

FPTC – CTE Meeting Minutes

Meeting Minutes - DRAFT

February 14, 2019

Location: PSTC 9:00 am

Members: (Chair) David Brown, Stewart Roth, Matthew Goodwin Dan Gearhart, Brad Hinckley, Tyler Keisling, Harald Kelley, Jack Lundgren, Mark Mondragon, Jason Smith, Judy Cutting (CTE Dean) Jill Cavanaugh (Note Taker)

1. **Welcome.** Introduction.
2. **Approval of agenda** - Motion by S Roth, second motion by D Gearhart. The motion carries unanimously. Approval of minutes: N/A.
3. **Public comment/correspondence** – N/A.
4. **Standing reports-** California Fire Technology Directors Association (CFTDA) works with State Fire Marshal's Office (SFMO), and community colleges in supporting meeting requirements for curriculum. D Brown discussed submitting fire academy instructors for historical recognition. M Mondragon referenced the need for Firefighter I certification examination. D Gearhart requested the following standing reports: Firefighter Academy, MPC core classes, SFMO and training facilities.
5. **Old business:** N/A.
6. **New business:**
 - a) **Fall 2019 Courses** - H Kelley asked if there was an exception for the 15 students rule. (MPC's rule that all classes must have a minimum of 15 students or class is canceled.) J Cutting explained there is some discretion to the rule. If the class is part of a certificate of achievement or if the class is required for another course she will accept 12-13 students. There needs to be justification for this to happen. D Brown explained the new courses MPC will be offering. Many courses had been offered in the past but retired by the SFMO. D Brown is working on getting the new classes back and in MPC's curriculum.
 - b) **Training Ground** – S Roth explained the need of a training ground. Past buildings that the police and fire academy used have been demolished. Our training facility is a draw for students and one of a reason for the fire academy accreditation. The PSTC requires not only a training location but a training tower to meet the college's and SFM requirements. The PSTC requires only a small portion (1.5 million) of funds the Bond approved back in 2002. S Roth also stated that our police and fire academies are one of few programs where students can be hired right out of the academy.
 - c) **Certificate of Achievement voting:**
 - i. **Vote to approve Emergency Medical Technician I Certificate of Achievement - Motion by M Mondragon, second motion by J Lundgren. The motion carries unanimously.**

- ii. Vote to approve FPTC 101 + EMT classes and the **Basic EMS and Fire Training Certificate of Achievement** - Motion by T Keisling, second motion by M Goodwin. The motion carries unanimously.
- iii. Vote to approve **Company Officer Certificate of Achievement** - Motion by J Smith, second motion by M Mondragon. The motion carries unanimously.
- iv. Vote to approve FPTC 105A/B class for **Basic Firefighter I Academy Certificate of Achievement** - Motion by S Roth, second motion by J Lundgren. The motion carries unanimously.

7. **Good of the order** - . M Mondragon discussed CalFire hiring employee's right out of the fire academy. D Gearhart stated as a retired fire professional he and his son could not have furthered their careers without the support of MPC's fire service training. S Roth says 1.5 million of the bond money could buy a training tower and it be placed at Joe Lloyd Way. In 6 months the PSTC could have a training tower that South Bay and the fire training use. D Brown says that local fire agencies could use the new training grounds and generate FTES through ISA's (Instructional Service Agreement). J Cutting thanked everyone for the feedback. J Cutting told meeting members to reach out to her or D Brown with any thoughts or information on the program.

8. **Adjournment** – Meeting adjourned at 10:00am.

Next meeting will be at the PSTC, 9:00am, September 12th, 2019