President's Advisory Group
Tuesday, Feb 11, 2020
2:00 –4:00 pm, Sam Karas Room
Minutes

Members:

✔	Luz Aguirre (CSEA)	✔	Kevin Haskin (CSEA Rep.)
✔	Suzanne Ammons (minutes, resource)	✔	Jeannie Kim (Faculty)
✔	Grace Anongchanya (Faculty)		Jon Knolle (Interim VP Academic Affairs)
✔	Wendy Bates (Tri-Chair, Faculty)	✔	David Martin (Tri-Chair, Interim-Supt./Pres.)
✔	Reem Benny (ASMPC Pres.)		Eric Maximoff (CSEA)
	Lauren Blanchard (MPCTA Rep.)	✔	Sheila Morales (ASMPC Rep.)
✔	Diane Boynton (Dean)	✔	Stephanie Perkins (Tri-Chair, CSEA)
	Adria Gerard (Academic Senate President)	✔	Francisco Tostado (MSC)
✔	Margot Grych (Faculty)	✔	Larry Walker (VP Student Services)
✔	Steve Haigler (Interim VP, Administrative Services)	✔	Kendra Cabrera (Faculty)

Guests: Mike Midkiff, Shawn Anderson

Item	Topic / Discussion / Comments	Action / Recomendation
1.	**Welcome-** David welcomed all.	
2.	**Campus community comments:** ● Margo commented on the rooftop garden potential at the LTC, off the 2nd Flr patio. ● FAFSA priority registration underway with March 2 as the deadline. ● Softball & Baseball have started. Basketball home games are this and next week. ● BSU (Black Student Union) is showing "BlacKkKlansman" on Feb 26. ● Global Women's Breakfast (supporting women in science) is Feb. 12.	
3.	**Approval of Feb. 11, 2020 Agenda -** Stephanie asked if there were any time constraints.	Approved by consensus
4.	**Approval of minutes:** a) Jan 28, 2020 Stephanie invited input.	Approved by consensus
5.	**Positions** **Straight Replacement:** **a)** RTF Custodian **-** Steve presented on this straight replacement position. b) RTF PA I ECE Lab Sch - Larry presented on the 2 positions historically temporary, they are now permanent classified positions. c) RTF PA II ECE Lab Sch (see above)	
6.	**Marketing Committee proposed charge and structure** -Beccie Michaels & Kristin provided the following update: ● The charge was amended to reflect that the Marketing Committee serves as an advisory body to the *Vice President of Advancement and the Director of Marketing and Communications* …. ● The next steps include reaching out for membership from constituent groups and establishing regularly scheduled meetings.	
7.	**Guided Pathways - Scale of Adoption Self- Assessment** **(Report due 3/1/20):** Jeannie presented on the Draft and provided an overview of updates and invited questions, input and corrections if needed. She reminded all that the role of this document at MPC has been to serve as a guidepost for our Guided Pathways work. She indicated that the fundamental concepts have not changed since last semester and explained the tasks included in the four pillars and spoke about a few new supplementary questions. What is new from last semester are: 1. The report provides space to areas that present obstacles or barriers.	

	2. At the end of the report, there is a student engagement question as well as a schedule alignment question. Change in content from last semester includes: 1. Updates to reflect progress and relevant next steps, plus supporting adjustments to timeline for implementation as needed. 2. Introduction of language connecting our Strategic Enrollment Management and the degree audit taskforce. Jeannie summarized what was in progress and what's next reviewing each of the 4 pillars and reported on changes in team members serving this semester. Members inquired about representation from various student services areas and all were reminded that the Guided Pathways work team remains open to interested parties.	
8.	**Administrative Procedures:** (Update from subcommittee) ● **AP 3720 Computer and Network Use -** The sub-committee met Feb. 7 and in its review, decided to revisit the CCLC's current version in tandem with the District's local version, redraft a version that ensures that all legally vetted aspects are included. Given the substantive changes, the new draft is anticipated to be routed to Academic Senate and Tech. Committee, then forwarded to PAG and and the Board by the end of March. That portion of the AP in reference to student email has been revised for the sake of brevity and simplicity.	
9.	**Food/coffee service -** David distributed a single page document "Spring 2020 College Wide Priorities" which identifies current projects the District is working on this Spring Semester. The document is formatted to list the four specific goals from the Education Master Plan and the projects identified in support of each goal. David underscored that the list is not an all encompassing list, rather intended as a first attempt to collectively identify goals and organize the activities in place to reach those goals. The list may help make visible the interconnectivity and overlap of many of the goals and activities, several of which are already underway. The document could be used as a central point of reference to mark progress between now and June 30 and share information more widely, avoiding silos. David reviewed the goals and invited comments and input. Comments and questions from members included the following: ● The document helps to simplify the collective information, although seemingly overwhelming at first glance, the document is task oriented and will be an important once to share campuswide. ● How should we identify a lead or establish accountability? One example would be to solicit input from campuswide forums or reach out to certain advisory groups. PAG could be utilized to develop those roadmaps to informational resources. For example SSAG could be tapped to provide information on goals that include student-related goals such as Goal 2. ● David updated the group with information that the Board held a retreat and unanimously concluded that the District will pursue a bond at the November election. He also explained restrictions in the use of District resources to pursue a bond initiative and the integral prerequisite for an EMP and FMP. ● PAG could be the central body to evaluate goal progress. ● Members discussed examples of how different areas could self-identify what their areas are doing towards goal completion. Suggestions included that a list or reference document could be used to list points of contact for parties interested in getting involved (avoiding silos). Or, interested parties could contact one of the TriChairs for PAG to direct. David suggested that members give thought to Goal #3 : *Innovative Environment - Provide state-of-the-art and sustainable learning environments, technology, and facilities to support student success.* As a "must do" goal, it could be used as a model or trial run to monitor progress.	

10.	**November 2020 Possible Ballot Initiative:** Pursuit of a bond will require widely gathered feedback and input. David asked all to give thought about the District's facilities and focus on District facilities needs and he gave examples of projects other districts have made public. The Facilities Cmte has begun listing projects. By August 3rd, the District will need to have a finalized list of ten projects. Comments that followed included:
	  ● Affordable housing - MPUSD is considering using land to house instructors (possible partnership opportunities may exist here). City of Seaside is considering building mini-homes for low income.
	  ● Water availability is a considerable barrier in being able to provide housing.
	  ● MPC could consider working to develop an internship program building flying cars for UBER with Joby Aviation's Aircraft startup in Marina.
	  ● Bond language must be transparent in conveying needs and funding requirements.
	David suggested PAG continue these initial discussions at the next meeting.	

11.	**Subcommittee Breakout Groups:** **#1, Goal 11: (PAG Mtg Discussions)** *Create a process to support professional development.* **#2, Goal 3: (PAG Mtg Discussions):Identify a process for prioritizing campus-wide projects and/or challenges. (info forthcoming):** **#3, Goal 1: (PAG Meeting Discussions)** **Review Resource Guide and create decision making flowchart or "buckets".** **Grps & Cmtes @ MPC (cheat sheet)** Diane shared the 5 page abbreviated document (draft) taken from the Resource Guide. The document will be sent out to the various groups to verify information. The next step could include links to a repository of the minutes of each group.	
12.	**Next meeting- March 10, 2020-Adjournment:** Meeting adjourned at 3:50.	

Reference Link – Resource Guide to Institutional Decision Making –pg 5 for PAG

7, 8, and 9 - need supporting docs