.

Approval of the Consent Calendar

Motion by Rosalyn Green, second by Marilyn Dunn Gustafson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

F. Action: Accept August and September Monthly Payrolls

Resolution: BE IT RESOLVED, that the August 31, 2020 Regular Payroll, and the September 10, 2020 Supplemental Payroll be accepted.

Approval of the Consent Calendar

Motion by Rosalyn Green, second by Marilynn Dunn Gustafson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson

G. Action: Approve August 2020 Purchase Orders

Resolution: Be it Resolved, that Purchase Orders B2100128 through B2100173 in the amount of \$ 774,874.61 be approved.

Approval of the Consent Calendar

Motion by Rosalyn Green, second by Marilynn Dunn Gustafson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson

H. Action: Approve August 2020 Monthly Commercial Warrants

Resolution: BE IT RESOLVED, that Commercial Warrants for August 2020: 12573078 through 12573137, 12573977 through 12574004, 12574966 through 12575008, in the amount of \$ 1,216,399.53 be approved.

Approval of the Consent Calendar

Motion by Rosalyn Green, second by Marilynn Dunn Gustafson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson

I. Approve the 2020-2021 MOU and Budget for MCCSN (Maurine Church Coburn School of Nursing)

Resolution: BE IT RESOLVED, that the Governing Board approve the Memorandum of Understanding with Montage Health for the funding and operation of the Maurine Church Coburn School of Nursing for 2020-2021.

Approval of the Consent Calendar

Motion by Rosalyn Green, second by Marilynn Dunn Gustafson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson

J. ACTION: Ratify Faculty Personnel Actions

Resolution: BE IT RESOLVED, that the Governing Board ratifies the faculty personnel actions listed in the table.

Approval of the Consent Calendar

Motion by Rosalyn Green, second by Marilynn Dunn Gustafson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson

K. Ratify Management Personnel Actions

Resolution: Be it resolved that the Board ratify the Management Personnel actions listed in the table below.

Approval of the Consent Calendar

Motion by Rosalyn Green, second by Marilynn Dunn Gustafson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson

L. Ratify Classified Personnel Actions

Resolution: Be it resolved, that the Board ratifies the Classified personnel actions listed in the below table.

Approval of the Consent Calendar

Motion by Rosalyn Green, second by Marilynn Dunn Gustafson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson

M. ACTION: Ratify Employment Agreements for Short-Term and Substitute Assignments.

Resolution: BE IT RESOLVED, that the Governing Board ratifies that the individuals on the recommended list (Short-Term Non-Continuing and Substitute Employees) be employed for short-term and substitute assignments, subject to future modifications, be ratified.

Approval of the Consent Calendar

Motion by Rosalyn Green, second by Marilynn Dunn Gustafson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson

8. NEW BUSINESS

A. ACTION: Second Read & Approval of the 2020 MPC Midterm Report - 20:21

Mr. David Martin, interim Superintendent/President, provided and overview.

Mr. David Martin, interim Superintendent/President, and Dr. Robert Pacheco, Dean of PRIE, were available for questions.

Chair Yuri Anderson and the Board complimented the entire staff for a well-written report.

BE IT RESOLVED, that the Governing Board approve the 2020 MPC Midterm Report.

Motion by Loren Steck, second by Rick Johnson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

B. ACTION (REVISED/CORRECT TITLE): Approve Memorandum of Understanding (MOU) dated July 9, 2020, between Monterey Peninsula Community College District and California School Employees Association, Chapter 245 regarding the Tentative Agreement ("T.A."), to establish a contract July 1, 2020 through July 30, 2023. - 20:22

Mr. David Martin, interim Superintendent/President, complimented the leadership on campus and recommends the agreement to the Board.

Mr. Larry Walker, Vice President Student Services, spoke highly of the Interest Based Bargaining (IBB) process used in the MPCEA and MPC negotiations. He highlighted the four principles and why it has worked so well at MPC:

- Perceptions - understanding the other parties needs and concerns
- Emotions - anticipate the emotions of strategies that may come up
- Communication - use common language to build rapport quickly
- Focus - on interest NOT position

Mr. Kevin Haskin, President of MPCEA, spoke on how the other party is allowed to see the issues and address and/or find solutions collaboratively. It has always been a good experience.

Trustees expressed the appreciation to hear all parties are keeping MPC moving forward and collaboratively - especially during the pandemic.

BE IT RESOLVED, That the Governing Board approves the Tentative Agreement (TA) between The Monterey Peninsula Community College District and Monterey Peninsula College Employees Association, Chapter #245 (the Parties) dated July for a successor agreement for the period July 1, 2020 through June 30, 2023.

Motion by Yuri Anderson, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

C. INFORMATION: Administrative Procedure 6620 - Naming of Facilities

Mr. David Martin, interim Superintendent/President, reviewed the directive from the Board at the June Board Meeting and presented the developed Administrative Procedure (AP) 6620 - Naming of Facilities.

He provided clarification on the following:

- The requesting party will pay for the signage unless the District is initiating the naming as part of ongoing construction.
- No direction is given by the board. The Staff will take ownership and provide the operational component of the naming of a facility and/or space upon approval by the Board.
- Capital outlay funds would be used if the District is naming a facility that's under construction. Outside party fundraising would be needed for naming of an existing facility.

Chair Yuri Anderson reminded the Board and public that the naming of the facilities request back in June regarding the naming of the MPC Football Stadium, will be brought forward as an action item at the October 28, 2020 Board meeting.

Public Comment:

- Victoria Phillips, community member, complimented the efforts of the Board and the District in moving their group's request forward.
- Sam Phillips, community member, complimented the efforts of the Board and the District in moving their group's forward especially during such a difficult time in the world.

D. INFORMATION: MPC Fall 2020 Mission Review Process & Committee

Mr. David Martin, interim Superintendent/President, reviewed a flow chart for the process and timeline for reviewing the MPC Mission. MPC is on schedule with the last review which happened in 2014 fall semester. The Education Master Plan will be reviewed by a MPC task force annually and will be in align with the Mission Statement review cycle as well. Mr. Martin commented that community feedback and opportunity to participate in the review of the MPC Mission Statement will be pursued and encouraged.

E. INFORMATION: First Reading of the 2021 Proposed Governing Board Goals

Ad Hoc Committee, Vice Chair Loren Steck and Trustee Rosalyn Green, reviewed the first draft of the 2021 Board Goals highlighting Goal 5 - Community Involvement. They provided a brief summary on how the survey results prompted them to add Goal 5. The Ad Hoc will bring a summary of the Board Evaluation Survey results to the October 28, 2020 meeting to discuss before voting on the approval of the 2021 Board Goals.

9. TRUSTEE & COMMITTEE COMMENTS & REPORTS

A. Board Ad Hoc Committee Reports

S/P Search Ad Hoc, Chair Yuri Anderson and Trustee Marilyn Dunn Gustafson updated the Board with the following:

- Search Committee last met on September 14, 2020 and selected the first level candidates
- Ad Hoc is developing the format for the public finalist forums schedule for the week of October 19, 2020
- Finalist Forums will be recorded and the community will have an opportunity to submit feedback.
- Chair Yuri Anderson asked the Board if they would like to have in person interviews. The entire Board was in agreement and all felt comfortable having the finalist interview in person interviews.
- Finalist would be provided the option to attend in person or virtually.
- On October 8, 2020, the Board will have a Special CLOSED Session Meeting siting: Public Employee Appointment/Employment Supt/President (Government Code Section 54957), Conference with Labor Negotiator (Government Code Section 54957.6) and Public Employment (Education Code Section 88022).
- The Board discussed Site visits

Public Comment:

- Victoria Phillips, community member, commented on the Superintendent/President finalist forums.

B. Governing Board Comments

- Vice Chair Loren Steck, reported that CHS meetings have changed to monthly meetings.
- Trustee Rick Johnson, commended Chair Yuri Anderson and Mr. David Martin, interim Superintendent/President for keeping all agenda items moving forward and addressing them in a timely fashion.
- Trustee Rosalyn Green, reported on MCSBA Implicit Bias workshop, MPC HSI Week, MPC Athletics, and the MPC Monthly Mailbag announcing Dr. Rosaleen Ryan's advancement in to the nonprofit world. Trustee Green complimented the MPC staff for keeping the Trustees up-to-date, informed and for the continuous support.
- Chair Yuri Anderson expressed all the hard work being successfully accomplished, from Board to the entire campus. She wished Beccie Michael (Sept 25th), and David Brown (Sept 26th) a belated happy birthday. Commented on the upcoming elections.

Mr. David Martin, interim Superintendent/President, announced KSBW would have a report on the MPC Title V Grant at 6pm tonight.

10. ADVANCE PLANNING

A. Advance Planning (Tentative Schedule): Future Topics, Annual Items, and Items for Study Sessions/Retreats

Chair Yuri Anderson highlighted presentations with South Bay JPA regarding MPC PSTC Training and is looking forward to a presentation/discussion on student homelessness.

B. Undocumented Student Action Week: October 19-23, 2020

C. Superintendent/President Finalist Forums: October 19-23, 2020

D. Regular Board Meeting: October 28, 2020

E. November 17-20, 2020 - 2020 Annual CCLC Trustee Convention - Virtual Event

F. *Regular Board Meeting: November 18, 2020, (due to Thanksgiving, this meeting will be a week early)

G. **Regular Board Meeting: December 16, 2020, (Per AB 2449: the December Board Meeting (Organizational meeting) must held between Dec 11 – 25, a 15-day period from the 2nd Friday of December, to swear in new trustee(s) and commence at the "Organizational" meeting.)

11. ADJOURNMENT

A. Time Meeting Adjourned - 5:59pm