

GP/AS Student and Academic Support Work Team Recommendations Addendum for 2020-2021 **DRAFT (April 2020)**

In light of the uncertain and continually developing nature of COVID-19's impact on our campus community, particularly related to immediate and long-term student need, the GP/AS SAS Work Team recommends the following:

Implementation Timeline

A stretched timeline will be required to support a more accurate and appropriate assessment of student needs and available college resources before moving forward with a comprehensive set of recommendations. An essential part of this timeline would be an evaluation, revision, and presentation of revised full recommendations during Fall 2020. In the meantime, the college could progress with first-phase implementation of the following immediate next steps:

1. Continue Existing STEM CEL Academic Support

In order to continue providing academic support for students in STEM courses during the 2020-2021 academic year, we support the following:

- Faculty Coordinator: Partial reassign time
- STEM CEL Instructional Specialists: One full-time and one part-time (28 hours per week) permanent classified positions
- Student Tutors: Hire as many needed to support current operating hours

These actions will serve as an essential first step in establishing program permanency for STEM CEL, providing availability of ongoing funding, which will be assessed as discussion regarding comprehensive recommendations resumes in Fall 2020.

2. Fully Assign Faculty Director to ESSC/RC and Current ESSC/RC Administrative Director to Lead for The Tutoring Center (as Noted in Original Recommendations)

Implementation steps for transition would begin immediately with the faculty Director assignment to the ESSC/RC and the current ESSC/RC Administrative Director assignment to The Tutoring Center beginning Fall 2020.

3. Implement Plan to Launch The Tutoring Center

The anticipated launch of The Tutoring Center, a program offering primarily peer-to-peer academic support for subjects outside English and math, is Spring 2021. To that end, The Tutoring Center program lead would work in close consultation and collaboration with the SAS Implementation Team (noted below) during Fall 2020 on the necessary steps to develop and launch the program, develop training and certification programs for student tutors, and address general subject tutoring needs for both Monterey and Marina campus locations.

5. Establish GP/AS SAS Implementation Team

This team would act as an ad hoc task force and, in concert with Academic Senate and the Guided Pathways Steering Committee, would ensure collaborative, coordinated, and effective implementation as well as continuity of focus and prioritization by the college of the work team's comprehensive recommendations. The charge of this team would be to:

- provide guidance and oversight for all areas of plan implementation utilizing the draft recommendations as a guiding document
- ensure adherence to GP essential practices and equity considerations as well as best tutoring/academic support practices
- ensure effective ongoing communication and collaboration between faculty, staff, students, managers, and administrators within the implementation process, including, but not limited to, academic divisions, the Library, TRIO, El Centro, ARC, VRC, and other programs as appropriate
- liaise with the work team in the evaluation and revision of the recommendations as well as in communication with and solicitation of feedback from campus governance groups

As the successful launch of the new program for general, student-based tutoring (The Tutoring Center) will require thoughtful and effective collaboration and consultation, particularly with faculty, the implementation team would:

- coordinate closely with The Tutoring Center lead to ensure establishment of clear and appropriate structure, processes, policies, and practices for The Tutoring Center
- ensure creation of tutor training course(s)/syllabus/course content (faculty)
- collaborate with program faculty and The Tutoring Center lead to establish an equitable and transparent request/prioritization process for tutoring
- collaborate with program faculty and The Tutoring Center lead to establish a faculty referral process for potential student tutor candidates

This implementation team will comprise:

- GP Faculty Rep: Jeannie Kim-McPherson
- Academic Senate Rep: Adria Gerard
- Admin. Rep: Vincent Van Joolen
- Counseling Faculty Rep: Grace Anongchanya

Evaluation, Revision, and Presentation of Full Recommendations

Though the work team fully supports these actions, which are intended to meet immediate anticipated academic support needs while pausing to prioritize the urgency of the current situation, we emphasize the commitment to resuming college-wide discussion and, ultimately, implementation of the GP/AS SAS comprehensive recommendations at the appropriate time.