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MONTEREY PENINSULA COLLEGE

April 22, 2020 - Regular Board Meeting MINUTES

The minutes are considered draft form until the Governing Board approves.

MPC Regular Governing Board Meeting - via Zoom (Wednesday, April 22, 2020)

Generated by JoRene Finnell on Wednesday, April 22, 2020

Members Present:

- Chair Yuri Anderson
- Vice Chair Loren Steck
- Trustee Rosalyn Green
- Trustee Marilyn Dunn Gustafson
- Trustee Rick Johnson
- Interim Superintendent/President Mr. David Martin

Members Absent:

- Student Trustee Robert Mountain

Open Session Meeting called to order at 4:03 PM

1. OPENING ITEMS

A. Roll Call for Closed Session

Verbal Roll call taken at 2:00pm

B. Public Comments on Closed Session Items

No written submittals nor verbal public comments

- *Board Recessed to Closed Session at 2:04*
- *Closed Session adjourned at 2:39pm.*

2. CLOSED SESSION

A. Conference with Labor Negotiators (Government Code Section 54957.6)

B. Real Property Negotiations (Government Code Section 54956.8)

3. RECONVENE TO OPEN SESSION / CALL TO ORDER

A. Roll Call

Verbal Roll call taken at 4:04pm

B. Pledge of Allegiance

Pledge of Allegiance led by Trustee Rick Johnson.

C. Report of Action Taken in Closed Session

Chair Yuri Anderson reported that no action taken during Closed Session

D. Approval of Agenda - 2019-20/126

BE IT RESOLVED, That the Governing Board approves today's agenda.

Motion by Rick Johnson, second by Marilyn Dunn Gustafson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson, Student Trustee Robert Mountain

Advise Vote Only

4. RECOGNITION

A. Acknowledgement of Guests

B. Moment of Silence - Mr. Frank Barrows, Automotive Technology Department

Ms. Jill Zande provided additional history and stories of Mr. Barrows' time at MPC including achievements and student success.

5. PUBLIC COMMENT

A. Public Comment

- Mr. Lyndon Schutzler, interim Dean of Student Services, commented on Mr. Frank Barrows and how involved he was in the nautical courses at MPC. Typically, Mr. Schutzler would invite student athletes to attend the April Board meeting and speak about the Spring athletic successes. Instead, he provided the following report:

MPC ATHLETICS' REPORT:

The CCCAA has granted all spring sport athletes, who were in good standing on March 12, 2020, the option of an additional year of athletic eligibility in their sport. Freshman will be freshmen again and sophomores will be sophomores again. The CCCAA is also adjusting eligibility standards for all returning athletes for 20/21 in acknowledgement of the difficulty transitioning to total distance education. This also helps student athletes when transferring.

Spring sports were off to a great start before competition was halted.

Softball- 16-2 record and ranked in the state top 5

Baseball- 15-7 record along with a 9 game winning streak and a 5-0 conference record

Track and Field- 40 athletes competing which is the most in many years. Several athletes had already achieved NorCal qualifying marks

Tennis- 3-1 record in conference and the #1 ranked doubles team.

Golf- competed in 6 matches with strong scoring

The Cutino Scholarship winners which are awarded to the top male and female sophomore athletes who excel in competition and in the classroom. Jocelyn Cazarez who excelled in basketball and track and carries a 3.4 GPA was the female honoree and Raashaan Wilkens who excelled as a football defensive lineman and carries a 3.6 GPA was the male honoree. Raashaan received a full-ride football scholarship to prestigious Vanderbilt University. The speech he wrote for the canceled Hall of Fame event is attached.

6. ORGANIZATIONS' & VP REPORTS & PRESENTATIONS

A. ASMPC Report

Attached and received by the Board

B. Academic Senate Report

Attached and received by the Board

Ms. Adria Gerard, President of Academic Senate, was available for questions.

Both Trustee Johnson and Dunn Gustafson commended Ms. Gerard for the consistently providing a thorough report for the Board to review before the meeting.

C. MPCEA Report

Attached and received by the Board

Mr Kevin Haskins, President of MPCEA, was available for questions.

D. MPCTA Report

No verbal or written report provided

E. Academic Affairs Report

Attached and received by the Board

Dr. Jon Knolle, interim Vice President of Academic Affairs, was available for questions.

Dr. Knolle provided highlights from the report:

- Dr. Knolle provided an update of the spring semester: what was done to provide courses online, faculty and student support, and how MPC will continue into the summer and fall semesters.
- Announced the summer and fall schedules are available and registration is open.
 - A hybrid fall 2020 semester is being created with face-to-face classes and online. Classes will be able to be converted to online if needed.
 - High school dual enrollment will continue.
 - Fall priority registration is open and classes are filling quickly and additional classes are opening due to student demand
- Dr. Knolle announced that the Nursing program has received accreditation through 2027.

F. MPC Office of Advancement Report

Attached and received by the Board

Ms. Beccie Michael, Vice President of Advancement, was available for questions and highlighted the following:

- Total funds received \$148,990.00

- \$65K received for COVID 19 Student Relief Fund
- 160 students assisted with \$140,000 in grants.
- The Lydia Davis Fund has been established to support re-entry nursing students at MPC
- Marketing highlights: summer and fall schedules are complete, marketing online learning for late spring and summer classes, and CTE specific advertisements,
- Scholarship process has not changed only the scholarship ceremony has been cancelled.
- *Engage, Promote and Connect*, a Title V grant, was submitted for \$3 million, over 5 years, to expand student learning and transfer support services at MPC's Marina Education Center. Grant will be announced mid fall 2020

G. Administrative Services Report

Attached and received by the Board

Mr. Steve Haigler, Vice President of Administrative Services, was available for questions and highlighted:

- The Accreditation Mid term Report's first draft will come to the Board in May 2020 and the Report is due to ACCJC on October 15, 2020. Administrative Services have drafted responses to both Actionable Improvement Plan, items 6 and 7.
- The Coronavirus Aid, Relief, and Economic Security(C.A.R.E.S.) Act which will assist students in the 2020 summer and fall semester was discussed. MPC is currently awaiting the funds and the Chancellor's Office today (4/22/20) discussed how the funds should be used.

H. Student Services Report

Attached and received by the Board

Mr. Larry Walker, Vice President of Student Services, was available for questions and highlighted:

- Virtual Assistance: All Student Services have moved online. Counseling has extended the operation hours to 8pm, some weekends and have lengthened the meetings to an hour. Students are able to simply "check-in" when needed.
- General assistance email has tripled with student submission between March and April 2020 while keeping a level of service within 48 hours.
- Created a One Stop Center for students to receive Chromebooks, food, funding and support.
- Over 500 grants have been distributed in the amount of \$138,000.
- Development of a Student Outreach Assistance System has been successful with over 200 referrals as of April 13-20, 2020. Faculty and staff have followed up with students to provide them with guidance and support services.
- Join the Pack Day has gone virtual with a series of exercises for new students to learn about MPC's academic programs, student services, registration and financial aid assistance, special programs, first year experience, speak to counselors and explore the campus - virtual tour.
- Student Services created three (3) videos for [students](#): current students, high school partners and potential students

7. CONSENT CALENDAR

A. Approval of the Consent Calendar -2019-20/127

Resolution: Approval of the Consent Calendar

FINAL MOTION: Approval of the Consent Calendar including Consent Item items E, F and G

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

FIRST MOTION: Pull Consent Calendar item E, F and G for discussion.

Motion by Rick Johnson, second by Marilyn Dunn Gustafson.

B. Minutes from the March 25, 2020 Regular Board Meeting (Recording link in Minutes)

Resolution: BE IT RESOLVED, that the Governing Board approves the minutes of the Regular Board meeting on March 25, 2020.

FINAL MOTION: Approval of the Consent Calendar including Consent Item items E, F and G

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

FIRST MOTION: Pull Consent Calendar item E, F and G for discussion.

Motion by Rick Johnson, second by Marilyn Dunn Gustafson.

C. Minutes from the April 10, 2020 Special Board Meeting (Recording link in Minutes)

Resolution: BE IT RESOLVED, that the Governing Board approves the minutes of the Regular Board meeting on April 10, 2020.

FINAL MOTION: Approval of the Consent Calendar including Consent Item items E, F and G

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

FIRST MOTION: Pull Consent Calendar item E, F and G for discussion.

Motion by Rick Johnson, second by Marilyn Dunn Gustafson.

D. ACTION: Governing Board Adopts Resolution Calling for an Election

Resolution: BE IT RESOLVED, that Resolution No. 2019-2020 / 128 orders an election, requests the county elections department to conduct the election, and requests consolidation of the election be adopted by the Governing Board.

FINAL MOTION: Approval of the Consent Calendar including Consent Item items E, F and G

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

FIRST MOTION: Pull Consent Calendar item E, F and G for discussion.

Motion by Rick Johnson, second by Marilyn Dunn Gustafson.

E. ACTION: General Fund - Budget Revisions for the period February 1, 2020 through March 31, 2020

Resolution: Approve Budget Revisions in the General Fund for the period of February 1, 2020 through March 31, 2020.

FINAL MOTION: Approval of the Consent Calendar including Consent Item items E, F and G

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

FIRST MOTION: Pull Consent Calendar item E, F and G for discussion.

Motion by Rick Johnson, second by Marilyn Dunn Gustafson.

F. ACTION: March 2020 Monthly Financial Statement

Vice Chair Steck had a question about the self insured expenses.

Resolution: BE IT RESOLVED, that the 2019-2020 Monthly Financial Report for the period ending March 31, 2020, be accepted.

FINAL MOTION: Approval of the Consent Calendar including Consent Item items E, F and G

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

FIRST MOTION: Pull Consent Calendar item E, F and G for discussion.

Motion by Rick Johnson, second by Marilyn Dunn Gustafson.

G. ACTION: Approval of the 311 Q Report, March 31, 2020

Resolution: BE IT RESOLVED, the the Quarterly Financial Status Report for the quarter ending March 31, 2020, as presented on form CCFS 311Q, be accepted and made part of the minutes of the meeting.

FINAL MOTION: Approval of the Consent Calendar including Consent Item items E, F and G

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

FIRST MOTION: Pull Consent Calendar item E, F and G for discussion.

Motion by Rick Johnson, second by Marilyn Dunn Gustafson.

H. ACTION: Approve March and April Monthly Payrolls

Resolution: BE IT RESOLVED, that the March 31, 2020 Regular Payroll, and the April 10, 2020 Supplemental Payroll be approved.

FINAL MOTION: Approval of the Consent Calendar including Consent Item items E, F and G

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

FIRST MOTION: Pull Consent Calendar item E, F and G for discussion.

Motion by Rick Johnson, second by Marilyn Dunn Gustafson.

I. ACTION: Approve March 2020 Purchase Orders

Resolution: Resolution: Be it Resolved, that Purchase Orders B2000533 through B2000579 in the amount of \$522,525.98 be approved.

FINAL MOTION: Approval of the Consent Calendar including Consent Item items E, F and G

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson

FIRST MOTION: Pull Consent Calendar item E, F and G for discussion.

Motion by Rick Johnson, second by Marilynn Dunn Gustafson.

J. ACTION: Approve March 2020 Monthly Commercial Warrants

Resolution: RESOLUTION: BE IT RESOLVED, that Commercial Warrants for March 2020: 12543582 through 12543678, 12544702 through 12544786, 12545647 through 12545672, 12546518 through 12546554, 12548726 through 12548760, in the amount of \$ 3,619,065.36 be approved.

FINAL MOTION: Approval of the Consent Calendar including Consent Item items E, F and G

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson

FIRST MOTION: Pull Consent Calendar item E, F and G for discussion.

Motion by Rick Johnson, second by Marilynn Dunn Gustafson.

K. ACTION: Faculty Personnel Actions

Resolution: BE IT RESOLVED, that the Governing Board ratifies the faculty personnel actions listed in the table.

FINAL MOTION: Approval of the Consent Calendar including Consent Item items E, F and G

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson

FIRST MOTION: Pull Consent Calendar item E, F and G for discussion.

Motion by Rick Johnson, second by Marilynn Dunn Gustafson.

L. ACTION: Management Personnel Actions

Resolution: BE IT RESOLVED, that the Board ratify the Management Personnel actions listed in the table below.

FINAL MOTION: Approval of the Consent Calendar including Consent Item items E, F and G

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson

FIRST MOTION: Pull Consent Calendar item E, F and G for discussion.

Motion by Rick Johnson, second by Marilynn Dunn Gustafson.

M. ACTION: Classified Personnel

Approval of the Consent Calendar including Consent Item items E, F and G

FINAL MOTION: Approval of the Consent Calendar including Consent Item items E, F and G

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson

FIRST MOTION: Pull Consent Calendar item E, F and G for discussion.

Motion by Rick Johnson, second by Marilynn Dunn Gustafson.

N. ACTION: Employment for Short-Term and Substitute Assignments.

Resolution: BE IT RESOLVED, that the Governing Board ratifies that the individuals on the recommended list (Short-Term Non-Continuing and Substitute Employees) be employed for short-term and substitute assignments, subject to future modifications, be ratified.

FINAL MOTION: Approval of the Consent Calendar including Consent Item items E, F and G

Motion by Loren Steck, second by Rosalyn Green.
 Final Resolution: Motion Carries
 Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

FIRST MOTION: Pull Consent Calendar item E, F and G for discussion.

Motion by Rick Johnson, second by Marilyn Dunn Gustafson.

BREAK 5:14pm - 5:26pm

8. NEW BUSINESS

A. ACTION: Designate Third Week in May (17-23) as Classified School Employee Week. -2019-20/128

Mr. David Martin, interim Superintendent/President, provided the history of Classified Week at MPC. 2020 MPC Classified Week **RESOLUTION**

BE IT RESOLVED, that the Monterey Peninsula Community College District hereby recognizes and honors the contributions of the classified professionals to the quality education of the students at Monterey Peninsula College and declares the third full week of May 17 - 23, 2020 as Classified School Employee Week.

Motion by Marilyn Dunn Gustafson, second by Loren Steck.
 Final Resolution: Motion Carries
 Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

B. ACTION: Approve the MPC & MPCTA Memorandums of Understanding: "Supplemental Workload Factors & Reassigned Time" and "Spring 2020 Faculty Compensation for Online Transition due to COVID-19 Pandemic" -2019-20/129

BE IT RESOLVED, that the Governing Board approve both Memorandums of Understanding - "Supplemental Workload Factors & Reassigned Time" and "Spring 2020 Faculty Compensation for Online Transition due to COVID-19 Pandemic"

Motion by Rosalyn Green, second by Marilyn Dunn Gustafson.
 Final Resolution: Motion Carries
 Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

C. ACTION: Authorize the Student Trustee to have an Advisory Vote and the Ability to Make and Second Motions -2019-20/130

BE IT RESOLVED, that the annual authorization for the student trustee to have an advisory vote and the ability to make and second motions, to be in effect until May 31, 2021, be approved.

Motion by Rick Johnson, second by Loren Steck.
 Final Resolution: Motion Carries
 Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

D. ACTION: Board Approves Superintendent/President Search Committee "Categories and Numbers" of Participants, Criteria and Due Dates for Submission of Search Committee Participants: - 2019-20/131

REVISIONS IN GREEN and Board Approved:

Categories of Participants	Recommended #	Referrals Requested	Referred through
District Administrator (<u>1</u> VP <u>and</u> <u>of</u> <u>1</u> Dean)	<u>2</u>	<u>4</u>	<u>HR Ad Hoc</u>
MSC Group (HR)	1	2	HR
Faculty	3	5	Senate
Classified Staff	3	5	CSEA
Community Members	3	5	Board Members

Students	2	4	ASMP
Foundation Member	1	2	VP Advancement
Board Members_(non voting)	2	-	Board Chair

Details for Participant Nominations for each Category:

- Each group may use whatever process it feels is appropriate.
 - Nominations are due by May 6, 2020
 - District Administrator and Manager/Supervisor/Confidential staff members will be referred by HR
 - Faculty will need to be available during "summer months", a PAF will be created by HR after the recruitment for compensation.
 - Community Members will be submitted by Trustees to JoRene Finnell: jfinnell@mpc.edu
 - Trustees will submit 1-3 nominations with contact information
 - Nominee city of residence must be within the MPC District, but not necessarily within the nominating trustee's area.
 - A brief description of their personal/professional experience and connection to MPC.
 - Students nominated need to have the following:
 - Successfully completed at least two semesters and MPC
 - A stated commitment/enrolled in attending MPC during Fall 2020
 - Student profile and/or written statement of introduction and interest
- The Board would also prefer (but will not disqualify) the student nominated to have:
- Demonstrated investment to MPC through participation on a campus committee or club
 - Be enrolled in a program that leads to attainment of an AA, AA-T or certificate
 - Some interaction with either current or past MPC Superintendent/President

Criteria/Desired Characteristics

- Ability to collaborate
- Ability to look at the "big picture" for the Superintendent/President and MPC 2025
- Share Board's commitment to advancing equity
- Availability to participate in an intense, highly virtual, process from May through November 2020, **including June and July.**

Search Committee Formation Process

- Identified groups recommend individual who meet Board established criteria by May 6th
- Board Ad hoc reviews and forms committee that fulfill Board approved criteria
- Board S/P Ad Hoc committee will notify participants who have been selected to serve on the Search Committee and schedule the first Search Committee meeting.

BE IT RESOLVED, that the Governing Board approves the 2020 Superintendent/President Search Committee "Categories and Numbers" of Participants, Criteria and Due Dates for Submission of Search Committee Participants as attached to the agenda item.

Motion by Rosalyn Green, second by Rick Johnson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

E. ACTION: Approve Memorandum of Understanding (MOU) dated April 8, 2020, between Monterey Peninsula Community College District and California School Employees Association, Chapter 245 regarding the coronavirus (COVID-19) epidemic. - 2019-20/132

Mr. David Martin, interim Superintendent/President, provided the Board with details of the MOU which is through June 30, 2020.

BE IT RESOLVED: That the Governing Board approves Memorandum of Understanding (MOU) dated April 8, 2020, between Monterey Peninsula Community College District and California School Employees Association (CSEA)- Chapter 245 regarding the coronavirus (COVID-19) epidemic.

Motion by Marilyn Dunn Gustafson, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilyn Dunn Gustafson, Rick Johnson

F. INFORMATION: Update on the Facilities & Technology Master Plan

Mr. David Martin, interim Superintendent/President, presented the Board with an update on the Facilities & Technology Master Plan. A first draft will be presented to the Board for their review and feedback as early as June 2020.

G. ACTION: Governing Board considers and selects up to nine (9) candidates to serve on the California Community College Trustees (CCCT) Board. - 2019-20/133

BE IT RESOLVED, that the Governing Board nominated the following person(s) to serve on the California Community College Trustees (CCCT) Board: [Andra Hoffman](#), [Pam Haynes](#), [Barbara Dunsheath](#), [Suzanne Lee Chan](#), [Barry Snell](#) and [Loren Steck](#).

Motion by Yuri Anderson, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson

BREAK 6:49PM - 6:55PM

H. ACTION: Approve the 2020-2021 allocation of \$2,800 to Community Human Services. - 2019-20/134

Mr. David Martin, interim Superintendent/President, reviewed the annual consideration for Community Human Services allocation.

BE IT RESOLVED, that the 2020-2021 allocation of \$2,800 to Community Human Services, be approved.

Motion by Loren Steck, second by Marilynn Dunn Gustafson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Rosalyn Green, Marilynn Dunn Gustafson, Rick Johnson

I. INFORMATION: Review the 2020 Board Goals & Discuss Possible Modifications Based on State of Emergency

- Board Policy Subcommittee (Trustees Dunn Gustafson and Steck):
- Monterey County School Board Association Liaison (Trustee Green):
- Community Human Services (CHS) Representative (Vice Chair Steck / Alternate Trustee Johnson):
- MPC Foundation Board of Directors Representative Director (Trustee Green / Alternate Trustee Johnson):

Trustees' Updates: Board Goals for 2020:

Trustee Marilynn Dunn Gustafson is completely dedicated to supporting student **success** however, due to COVID-19 it's changed to student **survival**. Trustee Dunn Gustafson would like to defer the update of Board Goals to a later meeting or next quarter. Trustee Dunn Gustafson reported the Board Policy Subcommittee will be meeting before the May Board meeting.

Trustee Rick Johnson would also like to defer the updates on Board Goals until fall.

Vice Chair Loren Steck commented that the Board is working on all Board Goals and towards obtaining each one.

Trustee Rosalyn Green would like to look at the Board Goals in more detail once we begin moving through COVID-19 pandemic.

Chair Yuri Anderson stated the Board is focused on Board Goal 2b. "Engage the full board in a collaborative process that leads to employment of a permanent CEO within 18-months" along with moving forward with supporting students through the COVID-19 pandemic. The Board will bring the Goals back next quarter to review and provide updates.

9. TRUSTEE COMMENTS & SUPERINTENDENT/PRESIDENT REPORT

A. Superintendent/President's Report

Attached and received by the Board

Mr. David Martin, interim Superintendent/President, commended the following (**not** in 'importance' order) for the exceptional work they've done since the onset of the COVID-19 pandemic in March 2020.

- Dr. Jon Knolle, Office of Academic Affairs and Mr. Steve Bremmer for coordinating and implementing on placing over 500 courses online in a matter of days.
- Ms. Beccie Michael and her team in the Office of Advancement for taking immediate action with setting up the COVID-19 Student Relief Fund and releasing emergency funds to students, faculty and staff.
- Mr. Larry Walker and the entire Student Services area for getting ALL student support services including financial aid, admission and records and many new services immediately online.
- Mr. Steve Haigler for his leadership and guidance with his Administrative Services Teams: IT, Fiscal, Security, Grounds and Custodial. They all rose to the challenge to provide students, faculty and staff with the technology, safety, and dedication.
- Dr. Bob Pacheco and the PRIE OFFICE have done a great job soliciting feedback through a multitude of surveys so that we can better serve MPC students, faculty and staff as swiftly as possible.

Chair Anderson wanted to commend interim Superintendent/President, David Martin for his leadership and guidance including opening MPC to the public for distributions of much-needed supplies to the community and MPC students. All of the trustees

commended him as well.

Chair Yuri Anderson wished Trustee Marilyn Dunn Gustafson a very happy birthday, which is today, April 22nd, along with recognizing Ms. Diane Boynton's birthday last month, March.

Trustee Rick Johnson applauds all the students at MPC for persevering through all the COVID-19 obstacles to obtain their academic goals and dreams! The Trustees celebrated ALL the MPC students.

10. ADVANCE PLANNING

- A. May 17-23, 2020 - Classified School Employee Week
- B. MAY 18 & 26-29, 2020: Final Exams:
- C. May 27, 2020: Regular Board Meeting:
- D. List of Graduation Celebrations / Ceremony: MAY TBD
- E. May 30, 2020: Commencement
- F. May 30, 2020: Spring 2020 Semester Ends:
- G. June 8, 2020: Summer 2020 Semester begins:
- H. June 24, 2020: Regular Board Meeting:

11. ADJOURNMENT

A. Time Meeting Adjourned

Adjourned at 7:21pm