

Curriculum Advisory Committee
Meeting minutes

DATE: November 18, 2020 LOCATION: Virtual Meeting Via Zoom @ 3:00 pm - 5:00 pm <u>Attendees:</u>			
✓	Richard Abend, ESL → Voting Member	✓	Vanessa Lord, Life Science → voting member
	Diane Boynton, Acting Dean of Instruction -- Liberal Arts	✓	Laura Loop, Nursing → voting member
	Kendra Cabrera, Acting Dean of Instruction	✓	Gamble Madsen, Chair/Creative Arts → voting member
	Judy Cutting, Dean of Instruction -- CTE	✓	Erin O'Hare, Kinesiology, → voting member
✓	Bill Easton, Library → voting member	✓	Beth Penney, Basic Skills/Humanities → voting member
✓	Keith Eubanks, Humanities → voting member	✓	David Seagal, Business & Technology → voting member
✓	He Seon Ihn, Articulation Officer → voting member	✓	Vincent van Joolen, Dean of Instruction --- Stem
✓	Lynn Iwamoto, Physical Sciences → voting member	✓	Rachel Whitworth, Social Sciences → voting member
✓	LaRon Johnson, Counselling/Student Services → voting member	✓	John Skellenger, Academic Affairs Coordinator
✓	Kim Kingswold, Curriculum/Catalog Technician		John Baek, Student Representative
✓	Jon Knolle, Interim VP of Academic Affairs		

Meeting Chaired by: Gamble Madsen
Notes Submitted by: John Skellenger

Guests:

Agenda Item		Action
Call to Order		3:06 pm
Announcements		
Approximately 300 total courses left to approve/process for this year. It will be necessary to add meetings to our calendar. The committee should consider meeting on finals week and the week after that. We can meet on Wednesdays as we have been but that is flexible. We should also consider having three meetings before the semester begins in January. There will be funding to compensate people for reviewing courses.		
Approval of November 18, 2020 Agenda		Motion to recommend: Keith Seconded: Laura CAC Committee Voted: Aye
Approval of November 11, 2020 Minutes		Motion to recommend: Keith Seconded: Rachel CAC Committee Voted: Aye
Consent Agenda (effective Fall 2021)		
n/a		
Action Agenda, CSU-GE/IGETC Requests (effective Fall 2021)		

Course Title Units	Request Type	CSU-GE Area	Recommended	Other	Request Type	IGETC Area	Recommended	Other
ANAT 2 Human Anatomy Lab 2 units	Remove eff F21	B2 Life Science <hr/> B3 Lab	Motion to reinstate the Pre/Co Req of ANAT 1: Beth Seconded: Keith CAC Committee Voted: Aye Motion to recommend GE request: Keith Seconded: Richard CAC Committee Voted: Aye					
ENGL 51 Fiction Writing 3 units	New	C2 Humanities	Motion to DENY :: Bill Seconded: Laura CAC Committee Voted: Aye	Insufficient objectives and content detail on the reading and analyzing of works of literature				

				to examine how fiction writing is developed .				
ENGL 52 Creative Nonfiction Writing 3 units	New	C2 Humanities	Motion to recommend: Keith Seconded: Rachel CAC Committee Voted: Aye					
ENGL 53 Poetry Writing 3 units	New	C2 Humanities	Motion to recommend: Keith Seconded: Vanessa CAC Committee Voted: Aye					
ENGL 54 Novel Writing 3 units	New	C2 Humanities	Motion to DENY Request: Keith Seconded: Lynn CAC Committee Voted: Aye	Insufficient objectives and content detail that				
ENGL 55 Novel Writing II 3 units	New	C2 Humanities	Motion to DENY Request: Bill Seconded: Laura CAC Committee Voted: Aye	do not explicitly match the requirements (reading and				

				analysis of works of literature to examine how novel writing is developed).				
MUSI 5 Introduction to World Music 3 units					New	3A ARTS	Motion to DENY Request: Lynn Seconded: Keith CAC Committee Voted: Aye	Content does not meet requirement of integration of history, theory and criticism
					New	3B Humanities	Motion to recommend: Keith Seconded: Beth CAC Committee Voted: Aye	
PERS 10 College Success	New	E Life-Long	Motion to					

1 units		Learning/ Self- Developm ent	recommend: Keith Seconded: Richard CAC Committee Voted: Aye					
PERS 71 Career Assessment and Exploration 1 units	New	E Life-Long Learning/ Self- Developm ent	Motion to recommend: Keith Seconded: Bill CAC Committee Voted: Aye					
PFIT 23A Functional Fitness I 1 units	New	E Life-Long Learning/ Self- Developm ent	Motion to recommend: Keith Seconded: Erin CAC Committee Voted: Aye					
PFIT 23B Functional Fitness II 1 units	New	E Life-Long Learning/ Self- Developm ent	Motion to recommend: Keith Seconded: Rachel CAC Committee Voted: Aye					
PHED 9C Pickleball III 1 units	New	E Life-Long Learning/ Self- Developm ent	Motion to recommend: Keith Seconded: Laura CAC Committee Voted: Aye					
PHED 9D Pickleball IV 1 units	New							
PHYS 12					New	5A Physical Science	Motion to	

Integrated Physics and Chemistry 4 units							recommend: Keith Seconded: Lynn CAC Committee Voted: Aye	
					New	5C Science Lab	Motion to recommend: Laura Seconded: Gamble CAC Committee Voted: Aye	
POLS 7 Introduction to Political Science Research Methods 3 units	New	D Social Science	Motion to Deny Request: Keith Seconded: Bill CAC Committee Voted: Aye	Focus on applied aspects of research design and statistics. Content does not explicitly include Social Science (must address practice of SS and the core concepts and theoretical	New	4 Social Science	Motion to Deny Request: Keith Seconded: Bill CAC Committee Voted: Aye	Focus on applied aspects of research design and statistics. Content does not address the practice of social science, core

				perspectives of the discipline that lead to broad understanding of SS)				concepts and theoretical perspectives of the discipline, diverse cultural perspectives.
SPAN 1S Elementary Spanish for Spanish Speakers I 5 units	New	E Life-Long Learning/ Self- Development	Motion to DENY request: Keith Seconded: Laura CAC Committee Voted: Aye	Content does not address required psychological, physiological, and sociological components over more than a few years of a human lifespan				

SPAN 2S Elementary Spanish for Spanish Speakers II 5	New	E Life-Long Learning/ Self- Developm ent	Motion to DENY request: Keith Seconded: Lynn CAC Committee Voted: Aye	Content does not address required psycholog ical, physiologi cal, and sociologic al compone nts over more than a few years of a human lifespan				
SPAN 3S Intermediate Spanish for Spanish Speakers I 5 units	New	E Life-Long Learning/ Self- Developm ent	Motion to DENY Request: Keith Seconded: Bill CAC Committee Voted: Aye	Content does not address required psycholog ical, physiologi cal, and sociologic al compone nts over more than a few				

				years of a human lifespan				
SPAN 4S Intermediate Spanish for Spanish Speakers II 5 units	New	C2 Humanities	Motion to recommend: Rachel Seconded: Lynn CAC Committee Voted:		New	6A Language Other Than English	Motion to recommend: Keith Seconded: Gamble CAC Committee Voted: Aye	
	New	E Life-Long Learning/ Self-Development	Motion to DENY : Keith Seconded: Laura CAC Committee Voted: Aye	Content does not address required psychological, physiological, and sociological components over more than a few years of a human lifespan				
SPAN 5 Literature of the Spanish-Speaking World 3 units	New	A1 Oral Communication	Motion to DENY request: Keith Seconded: Bill CAC Committee	Courses in these areas must be	New	3B Humanities	Motion to recommend: Keith Seconded: Gamble	

			Voted: Aye	taught in English. Lacks essential criteria such as rhetorical principles and specific methods of instruction and evaluation .			CAC Committee Voted: Aye	
	New	A2 Written Communication						
SPAN 18 Spanish Through Film 3 units	New	C2 Humanities	Motion to recommend: Keith Seconded: Rachel CAC Committee Voted: Aye		New	3B Humanities	Motion to recommend: Keith Seconded: Rachel CAC Committee Voted: Aye	
	New	E Life-Long Learning/ Self-Development	Motion to DENY Request: Laura Seconded: Beth CAC Committee Voted: Aye	Lacks clear physiological component				
SPAN 22 Spanish Composition and Conversation 3 units	New	C2 Humanities	Motion to recommend: Keith Seconded: Rachel CAC Committee		New	3B Humanities	Motion to recommend: Keith Seconded: Rachel CAC Committee	

			Voted: Aye				Voted: Aye	
	New	E Life-Long Learning/ Self- Developm ent	Motion to DENY request: Lynn Seconded: Laura CAC Committee Voted: Aye	Lacks clear physiologi cal compone nt	New	6A Language Other Than English	Motion to recommend: Keith Seconded: Gamble CAC Committee Voted: Aye	
SPAN 31 Introduction to Translation and Interpreting: Spanish/English 4 units	New	A1 Oral Communi cation	Motion to DENY Request: Bill Seconded: Lynn CAC Committee Voted: Aye	Courses must be taught in English. Lacks essential criteria such as rhetorical principles and specific methods of instruction and evaluation .				
	New	A2 Written Communi		Courses must be taught in				

		cation		English. Lacks essential criteria such as rhetorical principles and objectives found in English Compositi on.				
	New	C2 Humaniti es	Motion to DENY request: Keith Seconded: Lynn CAC Committee Voted: Aye	Content lacks required cultural compone nt. Does not study works of literary and cultural importanc e. Practical and pre-profes sional skills-bas ed.				

	New	E Life-Long Learning/ Self- Developm ent	Motion to DENY request: Keith Seconded: Gamble CAC Committee Voted: Aye	Content does not address required psycholog ical, physiologi cal, and sociologic al compone nts over more than a few years of a human lifespan				
SPAN 50A Intermediate Spanish Conversation I 3 units	New	C2 Humaniti es	Motion to recommend: Keith Seconded: Laura CAC Committee Voted: Aye		New	3B Humanities	Motion to recommend: Keith Seconded: Laura CAC Committee Voted: Aye	
					New	6A Language Other Than English	Motion to recommend: Keith Seconded: Gamble CAC Committee Voted: Aye	
SPAN 50B	New	C2	Motion to recommend: Keith		New	3B Humanities	Motion to recommend: Keith	

Intermediate Spanish Conversation II 3 units		Humanities	Seconded: Richard CAC Committee Voted: Aye				Seconded: Richard CAC Committee Voted: Aye	
					New	6A Language Other Than English	Motion to recommend: Keith Seconded: Richard CAC Committee Voted: Aye	
THEA 6 Script Analysis 3 units					New	3A Arts	Motion to recommend: Beth Seconded: Lynn CAC Committee Voted: Aye	
					New	3B Humanities	Motion to recommend: Keith Seconded: Gamble CAC Committee Voted: Aye	
THEA 9 History of Film: 1880s Through 1950s 3 units					New	3A Arts	Motion to recommend: Keith Seconded: Rachel CAC Committee Voted: Aye	
					New	3B Humanities	Motion to recommend: Keith Seconded: Laura	

							CAC Committee Voted: Aye	
THEA 10 History of Film: 1950s to Present 3 units					New	3A Arts	Motion to recommend: Keith Seconded: Richard CAC Committee Voted: Aye	
					New	3B Humanities		

Course revisions effective Fall 2021; DE addenda effective retroactively Fall 2020

COURSES AND PROGRAMS		C/P
Latinx Studies Certificate of Achievement	Revision	Motion to recommend: Richard Seconded: Bill CAC Committee Voted: Aye
Linguistics Associate in Arts	Revision	
Spanish Certificate of Achievement	Revision	
Spanish Associate in Arts	Revision	
Spanish Associate in Arts for Transfer	Revision	
Spanish for Spanish Speakers Certificate of Achievement	Revision	
Items below were not addressed due to time.		

DNTL 102 (Chairside Assisting I)	DE Revision	
DNTL 104 (Chairside Assisting II)	DE Revision	
DNTL 105 (Dental Health Science)	DE Revision	
DNTL 107 (Coronal Polish)	DE Revision	
DNTL 108 (Pit and Fissure Sealants)	DE Revision	
DNTL 111 (Dental Pharmacology and Pathology)	DE Revision	
DNTL 115 (Dental Specialties)	DE Revision	
DNTL 116 (Supervised Clinical Experience)In	DE Revision	
EDUC 3 (Technology in the Classroom)	New DE	
EDUC 403 (Technology in the Classroom)	New DE	
EDUC 404 (CBEST Preparation)	New DE	
EDUC 5 (Increasing Student Engagement)	New DE	
EDUC 405 (Increasing Student Engagement)	New DE	

Elementary Teacher Education AA-T	Revision	
LNSK 320 (Introductory Computer Skills Lab)	DE Revision	
LNSK 325 (Assistive Technology Applications)	DE Revision	
LNSK 331A (Learning Strategies Lab)	DE Revision	
LNSK 331B (Reading Skills Development Lab)	DE Revision	
LNSK 331C (Writing Strategies Lab)	DE Revision	
LNSK 332 (Reading Skills Development)	DE Revision	
LNSK 333 (Writing Skills Development)	DE Revision	
LNSK 341A (Beginning Reading Strategies Lab)	DE Revision	
LNSK 341B (Intermediate Reading Strategies Lab)	DE Revision	
LNSK 342A (Beginning Writing Strategies Lab)	DE Revision	

LNSK 342B (Intermediate Writing Strategies Lab)	DE Revision	
LNSK 343A (Beginning Math Strategies Lab)	DE Revision	
LNSK 343B (Intermediate Math Strategies Lab)	DE Revision	
LNSK 347A (Beginning Assistive Technology Projects)	DE Revision	
LNSK 347B (Intermediate Assistive Technology Projects)	DE Revision	
MEDA 90 (Independent Study)	DE Revision	
MEDA 110 (Medical Office Management)	DE Revision	
MEDA 116 (Medical Documentation and Transcription)	DE Revision	
MEDA 120 (Medical Assisting Clinical Techniques I)	DE Revision	
MEDA 121 (Medical Assisting Clinical Techniques II)	DE Revision	
MEDA 122 (Medical Assisting Clinical Techniques III)	DE Revision	
MEDA 251 (Community Health Worker Level 1)	DE Revision	

SIGN 1A (Elementary American Sign Language I)	DE Revision	
SIGN 1AL (Elementary ASL I Lab)	DE Revision	
SIGN 1B (Elementary American Sign Language II)	DE Revision	
SIGN 1BL (Elementary ASL II Lab)	DE Revision	
SIGN 1CL (ASL Lab)	DE Revision	
SIGN 1DL (ASL Lab)	DE Revision	
SIGN 2A (Intermediate American Sign Language)	DE Revision	

Approval of Administrative Procedures		
• AP 4022: Course Approval		Not addressed due to time.
• AP 4025: Philosophy and Criteria for Associate Degree & General Education		
• AP 4100: Graduation Requirements for Degrees and Certificates		

Discussion Agenda
n/a