

President's Advisory Group
Tuesday, June 11, 2019
2:00 –4:00 pm, Sam Karas Room
Minutes

Members:			
✓	Luz Aguirre (Classified)		Jon Knolle (Dean of Instruction)
✓	Suzanne Ammons (minutes, resource)	✓	Eric Maximoff (Classified)
	Grace Anongchanya (Faculty)		Larry Walker (VP Student Services – Interim)
✓	Wendy Bates (Faculty)		Stephanie Perkins (Tri-Chair, Classified)
	Lauren Blanchard (MPCTA Rep.)		Faculty (vacant)
	Diane Boynton (Tri-Chair, Faculty)	✓	Francisco Tostado (MSC)
	Heather Craig (Academic Senate President)	✓	Walt Tribley (Tri-Chair Superintendent/President)
✓	David Martin (VP Administrative Services)		Faculty (vacant)
✓	Kevin Haskin (MPCSEA Rep.)		ASMPK Rep.
✓	Kiran Kamath (VP Academic Affairs)		ASMPK Rep.

Guests/Presenters: Kayla Garcia, Eric Ogata, Cathryn Wilkinson, Vince Van Joolen, Rosaleen Ryan, Rosemary Barrios, Shawn Anderson

2018-2019 Goals (✓ indicates goal to be discussed at this meeting)			
DONE	Respond to Accreditation recommendations.	(ongoing)	Identify HR and other staffing needs. ✓ 02-26-19, 5-14-19
	Respond to the new funding formula.	(ongoing)	Implement First Year Title V Grant. ✓ 11-13-18
(ongoing)	Expand Dual Enrollment programs. ✓ 2-12-19	✓	Implement “Add Course” culture. ✓ 06/11/19
(in progress)	Develop the Education Master Plan in conjunction with Guided Pathways. ✓ 12-11-18	(in progress)	Ensure the completion of a degree audit system. ✓ 11-27-18
	Improve Title IX management/campus safety.		Explore cloud-based alternatives to an ERP.
(ongoing)	Enhance marketing efforts, including the promotion of the MPC Promise. ✓ 11-27-18		

Item	Topic / Discussion / Comments	Action / Recommendation
1.	Welcome – members welcomed.	
2.	Campus community comments: <ul style="list-style-type: none"> • MPC hosted a varied suite of graduation ceremonies this year, all well attended. • Summer School began June 10 with enrollments holding steady with last year’s numbers; efforts will continue to build summer and break previous enrollment records. 	
3.	Approval of May 28, 2019 Agenda	Approval by consensus
4.	Approval of minutes: a) May 28, 2019	Approval by consensus
5.	Positions New a) No positions presented. Straight Replacement: a) ISP Prog. Coordinator – Francisco presented information on this International Student Program and indicated that the process has moved to an electronic application process. b) CSC, I TRIO SSS , (follow up info from 5/28) Eric Ogata presented information on this position.	

	<p>c) CSC, 1 EOPS. (follow up info from 5/28) Eric Ogata presented information on this position and spoke about the efforts and work of the EOPS staff.</p> <p>d) DOM, Bus. & Tech: Kiran reported on the RTF-straight replacement brought to PAG for the Physical Science DOM. Since then, an internal voluntary transfer has now left the DOM, Bus & Tech position vacant. The PS DOM was also the only 11 month position and is now a 12 month position as with all other DOMs.</p>	
6.	<p>Enrollment & Waitlist Data –Kiran provided some history in the development and implementation of the current Enrollment Management System (EMS) with the following:</p> <ul style="list-style-type: none"> • Prior to 2015-16 transparent and accessible data by all employees was limited. • Enrollment Management Taskforce -high level group consisting of Peter Morrison and MPC key members was created to create the EMS which provides data for every semester and year and that can be drilled down to sections, courses, programs level. <p>Kiran reviewed and explained the Enrollment and Waitlist Data document in detail emphasizing how this is used as a planning tool by the Office of Academic Affairs through hundreds of “data points.”</p> <p>Dr. Tribley invited questions and comments.</p>	
7.	<p>2019-20 Tentative Budget David presented the Tentative Budget to include the following additional key points :</p> <ul style="list-style-type: none"> • The process begins with the Governor’s May revise and the budget packets submitted by the District’s departments to Fiscal Services. The process then includes a review of the Tentative Budget by the Budget Committee (May 29) before going to PAG. • The Final Budget which goes to the Board on or before Sept. 15, will include an analysis of the June enacted budget due to be signed by the end of this week. <p>(PPT Presentation) – David reviewed the PPT presentation, pointing out the references to corresponding pages in the Tentative Budget and providing some additional points:</p> <ul style="list-style-type: none"> • Pg 5 -The Legislative Analyst Office came out in strong opposition to the \$100M in one time CalSTRS payment for reduction in current rates as they believe this funding should not be used to buy down rates when the economy is still in a growth mode. Instead, the LAO recommends the funding be set aside and used to buy down rates when funding for K-14 is not at an all-time high. Some changes in the Pension Relief component of the budget are anticipated in the June enacted budget. • Pg 9 – The Revenue Deficit Factor of 1% was explained; the State and CCCCOC can legally withhold revenue if there are significant decreases in state revenue. • PERS and STRS increases in benefit budgets will likely change for the Final Budget. • New in the 2019-20 budget are (1) Scheduled maintenance & furniture replacement, (2) Library materials and databases, (3) Instructional equipment replacement and (4) Technology refreshment, in order to systemically build these expenses into the budget. • Unrestricted General Fund Summary budget classifications are the major budgets for which the State requires annual year- end financial statements. • Increases in the salary schedules were explained. • Salary and benefits represent approximately 84% of the District’s GF Expenditures. • Pg 11 - Services & Operating expenses were explained to include that this is also where ISAs (Independent Services Agreements) payments that fund the salaries of police and fire academy instructors are recorded since those individuals are not district employees. • Pg 30 -UGF Detail by Cost Center document has been reviewed by Budget Committee throughout the 2018-19 meetings. • Total Computational Revenue (TCR) is revenue generated exclusively through FTES. In 2017-18, the arrival of the new Student Centered Funding Formula (SCFF), compelled districts to view TCR differently. Districts were determined to be “hold harmless” or “non-hold harmless” depending on how they were affected by the new SCFF as determined by the Department of Finance and the CCCCOC. Non- hold harmless districts generated a total revenue under the SCFF in excess of their Total Computational Revenue under SB 361. MPC was classified as a hold harmless district, so the amount calculated under SB 361 was used for MPC’s base revenue calculation and apportionment in the current year 2018-19 Budget. The 2019-20 budget is built under the hold harmless status since the new SCFF generates less revenue. At the end of the hold harmless phase – 2021, districts will be funded at either 	

	<p>the base year of 2016-17 or at the Student Centered Funding Formula.</p> <ul style="list-style-type: none"> • Basic Aid districts have a property tax revenue higher than their FTES base and therefore do not rely on FTES for their revenue. <p>David reviewed the 5 Year Spending History, Other Funds and Fiduciary Funds and invited questions throughout the presentation.</p>	
8.	<p>Summary of Actions/Assignment of Tasks - No action taken or assignments. The group bid farewell to Dr. Tribley and Kiran Kamath with this their last PAG meeting with MPC.</p>	
9.	<p>Next meeting (August 13 –Flex week) - Adjournment at approximately 3:20.</p>	