

Academic Senate Meeting October 18, 2018

- **Date:**10/18/2018 2:30 PM - 4:15 PM
- **Location:**Sam Karas Room - Library and Technology Center
[980 Fremont Street](#)
[Monterey, California 93940](#)

Academic Senate Meeting Agenda Sam Karas Room October 18, 2018

Present: Heather Craig (President), Adria Gerard (ASCCC Liaison), Elias Kary, John Cristobal, Lynn Krelund, Sandra Washington, Arick McNiel (ASMPC Rep), Mark Clements

Absent: Sunny LeMoine, Sheila Morales, Abeje Ambaw/James Lawrence, Molly Jansen, Jacque Evans, Laura Cote, Suzanne Muszala, Paola Gilbert, Glenn Tozier

CALL TO ORDER: 2:34pm

Heather Craig (President) <i>At Large</i>	Abeje Ambaw/James Lawrence <i>Life Science</i>	Paola Gilbert <i>At Large</i>
Glenn Tozier (Vice President) <i>Library</i>	Bruce Barrie <i>Business/Technology</i>	Molly Jansen <i>At Large</i>
Adria Gerard (ASCCC Liaison) <i>Humanities</i>	Mark Clements <i>Physical Education</i>	Lynn Kragelund <i>Nursing</i>
Jacque Evans <i>Access Resource Center</i>	Laura Cote <i>Creative Arts</i>	Sunny LeMoine <i>At Large Adjunct</i>
Elias Kary (COC Chair) <i>Social Science</i>	John Cristobal <i>Physical Science</i>	Suzanne Muszala (Guided Pathways Liaison) <i>Student Services</i>
Arick McNiel/Sheila Morales ASMPC		Sandra Washington

		<i>College Readiness/TRiO</i>
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Opening Business

1. Public Comments/Welcome (2:30-2:35)

HC: Announced that Kiran Kamath asked to move the accreditation report portion of the meeting up to an earlier time.

2. Approval of Draft Minutes from [September 20th, 2018](#) and [October 4, 2018](#) (2:35-2:40)

9/20/18 minutes correction: JC needs to be moved from opposed to abstained under the Guided Pathways motion on agenda. Besides that correction, 9/20/18 minutes were approved as correct. Oct. 4th minutes will be postponed until next meeting.

Motion: AG
Second: SW
In Favor: HC, EK, GT, LK, BB, JC, AM
Opposed: 0
Abstained: MC
Absent: 9

Reports (2:40-3:00)

1. President's Report Notes:

HC: Reported on AAAG and how the faculty prioritization scoring was done. Explained how the scoring rubric works. 3 replacement positions are available. Heather expressed a few concerns about the data used for scoring.

Vincent van Joolen announced there are 3 net new plus the 3 replacement positions. (This will be clarified and corrected if needed)

Christine Erikson: Confirmed based on last AAAG minutes that there will be 3 net new in addition to the available positions.

Kiran Kamath clarified that this information is based on available funding. Also, confirmed that there are not fewer FT faculty than previous.

HC: Homeless people on campus lately. A homeless person was locked inside of a building. Security is looking into this to try to resolve this with the divisions. Asked Senate to report this to their areas. Also, asked to please inspect building restrooms before locking the building.

2. Committee on Committees:

EK: Shared a list of interested faculty on each available position ([possibly link the word doc. list](#))

List of available positions:

- Academic Senate (at large)
- PAG
- Hiring Committee for Dean of PRIE (only one nomination and two are needed)
- Hiring Committee for Director of Marketing
- Hiring Committee for HR Director
- Hiring Committee for VP of SS
- CAC needs reps for LS, Access resource Center, and PE
- BSI

HC suggested that votes be made so that positions can be filled sooner rather than later.

BB: is suggestion to have a student on the Committee for Director of Marketing.

Kayla Garcia: Confirmed that a student CAN be a part of a committee. Possibly as a community member only without voting rights.

1st motion: HC- Hire Keith Eubanks for the position "Hiring Committee for Dean of PRIE"
 Second: GT
 In Favor: EK, AG, LK, BB, JC, AM, MC, SW
 Opposed: 0
 Abstained: 0
 Absent: 9

2nd motion: HC-hire Bruce Barrie for the position "Committee for Dean of PRIE" and have Jon Mikkelson on the "Committee for Director of Marketing".
 Second: GT
 In Favor: EK, AG, LK, BB, JC, AM, MC, SW
 Opposed: 0
 Abstained: 0
 Absent: 9

CLARIFICATION: Faculty does not need to be a tenured faculty to be a part of a committee.

3rd motion: EK-hire Lauren Blanchard for the position "Committee for HR Director".
 Second: AG
 In Favor: HC, SW, GT, LK, BB, JC, AM, MC
 Opposed: 0
 Abstained: 0
 Absent: 9

Voting on the Committee for VP of Student Services positions needs to in order for the group to have a stronger selection.

3. **CTE Liaison:** No report.
4. **Flex Day Committee:** No report.
5. **ASCCC Liaison:**

AG: ASCCC Resolutions: Fall Plenary 2018 handout given with a summary. [\(link\)](#) You can go to ASCCC website to get a full report. (website: asccc.org)

HC: MPC has the opportunity to host the Spring plenary meeting on campus. In order to host them MPC will need to cover their expenses while they are here. In addition, MPC has the opportunity to write a resolution.

AG: Working on drafting an email to Dr. Tribley to ask if MPC can host the next meeting here.

6. **Guided Pathways Liaison:** No report.
7. **LGBTQIA + Diversity Committee:**

AG: The Pride Pack election is happening this weekend. The group is in the process of filling out the necessary paperwork to add the Pride Pack group as a formal committee.

8. **Student's First Committee:**

SM absent, but BB was able to report since he also sits in on the committee.

BB: The committee is still discussing how to help students understand the Pass/NP process. Possible pop-up for students to understand the pros and cons when selecting the Pass/NP option.

HC: Nicole and Larry Walker will help on getting a resolution.

9. **Equivalency Committee:** No report.
10. **LAC:** No report.
11. **PRIE:** No report.
12. **CAC:** No report. More to come in the future from Keith E.

Old Business

1. **Senate Purpose, Purview, and Membership (3:00-3:15)**

review Academic Senate purpose and membership in [resource guide to institutional decision making](#)(see p15); receive nominations for next Senate President; discuss election of at large senator

Revisions to the resource guide will be made and HC will bring it back to the senate as a future agenda item.

HC asked if there are any nominees for the opened Academic Senate President position.

Motion: BB- Request that HC continues to be the Academic Senate President for another year.

Second: LK

In Favor: AG, EK, SW, GT, JC, AM, MC

Opposed: 0

Abstained: HC

Absent: 9

DISCUSSION PRIOR TO FINALIZING MOTION:

EK: Stated if HC needs more support while being the Academic Senate President, asked that she please let the group know. AG agreed.

HC expressed her concerns and where she will need help. The position is a burden to her family and division at this moment. She will need to lighten her load if she continues with the position. Concerns: Rubric and numbers for allocation. Spend more on teaching versus admin. Need help getting minutes and posting them. Budget: better understanding on what the senate needs/wants.

MC: suggested to add Senate goals into Google Sheets. President should have a designee that specializes in certain areas that can go to meetings in place of the President.

GT announced that he is the current President's designee for ASAG.

2. **Curriculum Committee Administrative Procedure (3:15-3:25) ACTION**

review and consider endorsement of [draft AP](#) to accompany the [existing BP 4020](#) related to clarifying the relationship between student learning hours and units (documenting how units are calculated) in the context of our local curriculum approval authority.

There seems to be some confusion with BP and AP. Board policies have been updated and posted online.

AP's will be created to accompany a BP. There will be a cycle of reviewing the new AP's.

HC: On the draft: "Typical ratio of in-class hours to outside-of-class hours per unit of credit..." The description under Activity is not consistent with what is on the Load History Sheets.

Motion: MC-The draft is very straightforward. Endorse the draft.

Second: EK

In Favor: HC, AG, SW, GT, LK, BB, JC, AM

Opposed: 0

Abstained: 0

Absent: 9

3. **[Accreditation Update Report](#) (3:25-4:15) ACTION (3:06pm – 3:24pm)**

review and consider endorsement of report on progress on recommendation 4: engagement in continuous, broad-based, systematic evaluation, and planning; integration of program review, planning, and resource prioritization and allocation into a comprehensive process that leads to accomplishment of its mission and improvement of institutional effectiveness and academic quality; linking of institutional planning to short-range and long-range needs based on assessment of student learning and student achievement data.

Kiran Kamath (KK): Provided some history on MPC's accreditation process. The first accreditation visit happened on Oct. 2016. In Jan. 2017 action letter was given. The letter stated that the campus needed 22 improvements. MPC then sent a follow up report on March 15. Exit report stated that 4 recommendations were not met.

* MPC was taken off probation. Reaffirmed accreditation until 2020.

Action Letter: On page #2 explains the statement of follow-up report preparation. On page 5 the resolution of the recommendation are listed.

Response to recommendation 4: There is a purpose to have the general campus wide understanding on planning! Request are requested, prioritized, and then allocated. Cycle of assessment.

Resolution of the Recommendation: three listed and brief overview given. Kiran reported that Catherine Webb suggested that a few more sentences be added to the report to discuss TracDat.

The report is emphasizing that MPC is continuously moving forward.

Future steps in accreditation: follow up report due on Nov. 1st. The action letter is expected to arrive in Jan. 2019.

If approved MPC will be reaffirmed for accreditation until 10/2023 (7 year cycle)

Mid-term report is due in Fall 2020. MPC should start the report process in Spring 2019.

The accreditation update report will be going to PAG and then Board on the 24th. Once approved and all finishing touches are done, the report will be sent on time, by Nov. 1st.

HC: Glenn and HC met with Dr. Tribley. Always looking to have faculty be a part of the accreditation process on other campuses. Faculty who participate in the accreditation process benefit a lot in learning new things.

HC requested to vote on the statement: "We certify there was broad participation/review by the campus community and believe this Report accurately reflects the nature and substance of this institution." and the area where HC is scheduled to sign on behalf of the Senate.

MC: Has been a part of two accreditation processes on other campuses. The major focus is to have transparency on the process. Do not hide any information. This current MPC accreditation report is more transparent on how MPC does things. This follows the process.

Motion: MC-Approve the accreditation and suggest that HC signs on behalf of the Senate.

Second: EK

In Favor: HC, AG, SW, GT, LK, BB, JC, AM

Opposed: 0

Abstained: 0

Absent: 9

HC: Mid-term report comes in 2020 the Senate should take time on what ACCCA says and will have the opportunity to revoke the Senate signature, if needed. Suggested to the group to take the time to re-read the accreditation regulations.