

**Curriculum Advisory Committee  
Meeting minutes**

**DATE: February 20, 2019 LOCATION: BMC 201 @ 3:30 pm – 5:00 pm**

**Attendees:**

X	Richard Abend, ESL → voting member		Laura Loop, Nursing → voting member
X	Judy Cutting, Dean of Instruction - CTE	X	Vanessa Lord, Life Science → voting member
X	Keith Eubanks – Humanities → voting member	X	Gamble Madsen, Chairperson/Creative Arts → voting member
	Fred Hochstaedter, Academic Senate → voting member		Laura Patterson, CurricUNET Specialist
X	He Seon Ihn, Articulation Officer → voting member	X	Beth Penney, Basic Skills→ voting member
	Mashal Imtiaz → voting member	X	David Seagal, Business and Technology/CSIS → voting member
X	Lynn Iwamoto, Physical Sciences → voting member	X	Rachel Whitworth, Social Sciences → voting member
	LaRon Johnson, Counseling/Student Services → voting member		Cathryn Wilkinson, Dean of Instruction – Liberal Arts
	Kiran Kamath, Vice President of Academic Affairs		Vincent Van Joolen, Dean of Instruction - STEM
X	Kim Kingswold, Curriculum/Catalog Technician		Vacant, Library
X	Jon Knolle, Dean of Instruction – Library, Learning Resources, & Online Ed		Vacant, Physical Education

Meeting Chaired by: Gamble Madsen

Notes Submitted by: John Skellenger

Agenda Item	Action
<b>Call to Order</b>	3:40
<b>Announcements</b>	Division representatives should share with their colleagues to stay on top of their curriculum if they want it in the catalog. They need to check the system in case something has been returned or there are questions. The deadline of next Friday is approaching.
<b>Visitors</b>	Jon Mikkelsen
<b>Approval of February 20, 2019 Agenda</b>	<b>Corrections noted:</b> no edits  Motion to approve: Rachel Seconded: Lynn Opposed: 0

		CAC Committee Voted: Aye, Unanimous
<b>Approval of February 4, 2019 minutes</b>	<b>Corrections noted:</b> Updated to show Rachel Whitworth as a voting member.	Motion to approve: Rachel Seconded: Keith CAC Committee Voted: Aye, unanimous
<b>Consent Agenda</b>		
<i>Deletions (effective fall 2019)</i>		
<ul style="list-style-type: none"> <li>▪ American Sign Language Certificate of Training _____</li> </ul>		<p>Tabled deletion of ASL CoT until new COA is approved by the state.</p> <p>_____</p>
<i>Non-substantial changes (effective Fall 2019)</i>		
<ul style="list-style-type: none"> <li>▪ Community Health Worker Certificate of Achievement (approved at CAC 1/30/19): Replace “MEDA 252 - Community Health Worker Externship” with "COOP 91.20 - Health Work Experience"</li> <li>▪ GWOS 12 (revision approved by CAC 1/30/19): Add second discipline of HIST to align cross-listed courses</li> </ul>		<p>Motion to approve Non-substantial changes: Lynn Seconded: Vanessa CAC Committee Voted: Aye, unanimous</p>
<b>Action Agenda</b>		
<b>ADMJ 6</b> (DE Revision)	Legal Aspects of Evidence	<p>Motion to approve: Rachel Seconded: Keith CAC Committee Voted: Aye, Unanimous</p> <p>Motion to approve DE: Lynn Seconded: Gamble CAC Committee Voted: Aye, Unanimous</p>
<b>ADMJ 53</b> (Revision)	Police Field Operations	Motion to approve: Keith Seconded: Gamble

		CAC Committee Voted: Aye, unanimous
<b>ADMJ 57</b> (DE Revision)	Introduction to Corrections	<p>Motion to approve: Rachel Seconded: Lynn CAC Committee Voted: Aye, unanimous</p> <p>Motion to approve DE: Lynn Seconded: Gamble CAC Committee Voted: Aye, unanimous</p> <p>Approved pending the additional review and alignment of objectives.</p>
<b>ANAT 90</b> (Revision)	Independent Study	Tabled until conversation about independent study can be had.
<b>ANTH 2</b> (DE Revision) <b>ANTH 2L</b> (DE Revision)	Introduction to Biological Anthropology Biological Anthropology Lab	<p>Motion to approve: Rachel Seconded: Keith CAC Committee Voted: Aye, Unanimous</p> <p>Motion to approve DE: Keith Seconded: Gamble CAC Committee Voted: Aye, Unanimous</p> <p>Motion to approve Requisite: Rachel Seconded: Gamble CAC Committee Voted: Aye, Unanimous</p>

<b>ANTH 4</b> (DE Revision)	Introduction to Cultural Anthropology	<p>Motion to approve: Rachel  Seconded: Gamble  CAC Committee Voted: Aye,  Unanimous</p> <p>Motion to approve DE: Lynn  Seconded: Gamble  CAC Committee Voted: Aye,  unanimous</p>
<b>ANTH 6</b> DE Revision)	Introduction to Archaeology and Prehistory	<p>Motion to approve: Lynn  Seconded: Gamble  CAC Committee Voted: Aye,  Unanimous</p> <p>Motion to approve DE: Rachel  Seconded: Gamble  CAC Committee Voted: Aye,  Unanimous</p>
<b>AUTO 103</b> (Revision)	Engine Performance	<p>Motion to approve: Lynn  Seconded: Rachel  CAC Committee Voted: Aye,  Unanimous</p> <p>Motion to approve Requisites:  Keith  Seconded: Lynn  CAC Committee Voted: Aye,  Unanimous</p> <p>Approved pending updated  requisites</p>

<b>BUSI 68</b> (Revision)	Entrepreneurial Start-up Ventures Updated wording and units to be a 3.0 unit class.	Motion to approve: Keith Seconded: Rachel CAC Committee Voted: Aye, unanimous
<b>CSIS 10A</b> (DE Revision)	Programming Methods I: Java Added option of hybrid instruction. Updated text book and mapping.	Motion to approve: Rachel Seconded: David CAC Committee Voted: Aye, unanimous  Motion to approve DE: Keith Seconded: Gamble CAC Committee Voted: Aye, Unanimous
<b>CSIS 72A</b> (DE Revision)	Managing and Maintaining Windows Server Added option of hybrid instruction. Updated technology/version of software.	Motion to approve: Lynn Seconded: Gamble CAC Committee Voted: Aye  Motion to approve DE: Vanessa Seconded: Gamble CAC Committee Voted: Aye, unanimous  Approved pending updating requisite analysis (reduce to one).
<b>CSIS 98</b> (Revision/Reinstatement)	Project Development No textbook listed, but was not in original course.	Motion to approve: David Seconded: Lynn CAC Committee Voted: Aye, Unanimous  Motion to approve Requisites: Rachel Seconded: David

		CAC Committee Voted: Aye, Unanimous
<b>EMMS 270R</b> (Revision)	EMT - 1: Recertification Updating outcome, added SLO	Motion to approve: Keith Seconded: Lynn CAC Committee Voted: Aye, Unanimous
<b>ENGR 8</b> (DE Revision)	Engineering Statics	Motion to approve: Lynn Seconded: Keith CAC Committee Voted: Aye, Unanimous  Motion to approve DE: Rachel Seconded: Gamble CAC Committee Voted: Aye, unanimous  Motion to approve Requisites: Lynn Seconded: Gamble CAC Committee Voted: Aye, Unanimous
<b>ETNC 14</b> (Revision)	Sociology of Latinos and Latinas	Tabled - cross listed with SOCI and there is no proposal for SOCI.
<b>FASH 81</b> (DE Revision)	Business and Marketing Practices	Motion to approve: Lynn Seconded: Gamble CAC Committee Voted: Aye, Unanimous  Motion to approve DE: Lynn Seconded: Richard CAC Committee Voted: Aye,

		Unanimous
<b>HOSP 51</b> (DE Revision)	Introduction to the Hospitality Industry Update to deliver as a hybrid.	Motion to approve: Lynn Seconded: Rachel CAC Committee Voted: Aye, Unanimous  Motion to approve DE: Richard Seconded: Gamble CAC Committee Voted: Aye, Unanimous
<b>HOSP 82</b> (Revision)	Bakeshop: Cakes, Tortes and Decorating Techniques Changing materials fee. Adjust implementation date for materials fee.	Motion to approve: Vanessa Seconded: Lynn CAC Committee Voted: Aye, Unanimous
<b>MATH 31</b> (Revision)	Linear Algebra Update/revise English advisory.	Motion to approve: Keith Seconded: Rachel CAC Committee Voted: Aye, Unanimous  Motion to approve Requisite: Keith Seconded: Lynn CAC Committee Voted: Aye, Unanimous
<b>MATH 32</b> (Revision)	Differential Equations Update/revise English advisory.	Motion to approve: Rachel Seconded: Keith CAC Committee Voted: Aye, unanimous  Motion to approve Requisite:

		Lynn Seconded: Keith CAC Committee Voted: Aye, Unanimous
<b>MATH 261</b> (DE Revision)	Beginning Algebra Compliance requirement of AB705 Update/revise English advisory. Prerequisite change	Motion to approve: Keith Seconded: Lynn CAC Committee Voted: Aye  Motion to approve DE: Rachel Seconded: Gamble CAC Committee Voted: Aye, unanimous
<b>MATH 351</b> (DE Revision)	Pre-Algebra Compliance requirement of AB705 Update/revise English advisory. Prerequisite change	Motion to approve: Keith Seconded: Gamble CAC Committee Voted: Aye, Unanimous  Motion to approve DE: Rachel Seconded: Gamble CAC Committee Voted: Aye, Unanimous
<b>PHED 30.1</b> (Revision) <b>PHED 30.2</b> (Revision) <b>PHED 30.3</b> (Revision) <b>PHED 30.4</b> (Revision) <b>PHED 30.6</b> (Revision)	Intercollegiate Basketball: Women Intercollegiate Softball: Women Intercollegiate Volleyball: Women Intercollegiate Tennis Women Intercollegiate Soccer: Women Intercollegiate Football: Men Intercollegiate Basketball: Men Intercollegiate Baseball: Men Intercollegiate Golf: Men Intercollegiate Soccer: Men	Motion to approve: Keith Seconded: Gamble CAC Committee Voted: Aye, Unanimous



<p><b>PHED 31.1</b> (Revision) <b>PHED 31.2</b> (Revision) <b>PHED 31.3</b> (Revision) <b>PHED 31.4</b> (Revision) <b>PHED 31.5</b> (Revision) <b>PHED 32.1</b> (Revision) <b>PHED 32.4</b> (Revision)</p>	<p>Intercollegiate Track and Field: Women and Men Intercollegiate Cross Country: Women and Men</p> <p>Update Scheduling page</p>	
<p><b>PHED 45</b> (DE Revision)</p>	<p>Introduction to Careers in Sports Medicine and Allied Health Professions</p>	<p>Motion to approve: Rachel Seconded: Lynn CAC Committee Voted: Aye, Unanimous</p> <p>Motion to approve: Richard Seconded: Gamble CAC Committee Voted: Aye, Unanimous</p>
<p><b>PHYS 10</b> (Revision)</p>	<p>Introduction to Physics</p>	<p>Motion to approve: Lynn Seconded: Gamble CAC Committee Voted: Aye, unanimous</p>
<p><b>Physical Education Aide Associate in Science</b> (Revision)</p>	<p>Changes to the course blocks, added electives.</p> <p>Keith suggested combining SLO 2 and 4.</p>	<p>Motion to approve: Keith Seconded: Lynn CAC Committee Voted: Aye, unanimous</p> <p>Approved pending updates to objectives.</p>

Discussion Agenda		
<p>Recommend allowing students to select any GE pattern (CSU, IGETC, and MPC) to satisfy local degree requirements.</p> <p>If we decide to recommend this, the next step is to take it to the senate.  Rachel expressed that she had received a position response from the Social Science division. Their one area of concern was that it would impact Area F and decrease enrollment.</p> <p>Update regarding evaluation of Online Curriculum and Catalog Management system proposal review process and next steps.  Focus for final evaluations that have not been brought up.  Easier, more direct communication within the system.</p>	<p>Action Vote to approve recommending this to the senate.</p> <p>Motion to approve: Lynn  Seconded: Vanessa  CAC Committee Voted: Aye, Unanimous</p>	
<p style="text-align: center;"><b>Next CAC Meeting: (Possibly Monday, 2/25) Wednesday, March 6, 2019</b>  <b>BMC 201</b>  <b>3:30 pm – 5:00 pm</b></p>		