



MONTEREY PENINSULA
College

GOVERNING BOARD POLICIES

Chapter 2 Board of Trustees

2345

BP 2345 Public Participation at Governing Board Meetings

The Governing Board shall provide opportunities for members of the general public to participate in the business of the Governing Board.

Members of the public may bring matters directly related to the business of the District to the attention of the Governing Board in one of two ways:

1. There will be a time at each regularly scheduled Governing Board meeting for the general public to discuss items not on the agenda. This time shall be referred to as “Public Comment” on the Governing Board agenda. (See Board Policy 2350 – Speakers.)

At the discretion of the Governing Board, members of the public wishing to present such items may be asked to submit a written request at the beginning of the meeting to the Superintendent/President. The written request shall include a summary of the item and the name and organizational affiliation, if any, of the person submitting the request. No action may be taken by the Governing Board on such items.

2. Members of the public may place items on the prepared agenda in accordance with Board Policy 2340 – Agendas and Administrative Procedure 2340 – Agendas.

Members of the public also may speak to items on the agenda at the Board meeting and submit written communications to the Board on agenda items. All such written communications shall be dated and signed by the author, and shall contain the residence or business address of the author and the author’s organizational affiliation, if any.

If requested, writings that are public records shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.

Claims for damages are not considered communications to the Board under this rule, but shall be submitted to the District.

See Board Policy 2340 – Agendas and Administrative Procedure 2340 – Agendas and Board Policy 2350 – Speakers

See also Board Policy 2355 – Decorum

References: *Education Code Section 72121.5;*
Government Code Sections 54954.3 and 54957.5



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Formerly Governing Board Policy 1025 – Public Appearance Before the Board and Conduct of Board Meetings

Adopted: April 13, 1988

Revised: June 22, 1994; June 22, 2010

Renumbered, Revised, and Adopted: June 29, 2017

Revised and Adopted: November 20, 2019; June 22, 2022; May 22, 2024