

Academic Senate Regular Meeting Minutes
Sam Karas Room: Library and Technology Center
October 3, 2019
2:30-4:15pm

Attendees	Absent	Guest
Adria Gerard Vanessa Lord Dawn Rae Davis Frank Rivera Lynn Kragelund Bruce Barrie John Cristobal Elizabeth Gonzalez Heather Bowers Molly Jansen Reem Benny	Alan Durst Mark Clements Glenn Tozier Heather Craig Jacque Evans Sunny Lemoine	David Martin Larry Walker Jon Knolle Cathryn Wilkinson Lauren Blanchard Samara Simeone Kayla Garcia Diego Espinoza Kelly Fletes Diana Baltazar Juanita Vasquez Jeffrey Sundquist

Call to order 2:30pm

I. Opening Business

A. Public Comments

B. Welcome and Introductions

C. Approval of Minutes: [September 19, 2019](#)

D. Academic Senate Elections

AS President - **Motion (Molly) / Second (Frank) / Approved** for Adria Gerard to be AS President for 2020-2021 academic year.

E. Reports

Superintendent/President (David Martin, Superintendent/President)

- Currently conducting search for Interim VP of Administrative Services and Chief Human Resources Officer. Public Forum is tentatively scheduled for December 6, 2019.
- Until the new budget is released by the Governor in January, will not budget for new faculty positions. At this time only filling faculty retirements.
- EMP presented at the Marina Education Center on October 3, 2019. Also in October it will be presented at the Rotary Luncheon.

- Degree Audit Project – looking at formation of a task force to review data from SIS. More information will be forthcoming.

Committee on Committees (Molly Jansen, Committee on Committees Chair)

Motion (Frank) / Second (Dawn Rae) / Approved

- SSAG: need 1 faculty that also sits on Senate
- Senate/MPCTA Faculty Evaluations ad hoc Committee: need 1 faculty that also sits on Senate.
- Instructional Practices Work Team as follows:
 - Wendy Bates (Kinesiology)
 - Alexis Copeland (ARC)
 - John Cristobal (Math)
 - Dawn Rae Davis (GWOS)
 - Borja Dorsch (World Languages-Spanish)
 - Ana Garcia-Garcia (Chemistry)
 - Adria Gerard (Senate/English)
 - Jeannie Kim (PG/English)
 - Jenna Koch (Counseling)
 - Christina Nicolaidis (Psychology/OEC)

II. Unfinished Business

A. ACTION: [Academic Senate Bylaws](#) (Adria Gerard, Academic Senate President)

Motion (Molly) / Second (Frank) / Approved

B. ACTION: [Resource Guide to Institutional Decision Making](#) (Adria Gerard, Academic Senate President) **Motion (Molly) / Second (Elizabeth) / Approved**

III. New Business

A. FIRST READING: MPC Administrative Procedures (Dr. Jon Knolle, Vice President of Academic Affairs) [Goal 4](#)

[AP 4010 Academic Calendar](#)

[AP 4070 Course Auditing](#)

[AP 4101 Independent Study](#)

[AP 4230 Grading and Academic Record Symbols](#)

[AP 4231 Grade Changes](#)

Motion (Dawn Rae) / Second (Frank) / Approved without a 2nd reading.

B. INFORMATION: Title V: Ready, Set, Transfer Update (Diego Espinoza, Director of Hispanic Serving Institution and Kelly Fletes, HSI Counselor/Coordinator) [Goal 4](#)

[Hispanic Serving Institution, Title V Presentation](#)

C. INFORMATION: Part-Time Seniority Rights (Lauren Blanchard, MPCTA President; Samara Simeone and Kayla Garcia, HR).

Please share information from Article 20 with Divisions. Adjunct faculty were provided with information from HR in September 2019. If there are questions or concerns, reach out to HR/Samara Simeone. MPCTA will likely be part of any MOU.

Adjournment of meeting at 4:20pm.