

Curriculum Advisory Committee
Meeting minutes

DATE: September 11, 2019 LOCATION: BMC 201 @ 3:50 -- 5:00pm <u>Attendees:</u>			
✓	Richard Abend, ESL → Voting Member	✓	Laura Loop, Nursing → voting member
	Judy Cutting, Dean of Instruction -- CTE	✓	Gamble Madsen, Chairperson/Creative Arts → voting member
✓	Keith Eubanks, Humanities → voting member	✓	Erin O'Hare, Kinesiology, → voting member
	Fred Hochstaedter, Academic Senate → voting member		Laura Patterson, CurricUNET Specialist
✓	He Seon Ihn, Articulation Officer → voting member	✓	Beth Penney, Basic Skills/Humanities → voting member
✓	Lynn Iwamoto, Physical Sciences → voting member	✓	David Seagal, Business & Technology → voting member
✓	LaRon Johnson, Counselling/Student Services → voting member	✓	Rachel Whitworth, Social Sciences → voting member
✓	Kim Kingswold, Curriculum/Catalog Technician	✓	Cathryn Wilkinson, Dean of Instruction -- Liberal Arts
✓	Jon Knolle, Acting VP of Academic Affairs, Dean of Instruction -- Library, Learning Resources & Online Ed		Vacant, Library
✓	Vanessa Lord, Life Science → voting member		Kendall Diaz, Student Representative → voting member

✓	Vincent van Joolen, Dean of Instruction --- Stem	✓	John Skellenger, Admin Asst III, Guest Support
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Meeting Chaired by: Gamble Madsen

Notes Submitted by: John Skellenger

Agenda Item		Action
Announcements	<p>Guided Pathways regional meetings/professional development opportunities are available. Please email Gamble if you are interested.</p> <p>State CB codes 25 and 26 are new fields in COCI. Kim/Jon will be sending details via email. Currently, there are not places to capture these items in SIS or CurricUNET.</p>	
Call to Order		3:39 PM
Approval of September 11, 2019 Agenda		<p>Motion to recommend: Rachel Seconded: Keith CAC Committee Voted: Aye</p>
Approval of September 4, 2019 Minutes		<p>Motion to recommend: Keith Seconded: Gamble CAC Committee Voted: Aye</p>
Consent Agenda		
(effective Fall 2020)		<p>Motion to recommend: Keith Seconded: David CAC Committee Voted: Aye</p>
<u>NURS 52D</u> : Revise Student Learning Outcome #1 per recommendation of the Board of Nursing consultant for consistency with the other courses (NURS 52A-B-C), listing out the		

BRN specialty areas addressed in the course.		
Nursing Associate in Science: Modify Program Learning Outcome #1 per recommendation of the Board of Nursing consultant to include specific reference to the Standards of Competent Performance of the California Nursing Practice Act.		
Action Agenda		
Courses and Programs		
ENGL 56A: Magazine Editing and Publishing I	New	Pre- Req Motion to recommend: Rachel Seconded: Laura CAC Committee Voted: Aye
ENGL 56B: Magazine Editing and Publishing II		Motion to recommend: Keith Seconded: Lynn CAC Committee Voted: Aye
ENGR 9: The Science of Robotics	New Proposing as a General Ed Course. Must meet the criteria of CSU. This is not in any Engineering programs.	Motion to recommend: Rachel Seconded: Keith CAC Committee Voted: Aye
HIST 8: World History Since 1500	DE Revision Adding Hybrid Updated Textbook & SLO	Motion to recommend: Laura Seconded: Beth CAC Committee Voted: Aye
		Motion to recommend DE: Rachel Seconded: Keith CAC Committee Voted: Aye
HIST 17: United States	DE Revision	Motion to recommend: Laura Seconded: Lynn

History to 1877	Adding Hybrid Update Textbook & SLO	CAC Committee Voted: Aye
		Motion to recommend DE: Beth Seconded: Gamble CAC Committee Voted: Aye
HIST 18: United States History from 1865	DE Revision Adding Hybrid Update Textbook & SLO	Motion to recommend: Lynn Seconded: Beth CAC Committee Voted: Aye
		Motion to recommend DE: Laura Seconded: Gamble CAC Committee Voted: Aye
HOSP 77: Bakeshop: Yeasted and Non-Yeasted Breads	Revision Increase hours per advisory board suggestion. Increases units which impacts multiple programs. Programs must be updated to implement the approval.	Motion to recommend: Laura Seconded: Beth CAC Committee Voted: Aye Approved pending the changes to the impacted programs.
NUTF 10L: Food Science and Safety Laboratory	Revision Increase in lab fee by \$5 per student.	Motion to recommend: Rachel Seconded: Keith CAC Committee Voted: Aye
		Co-Req Motion to recommend: Beth Seconded: Keith CAC Committee Voted: Aye
PFIT 23C: Functional Fitness III	New Continuation of existing courses to increase proficiency in functional fitness.	Motion to recommend: Beth Seconded: Gamble CAC Committee Voted: Aye Pre-Req Motion to recommend: Rachel

		Seconded: Keith CAC Committee Voted: Aye
PFIT 23D: Functional Fitness IV	New Continuation of existing courses to increase proficiency in functional fitness.	Motion to recommend: Keith Seconded: Laura CAC Committee Voted: Aye Pre-Req Motion to recommend: Keith Seconded: Gamble CAC Committee Voted: Aye
French Language Certificate of Achievement	Revision Changing from Certificate of Training to Certificate of Achievement	Motion to recommend: Keith Seconded: Gamble CAC Committee Voted: Aye
Discussion Agenda		
<p>- Course scheduling and external approvals At other CCCs new courses aren't scheduled until the GE approvals have been made, provided they are appropriate for GE. This is good for students. It is good for academic advising. If MPC implemented this would be an additional year to year-and-a-half of waiting for approvals. This should be taken into consideration when scheduling if even if it doesn't become a formal policy. Other schools have an informal policy about this procedure.</p> <p>- CurricUNET and Lobo Apps The suggestion was made to add CurricUNET as a link/icon on Lobo Apps dashboard. This is a decision for OAA to make, as there are other issues that need to be resolved first. There may need to be a CurricUNET user group created in MPC's system..</p>		

<p>- BUSI 46 (alignment of COR with standards for CSU GE Area E) BUSI 46 would like to be approved for CSU GE Area E. The course was previously declined for Area E as the standards were not explicit in the course content. There was discussion of BUSI 46 and how it meets the criteria. Lecture content IV - is a good start but may need to be expanded and made more specific. The discussion provided a greater awareness of courses that are interested in CSU GE and CACs role in that.</p>		
<p style="text-align: center;">Next Meeting: September 18, 2019 Location BMC 107</p>		