

Office of Academic Affairs Memo

Date: February 12, 2020

To: Jon Knolle, Vice President of Academic Affairs

From: Vincent van Joolen, Dean of Instruction – STEM

Re: Revitalization and Discontinuance Committee Recommendation - Family and Consumer Science (FACS)

On December 5, 2019 at 12:30 pm a data presentation meeting was held regarding the continued viability of the FACS program. In attendance at the meeting were members of a program revitalization and discontinuance subcommittee. Committee members included Vincent van Joolen, Elizabeth Gonzalez, James Dagdigian, Molly Jansen, Rosaleen Ryan, Alethea DeSoto, and Todd Ritsema. Data was collected and presented by Kath Uyeda, an independent contractor who conducted research informed by the questions outlined in AP 4021 Academic Program Revitalization of Discontinuance.

After due consideration of the data presented, the committee determined that attempts to revitalize the FACS program would not be effective and recommended the discontinuance. The discontinuance of this program will include the following steps as applicable:

1. The area Dean shall inform the division and program faculty of the recommendation to discontinue the program.
2. The Office of Planning, Research, and Institutional Effectiveness (PRIE) shall provide a list of students still active in the program.
3. The area Dean in collaboration with the Division Chair shall determine class scheduling to allow current students to finish.
4. The area Dean in collaboration with the Division Chair shall inform current students of the discontinuance of the program.
5. The area Dean shall brief Office of Counseling/Academic Advising and refer students to counselors.
6. The Office of Counseling/Academic Advising shall meet students currently enrolled in the program to assess needs and concerns. Students who are unable to complete the program during the discontinuance period, counselors shall provide assistance in accessing available alternatives.
7. The VPAA shall notify CAC and the Governing Board.
8. The Curriculum Advisory Committee shall notify the Chancellor's Office of intent to discontinue the program.
9. The area Dean shall stop new enrollments.
10. The VPAA shall consult the faculty and classified staff unions regarding emergent personnel issues.
11. The area Dean shall work with the division to mitigate the impact of program discontinuance on faculty and support staff.

The duration of the discontinuance is to last no more than three years.



Vincent van Joolen