

**Academic Senate Meeting Minutes
Sam Karas Room
September 20, 2018**

Academic Senate Membership

Present:

Heather Craig (President)
Glenn Tozier (Vice President)
Susanne Muszala
Adria Gerard (ASCCC Liaison)
Sunny LeMoine
Elias Kary
John Cristobal
Lynn Kragelund
Laura Cote
Molly Jansen
Sandra Washington
Arick McNiel (ASMPC Rep)
Sheila Morales(ASMPC Rep)

Absent:

Bruce Barrie
Mark Clements
Jacque Evans (Secretary)
Paola Gilbert
James Lawrence
Abeje Ambaw

CALL TO ORDER (TIME): 2:37pm

I. Opening Business

A. Public Comments/Welcome (2:30-2:35)

B. Approval of Draft Minutes from [September 7, 2018](#) (2:35-2:40)

no revisions, minutes accepted

II. Reports (2:40-3:15)

A. President's Report Notes

AAAG:

- PRIE shared results that tied to a program review. Concern: Last min. request for funding. All deadlines coming all at once.
- Faculty evals timeline given.

- Luke Spence and Adria Gerard gave AB705 presentation.

Faculty positions (multiple) available. If interested email Elias.

B. Committee on Committees

1. **Guided Pathways Coordinator:** Diane Boyton will fill the position until filled.
2. **President's Advisory Group:** Position still not filled.
3. **CTE Liaison:** Molly Jansen volunteered
4. **Hiring committees: Alethea, Jaime**
 1. **Dean of PRIE (2)** Requesting 2 faculty
 2. **Director of Marketing and Communications (1)**
 3. **Vice President of Student Services (4)**
5. **Superintendent/President recruitment firm selection committee:** to be appointed by Trustee Loran Steck
6. **Curriculum Advisory Committee:** 3 spots open in Life Science, Physical Education, and .Request for counselors to assist in representing these divisions.

C. CTE Liaison: No report

- D. Guided Pathways Liaison:** SM attended the 2018 Academic Academy: Message: Don't panic! Guided Pathways will take years. It isn't for everyone. Unable to show Program Mapping & "Meta-Majors" presentation. Can locate it on ascc website along with a lot of other resources.

Student Rep. suggested flyers for students to get the word out.

E. LGBT + Diversity Committee

AG: First meeting of LGBTQIA+ & Diversity Advocacy Committee last Friday, 9/14. LaKisha Bradley and Nicole Dunne presented: Ability to have students preferred name on roster. Possible new student club, name to be determined. First meeting of student club is Wed.

F. Student's First Committee

Meeting time to be determined. Suggested date/time Wed. 11-12pm. More representation is needed.

G. LAC: No report

H. PRIE: No report

I. CAC: No report

III. Old Business

A. Guided Pathways Faculty Coordinator Job Description (3:15-3:35) ACTION

Finalize and vote on description presented last time. Warranted further discussion on timeframe and allocation of TLUs.

Concerns:

- Number of units in the load
- Length of time of the position
- Number of people involved. 1 full time faculty is suggested

1st MOTION: Accept with only changing 9 units to 15 units.

Motion: GT

Second: SM

All in Favor: AG, AM, SM, LC, MJ, LK, SL, SW

Opposed: HC,

Abstained: EK, JC

2nd MOTION: Diane serves at the interim until the position is filled.

Motion: MJ

Second: LK

All in Favor: GT, AG, AMcNiel, SM, LC, JC, SL, SM, SW

Opposed:

Abstained: EK

B. 2017-2018 Annual Report (3:35-3:45) ACTION

Last opportunity for feedback or edits prior to voting on report presented at last 2 meetings.

Grammar changes only.

Motion: SL

Second:AG

All in Favor: GT, AMI, SM, LC, JC, MJ, LK, SM, SW, HC

Opposed:

Abstained: EK

IV. New Business

A. Dual Enrollment Update (3:45-4:15)

Presentation by Dean Knolle on updates to administrative procedures and policies regarding dual enrollment staffing and faculty evaluation

Future topics:

- Faculty selection and course selections

- Professional development
- Faculty evaluations and how it might look like

Select classes that are GE and/or transfer programs.

Enrollment is 563 HS students for Fall 2018. 35% of students are more than likely to complete college if they take at least two dual enrollment classes

Two Math courses right now.

Work with divisions to discuss what courses can be selected that may be appropriate for Dual Enrollment. Avoid wish list from HS.

HS faculty that teach at MPC currently have to go through the hiring process by MPC until a better plan is determined. Faculty hiring selection propose process given for some ideas.

Dual enrollment students rise our numbers in success and retention.

Student evals for Dual Enrollment faculty will not be held against them. Student surveys will be handed to that faculty after the semester is over.

Professional development: faculty orientation, mentorship

These discussions will go to division meetings and feedback will be brought back to senate

Possible faculty liaison for Dual enrollment.

List of considerations for designing these pathways.

Possible Dual Enrollment informal committee