

## STUDENT ACCESS BARRIER REDUCTION EFFORT (SABRE) ACTION PLAN

Date: 9//1013

**GOAL:** Increase student access to college classes and services.

**OBJECTIVE:** Increase enrollments 15 percent by Fall 2014

	ACTIVITY	COMPLETION DATE	RESPONSIBLE PERSON/S	OTHER PARTICIPANTS	PROGRESS
1	Applications Open Earlier Each Semester		Nicole	Mike M., Michael G.	
2	Automate CCC Apply		Nicole	Mike M.	In process. Delay at Santa Rosa
3	Outsource Parking Permits		Steve	Nicole	
4	Assessment		Alethea	AAAG	
	Electronic appointments on line		Larry Walker	Mike M.	
	Conducted off campus			Michael G.	
	Space assigned				
5	Orientation		Alethea	Nicole	
	PERS 10				
	On line option , Star testing time				
	Information on website				
6	Communication between Student Services, all staff, faculty		Marty		
	Signage Specific				Movable signs to be available
7	Student E-Mail		Mike M	Marty	
	Ease of Use, Enforcement				
	Hosted Solution				
8	Web Functionality		Technology Committee	Mike M. Michael G.	
9	Printed Schedules		Larry	Marty	Full printed schedules available
	Attach PDF				
10	Band Width Seaside		Laura	Larry	
11	Reapply after 1-year Absence		Nicole	Mike M. Michael G.	
12	Defer In-person Fees at Registration	8/15/2013	Rosemary	Nicole	
13	Seaside Phone System Issues		Mike M.		Trenches being dug
14	Provide Library Resources in Other Locations		Marty		
15	During Last 2- weeks of Summer Classes				
16	Expedite Refunds and Elimination of Fees fo	8/16/2013	Rosemary	Nicole	
	Students Who Drop Before 1st Census				
17	Outreach		Larry Walker	Outreach Committee	Strategic and Mktg plans being developed