



MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
Citizens' Bond Oversight Committee

Monday, November 5, 2018
3:00 PM – Regular Meeting
Sam Karas Room, Library and Technology Center
Monterey Peninsula College
980 Fremont Street, Monterey, California

MEETING MINUTES

MEMBERS PRESENT:

Mr. Dan Albert, Jr.
Mr. Hunter Harvath, Chair
Mr. Dave Hober
Ms. Ellise Kittrell
Mr. Rob Lee, Vice Chair
Mr. Jeffrey Riehl
Dr. Linda Turner Bynoe

ABSENT:

None

STAFF PRESENT:

Ms. Shawn Anderson, Assistant to the President
Ms. Rosemary Barrios, Controller
Mr. David Martin, Vice President for Administrative Services
Dr. Walter Tribley, Superintendent/President

OTHERS PRESENT:

Mr. Michael Carson, Kitchell

1. Call to Order

The regular meeting of the Citizens' Bond Oversight Committee of Monterey Peninsula College was called to order at 3:00 p.m. by Chair Harvath

2. Introduction of New Members

Dr. Tribley welcomed new Citizens' Bond Oversight Committee members Ms. Ellise Kittrell and Dr. Linda Turner Bynoe.

3. Public Comment

There were no public comments.

4. Approval of August 27, 2018 Minutes

Motion made by Mr. Albert Jr., seconded by Mr. Riehl, to approve the minutes of the August 27, 2018 meeting. Motion carried unanimously.

AYES:	7	MEMBERS:	Albert, Harvath, Hober, Kittrell, Lee, Riehl, Turner Bynoe
NOES:	0	MEMBERS:	None
ABSENT:	0	MEMBERS:	None
ABSTAIN:	0	MEMBERS:	None

5. Accept Bills and Warrants Report

Chair Harvath advised that the report would be reviewed by page and invited questions.

Page 1: Mr. Albert, Jr. inquired as to the meaning of "Way-Finding Signage." Mr. Carson responded that "Way-Finding Signage" is campus directional signage. Mr. Riehl requested an explanation of "HGHB." Mr. Carson explained that HGHB is the name of the architectural, master planning, and land-planning firm with whom MPC is working.

Members had no questions on pages 2-4.

Motion made by Mr. Albert Jr., seconded by Mr. Lee, to approve the minutes of the August 27, 2018 meeting. Motion carried unanimously.

AYES:	7	MEMBERS:	Albert, Harvath, Hober, Kittrell, Lee, Riehl, Turner Bynoe
NOES:	0	MEMBERS:	None
ABSENT:	0	MEMBERS:	None
ABSTAIN:	0	MEMBERS:	None

6. Bond Expenditure Status Report

Ms. Barrios noted that there were no new expenditures for the quarter ending September 30, 2018. Chair Harvath invited questions. Members had no comments or questions.

7. Monterey County Treasurer's Investment Report

Chair Harvath invited questions on the report. Members had no comments or questions.

8. Annual Report for 2017-18

Dr. Tribley explained that the issuance of an annual report is one of the requirements of the Committee. If approved by the Committee, Chair Harvath will present the report to the Board of Trustees.

Ms. Anderson and Mr. Martin reviewed the draft annual report with the Committee. Members had no questions on pages 1-8.

Page 9, second annotation: Mr. Riehl inquired about the District's process for acquiring \$40,704,037 in matching funds. Mr. Martin explained that each of the 72 California community

college districts submits to the state, on an annual basis, a Five Year Capital Outlay Plan. Within that plan, districts identify initial project proposals and final project proposals. The state classifies the proposals into one of five categories, including fire and safety, campus expansion, and program expansion. The proposals that meet the state's criteria, which is based on a statewide analysis of those categories, will receive matching funds if funds are available. Dr. Tribley noted that although MPC was previously approved for a match of approximately \$6 million for public safety training and another match for our music building, our projects have not been prioritized by the state and those funds haven't materialized. As a result, we are discussing how to reallocate the existing bond funds, unless the state re-prioritizes our projects this year. Chair Harvath inquired as to when we will find out about the state's prioritization of projects. Dr. Tribley responded that we will know in May, when the governor's revised budget is published. He also noted that Mr. Martin is currently preparing MPC's Five Year Capital Outlay Plan for submission in November.

Committee members had no additional questions.

Motion made by Mr. Albert, Jr., and seconded by Mr. Hober, to approve the annual report.
Motion carried unanimously.

AYES:	7	MEMBERS:	Albert, Harvath, Hober, Kittrell, Lee, Riehl, Turner Bynoe
NOES:	0	MEMBERS:	None
ABSENT:	0	MEMBERS:	None
ABSTAIN:	0	MEMBERS:	None

9. Superintendent/President Update

Dr. Tribley reported that the College is engaged in preparing the Educational Master Plan, which will delineate our institutional priorities. Once the Education Master Plan is complete, it will guide the College in the creation of other institutional plans, such as the Facilities Master Plan. The Facilities Master Plan will facilitate accomplishing the goals and objectives outlined in the Education Master Plan. Dr. Tribley noted that the Facilities Master Plan is very important to inform any work that might go into a new bond.

Dr. Tribley briefly reviewed some of the College's needs, including in the areas of public safety training, the music building, and student services. He explained that student services needs to be consolidated into one building, and that how we serve our students in that building should be reimagined to be more efficient and more convenient for our students.

10. Committee Membership Update

Dr. Tribley again welcomed the Committee's two new members, Ms. Ellise Kittrell and Dr. Linda Turner Bynoe. He reported that MPC will be contacting the Carmel Foundation for their recommendation regarding Mr. Gaspich's replacement, as the individual originally recommended to us lives outside of the College's service district and therefore is unable to serve on the Committee. Dr. Tribley reported that another attempt would be made to bring onto the Committee a representative of the Taxpayers Association.

Dr. Tribley thanked the Committee for their service to, and support of, MPC.

11. Officers

Dr. Tribley announced that Mr. Harvath has agreed to serve as chair for 2019. The floor was opened for nominations for the vice chair position. Mr. Albert, Jr. nominated Mr. Lee, seconded by Mr. Hober. Mr. Lee was unanimously elected as vice chair.

AYES:	7	MEMBERS:	Albert, Harvath, Hober, Kittrell, Lee, Riehl, Turner Bynoe
NOES:	0	MEMBERS:	None
ABSENT:	0	MEMBERS:	None
ABSTAIN:	0	MEMBERS:	None

12. Meeting Schedule

Chair Harvath announced the 2019 Committee meeting dates: March 4, June 10, August 26, and November 4 (annual organizational meeting). He noted that the meetings begin at 3:00 p.m.

13. Suggestions for Future Agenda Topics and Announcements

Dr. Tribley recommended a tour of MPC facilities. Two separate tours were agreed upon. The first tour will be conducted at MPC's Monterey campus. The second tour will be conducted at MPC's other facilities.

14. Adjournment

Chair Harvath adjourned the meeting at 3:30 PM.