

## ADMINISTRATIVE PROCEDURES

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**Chapter 4      Academic Affairs****4010****AP 4010      Academic Calendar**

Monterey Peninsula College's 175.5 day academic year calendar is comprised of 165 days of instruction, 10 "flex" days" and 0.5 day of commencement.

Per Title 5, section 55701(a), The "college year" begins on the first day of July and ends on the last day of June. The "academic year" means that portion of the college year during which the community college is maintained, which period shall include not less than 175 days of instruction as defined by section 58120. The academic year does not include summer or other intersessions.

Pursuant of Title 5, section 55002.5, courses that meet one day a week must have a minimum of 16 Mondays, Tuesdays, Wednesdays, Thursdays, and Fridays to meet the required minimum 48 semester hours of total student work.

When possible, MPC shall strive to establish an academic calendar that coincides with California State University, Monterey Bay and local high school district academic calendars.

The academic calendar is created by the Office of Academic Affairs with input from a Calendar committee comprised of a representative of the District, Academic Senate, Monterey Peninsula College Teachers Association, Classified Staff Employee Association, and the Associated Students of Monterey Peninsula College. The Calendar committee shall meet annually to re-evaluate the Academic Calendar and make recommendations for subsequent years. **Include a statement about the Calendar development timeline**

**Holidays observed include:**

1. New Year's Day (January 1)\*
2. Dr. Martin Luther King, Jr. Day (Third Monday in January)
3. Lincoln Day (February 12 or see Note below)
4. Washington Day (Third Monday in February)
5. Memorial Day (Last Monday in May)
6. Independence Day (July 4)
7. Labor Day (First Monday in September)
8. Veterans Day (November 11 or see **Note below**)
9. Thanksgiving Day (Fourth Thursday in November)
10. Day after Thanksgiving (Fourth Friday in November)
11. Christmas Eve (December 24)\*
12. Christmas Day (December 25)\*
13. Winter Break (three additional days between December 24-December 31)\*

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### 14. New Years Eve (December 31)\*

**Commemorated holidays include:**

- Cesar Chavez Day\*
- Native American Day\*

\*The college observes a total of seven (7) paid holidays over the winter break period from December 24-January 1. Per the MPCSEA contract, Cesar Chavez Day and Native American Day are observed as part of the paid holidays during this period of time.

See Board Policy 4010 – Academic Calendar.

**References:** *Education Code Section 79020;*  
*Title 5 Sections 55700 et seq. and 58142*

**President’s Cabinet Approved:** TBD