



**MONTEREY PENINSULA**  
College

**GOVERNING BOARD POLICIES**

**Chapter 2 Board of Trustees**

**2310**

**BP 2310 Regular Meetings of the Governing Board**

Regular meetings of the Governing Board shall be held on the fourth Wednesday of each month, except for November and December. November regular meetings shall normally be held on the third Wednesday. December regular meetings shall normally be held on the second Wednesday.

Regular in-person meetings of the Governing Board shall normally be held in the Sam Karas Room, Library & Technology Center, at the Monterey Peninsula College campus, 980 Fremont Street, Monterey, California. Regular meetings may be held at other locations in the District as determined by the Board.

A notice identifying the location, date, and time of each regular meeting of the Governing Board shall be posted at least ten days prior to the meeting and shall remain posted until the day and time of the meeting. All regular meetings of the Governing Board shall be held within the boundaries of the District except in cases where the Governing Board is meeting with another local agency, is meeting with its attorney to discuss pending litigation if the attorney's office is outside the District, or is meeting during a proclaimed state of emergency.

The date and place of a regular meeting may be changed by action of the Board at any previous meeting.

**Meetings During Proclaimed States of Emergency**

1. Prior to January 1, 2024, the Board may hold a regular meeting, or special or emergency meetings as defined in Board Policy 2320 - Special and Emergency Meetings, virtually through voice or video teleconferencing services during a proclaimed state of emergency under the provisions of the Brown Act.

In order for the Board to meet virtually during a proclaimed state of emergency under the relaxed teleconference rules in the Brown Act, the Board will make findings by majority vote, as required by the Brown Act by way of a Board Resolution.

If the Board elects to meet virtually during a proclaimed state of emergency, the District will comply with relevant provisions of the Brown Act regarding the posting of agendas, public access to meetings through call-in or internet-based service options, public participation, and limits on Board action in the event of a meeting disruption due to interruption of teleconferencing services.

During proclaimed states of emergency, the Board is not required to provide a physical location from which members of the public may attend or provide public comment.



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All regular and special meetings of the Governing Board shall be open to the public, be accessible to persons with disabilities, and otherwise comply with Brown Act provisions, except as required or permitted by law.

See also Board Policy/Administrative Procedure 2320 — Special and Emergency Meetings

**References:** *Education Code Section 72000 subdivision (d);  
Government Code Sections 54952.2, 54953 et seq., and 54961*

**Formerly Governing Board Policy 1015 – Meeting Times of the Governing Board**

**Adopted:** April 13, 1988

**Revised:** April 21, 1998

**Revised, Renumbered, and Adopted:** May 31, 2017

**Reviewed:** August 28, 2019

**Revised and Adopted:** June 22, 2022; May 22, 2024