

President's Advisory Group

Tuesday, August 11, 2020

1:45 - 2:45 pm

Minutes

Members:			
✓	Suzanne Ammons (minutes, resource)	✓	Jon Knolle (Interim VP Academic Affairs)
✓	Grace Anongchanya (Faculty)	✓	David Martin (Tri-Chair, Interim-Supt./Pres.)
✓	Wendy Bates (Tri-Chair, Faculty)	✓	Eric Maximoff (CSEA)
	Lauren Blanchard (MPCTA Rep.)	✓	Erik McDonald (CSEA)
✓	Diane Boynton (Dean)	✓	Stephanie Perkins (Tri-Chair, CSEA)
✓	Adria Gerard (Academic Senate President)		Deidre Sullivan (Faculty)
	Margot Grych (Faculty)	✓	Francisco Tostado (MSC)
✓	Steve Haigler (Interim VP, Administrative Services)	✓	Larry Walker (VP Student Services)
✓	Kevin Haskin (CSEA Rep.)		ASMPC Pres. (vacant)
✓	Jeannie Kim (Faculty)		ASMPC Rep. (vacant)

Guests/Presenters: Vince Von Joolen, Bob Pacheco, Kayla Valentine, Kim Kingsgold, Mike Midkiff, Jennifer Tayler, Paul Garza

Item	Topic	Discussion / Comments	Action / Recommendation
1.	Welcome	David welcomed all to the 1st PAG meeting of the fall semester.	
2.	Campus community comments	<p>Members contributed with the following:</p> <ul style="list-style-type: none"> ● ESSC and Reading Center is now called the Reading and Writing Center. ● Luz Aguirre's term has concluded with PAG; Erik McDonald will be the new CSEA representative. ● Erik McDonald will replace Luz Aguirre as CSEA representative on PAG. ● TRIO/SSS - first virtual Summer Bridge was a success with 54 students (new and continuing). Transfer Day session held today and students are excited about getting started. JUMP Start, UB and MSUB as "virtual" productions were also successful. ● Student Financial Svc had a quick turnaround from the end of Summer Term to prepare for Fall Term. ● TRIO/SSS has been successfully funded for an additional five years; the program has been at MPC for forty years. This year's grant application was truly an institutional collaboration between the Foundation, PRIE and TRIO/SSS. ● Resource Guide to Institutional Decision Making- PAG will get started on this update as one of PAG's responsibilities. ● Annual updates have taken place for various safety related documents such as the AED Plan, IIPP and BBP programs. ● Information on additional expansion of campus facilities will be shared once known. ● Progress continued through the summer to update the AED Plans, IIPP and BBP which will come through PAG as information only. Regular zoom meetings were held to continue various required safety training for the Facilities, Grounds and Custodial staff. ● Tri-Chair position- a selection will be made to replace Wendy Bates who has taken the role of Interim Dean, Student Services. ● Parking lots are available for WiFi access; members requested broader communication be made to students regarding access. 	

		<p>Additional comments/inquiries were in reference to parking permit distribution and the remote work from home agreements. Some permits have been sold; additional information on distribution is forthcoming. Additional discussion followed regarding WiFi access by students followed; parking revenue supports Security and parking lot improvements.</p> <p>Members asked about restroom access during arranged visits.</p>	
3.	Approval of August 11, 2020 Agenda		Approval / Consensus
4.	Approval of minutes: a) May 26, 2020 b) June 9, 2020	Members were invited to comment.	Approval / Consensus
5.	Positions Straight replacement: 1) Admin Asst. III-Faculty Assignments	Jon presented on this straight replacement position and invited comments/questions.	Approval / Consensus
6.	Upcoming Fall Semester Conversations	<p>David invited discussion on the following items for PAG; member comments included the followings for PAG:</p> <ul style="list-style-type: none"> • Higher Ed Health Guidance - David provided an update on recent developments in the HEHG. This document will serve as the roadmap back to face-to-face interactions on campus. • Logistical lessons learned from spring and needed adjustments - David indicated that an accounting of lessons learned over the last several months' issues will be reviewed. • AP's & BP's (i.e. facility naming & use) - The BP "Naming of MPC Facilities", currently does not have an AP. Efforts will get underway to work on this. This BP and AP have drawn attention from members of the community who indicate that they would like to participate in public meetings as related to this BP/AP. • Call to Action - campus-wide conversation - The CCCC issued a "Call to Action" for all schools to conduct an internal inventory of practices, policies and operating procedures related to supporting system change against institutional racism and social injustice. PAG will be called upon to support this campus wide and nationwide "conversation" over the next several months. • Starfish Early Alert Updates- Larry provided an overview of the project. Last fall, the campus formed a task group to research the type of student intervention that could serve for degree audit and early alert purposes. Members from Academic Affairs, Student Services and Administrative Services reviewed several options, one was Hobson Starfish (supported by the CCCC). After review, the recommendation was made to the Board and approved to implement the Starfish solution. Starfish is intended to be implemented first on a pilot, small scale basis beginning Sept. 14, 2020. 	

		<p>Starfish is not intended to replace ongoing interventions and solutions provided by instructors or programs, instead it is intended to provide an additional tool of assistance during the current online format. Larry invited input and comments.</p> <ul style="list-style-type: none"> ● 2020-21 Final Budget Development - Steve provided a recap of this budget year’s development beginning with a normal start (January Governor’s budget), followed by budget development processes followed by the COVID 19 Pandema and its impacts. A potential 8% budget cut (\$3.1M) was followed by the decision to instead implement payment deferrals, returning the \$3.1M to the budget. The September 15 budget deadline was postponed to October 31. ● Data-driven decision making - David raised the question as to how the institution can best utilize data collection for the benefit of the institution on broader levels and in a proactive rather than a reactive mode. Work will get underway on this over the next several months. ● ACCJC Mid-Term - Bob presented the Draft Mid-Term Report (MTR) to AAAG in May and reported that the report is making its way through the participatory governance groups, eventually coming to PAG. The MTR reports on areas of recommendations from the ACCJC and from ourselves on standards of improvement; none of the reporting are compliance related recommendations as all the standards have been met. Bob will return with an update at the 8/25 PAG. <p>David invited questions and input throughout.</p>	
7.	<p>Next meeting- August 25, 2020 Adjournment</p>	<p>Next - mtg “Follow up on Parking” , WyFi and related.</p>	