Curriculum Advisory Committee

**Meeting minutes**

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| **DATE: December 05, 2018 LOCATION: BMC 206 @ 3:30 pm – 5:00 pm**  **Attendees:** | | | |
| X | Richard Abend, ESL → voting member | X | Laura Loop, Nursing → voting member |
|  | Judy Cutting, Dean of Instruction - CTE | X | Vanessa Lord, Life Science → voting member |
| X | Keith Eubanks – Humanities → voting member | X | Gamble Madsen, Chairperson/Creative Arts → voting member |
| X | Fred Hochstaedter, Academic Senate → voting member | X | Laura Patterson, CurricUNET Specialist |
| X | He Seon Ihn, Articulation Officer → voting member | X | Beth Penney, Basic Skills→ voting member |
| X | Mashal Imtiaz → voting member | X | David Seagal, Business and Technology/CSIS → voting member |
| X | Lynn Iwamoto, Physical Sciences → voting member |  | Rachel Whitworth, Social Sciences |
| X | LaRon Johnson, Counseling/Student Services → voting member | X | Cathryn Wilkinson, Dean of Instruction – Liberal Arts |
|  | Kiran Kamath, Vice President of Academic Affairs |  | Vincent Van Joolen, Dean of Instruction - STEM |
| X | Kim Kingswold, Curriculum/Catalog Technician |  | Vacant, Library |
| X | Jon Knolle, Dean of Instruction – Library, Learning Resources, & Online Ed |  | Vacant, Physical Education |

Meeting Chaired by: Gamble Madsen

Notes Submitted by: Laura Patterson

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| **Agenda Item** | | | **Action** |
| **Call to Order** | 3:38 pm – 5:00 pm | |  |
| **Announcements** |  | |  |
| **Visitors** | Kendra Cabrera | |  |
| **Approval of**  **December 05, 2018 Agenda** | **Corrections noted:** none | | Motion to approve: Rachel  Seconded: Fred  CAC Committee Voted: Aye |
| **Approval of November 14, 2018 minutes** | **Corrections noted:** none | | Motion to approve: Rachel  Seconded: David  CAC Committee Voted: Aye |
| **Consent Agenda** | | |  |
| *Non-substantial changes (effective fall 2019)*   * ARTH 3, ARTH 4, ARTH 14: Update course advisories to accord with English Department’s guidance on AB 705 (Course Advisory = ENGL 1A), update textbooks to latest editions.     *Deletions (effective fall 2019)*   * NUTF 30, NUTF 101 * ITAL 1A, ITAL 1B     *Technical Correction (effective fall 2019)*   * Add the Spanish heritage speaker courses (SPAN 1SA, 1SB, and 2SA as alternates to 1A, 1B, and 2A respectively) to the newly approved LING AA | | | Motion to approve: Fred  Seconded: Richard  CAC Committee Voted: Aye |
| **Action Agenda** | | | |
| **ADMJ 6**  **(**DE Revision) | | *Legal Aspects of Evidence* is being revised to update the descriptions, objectives, requisites, lecture content, class assignments, textbook, methods of evaluation, and methods of instruction | Added to the next CAC agenda due to time constraints |
| **ANTH 2**  **(**DE Revision) | | *Introduction to Biological Anthropology* is being revised to update the requisites, class assignments, textbooks, methods of evaluation, and methods of instruction | Added to the next CAC agenda due to time constraints |
| **ANTH 2L**  **(**DE Revision) | | *Biological Anthropology Laboratory* is being revised to update the requisites, class assignments, textbooks, methods of evaluation, and methods of instruction | Added to the next CAC agenda due to time constraints |
| **ANTH 4**  **(**DE Revision) | | *Introduction to Cultural Anthropology* is being revised to update the requisites, class assignments, textbooks, methods of evaluation, and methods of instruction | Added to the next CAC agenda due to time constraints |
| **ANTH 6**  **(**DE Revision) | | *Introduction to Archaeology and Prehistory* is being revised to update the requisites, class assignments, textbooks, methods of evaluation, and methods of instruction | Added to the next CAC agenda due to time constraints |
| **CSIS 72A**  **(**DE Revision) | | *Managing and Maintaining Windows Server* is being revised to update the descriptions, objectives, requisites, lecture and content, class assignments, and textbook | Added to the next CAC agenda due to time constraints |
| **DNTL 100**  **(**DE Revision) | | *Orientation to Dental Careers* is being revised to update the objectives, class assignments, textbook, and methods of instruction | Added to the next CAC agenda due to time constraints |
| **DNTL 101**  **(**DE Revision) | | *Dental Anatomy* is being revised to update the objectives, class assignments, textbook, methods of evaluation, and methods of instruction | Added to the next CAC agenda due to time constraints |
| **ENGL 16**  **(**DE Revision) | | *Shakespeare Visions: Film and Text Comparisons* is being revised to update the descriptions, objectives, requisites, lecture content, class assignments, textbook, methods of evaluation, and methods of instruction | Added to the next CAC agenda due to time constraints |
| **ENGL 90**  (revision) | | *Independent Study* is being revised to update the descriptions, units and hours, objectives, requisites, lab content, class assignments, textbook, and methods of evaluation | Added to the next CAC agenda due to time constraints |
| **ENGL 111**  (revision) | | *Academic Reading and Writing* is being revised to update the descriptions, objectives, lab content, class assignments, textbooks, methods of evaluation, and methods of instruction | Added to the next CAC agenda due to time constraints |
| **ENGL 400**  **(**DE Revision) | | *Academic Support* is being revised to update the descriptions, objectives, requisites, lecture content, class assignments, textbook, methods of evaluation, and methods of instruction | Added to the next CAC agenda due to time constraints |
| **ETNC 45**  **(**DE Revision) | | *Introduction to Language and Society* is being revised to update the objectives, requisites, lecture content, class assignments, textbook, and methods of evaluation, | Added to the next CAC agenda due to time constraints |
| **GEOL 2**  **(**DE Revision) | | *Physical Geology* is being revised to update the descriptions, objectives, requisites, lecture content, class assignments, textbooks, methods of evaluation, and methods of instruction | Added to the next CAC agenda due to time constraints |
| **HORT 53**  (new) | | *Soil Science and Management* is a new course that is being offered to be part of the HORT AA-T degree | Added to the next CAC agenda due to time constraints |
| **HUMS 53**  (revision) | | *Introduction to Counseling* is being revised to update the title, requisites, class assignments, and textbooks | Added to the next CAC agenda due to time constraints |
| **LETP 202**  (new) | | *Financial Crimes* is a new course that is being offered for Financial Crime Investigators. This is a POST-certified Institute of Criminal Investigations course used throughout the state of California and required for Financial Crime Investigators | Added to the next CAC agenda due to time constraints |
| **LETP 238**  (new) | | *Tactical Patrol Rifle Instructor* is a new course that is being offered to provide training for local agencies. It is certified by POST. | Added to the next CAC agenda due to time constraints |
| **LING 15**  **(**DE Revision) | | *Introduction to Linguistics* is being revised to update the descriptions, objectives, class assignments, textbooks, methods of evaluation, and methods of instruction | Added to the next CAC agenda due to time constraints |
| **LING 30**  **(**DE Revision) | | *Introduction to the History of the English Language* is being revised to update the objectives, requisites, lecture content, class assignments, textbook, methods of evaluation, and methods of instruction | Added to the next CAC agenda due to time constraints |
| **MATH 31**  (revision) | | *Linear Algebra* is being revised to update the requisites, class assignments, and textbook | Added to the next CAC agenda due to time constraints |
| **MATH 32**  (revision) | | *Differential Equations* is being revised to update the requisites, class assignments, and methods of evaluation | Added to the next CAC agenda due to time constraints |
| **MATH 261**  **(**DE Revision) | | *Beginning Algebra* is being revised to update the descriptions, requisites, class assignments, textbook, and methods of instruction | Added to the next CAC agenda due to time constraints |
| **MATH 313**  (new) | | *Support for Pre-Calculus* is a new course that is being offered to provide support for those students needing extra support for Math 13 Pre-Calculus. | Motion to approve: Fred  Seconded: Rachel  CAC Committee Voted: Aye  Motion to approve Corequisite: Richard  Seconded: LaRon  CAC Committee |
| **MATH 316**  (new) | | *Support for Elementary Statistics* is a new course that is being offered to provide support for those students needing extra support for Math 16 Elementary Statistics |
| **MATH 317**  (new) | | *Support for Finite Mathematics* is a new course that is being offered to provide support for those students needing extra support for Math 17 Finite Mathematics |
| **MATH 318**  (new) | | *Support for Calculus and Analytic Geometry for Biology/Social Science/Business Mathematics* is a new course that is being offered to provide support for those students needing extra support for Math 18, Calculus and Analytic Geometry for Biology/Social Science/Business |
| **MATH 351**  **(**DE Revision) | | *Pre-Algebra* is being revised to update the requisites, class assignments, textbooks, methods of evaluation, and methods of instruction | Added to the next CAC agenda due to time constraints |
| **SPAN 2S-B**  (new) | | *Intermediate Spanish for Spanish Speakers II* is a new course that is being offered to fit MPC’s goals to increase transfer and Spanish degree completion | Added to the next CAC agenda due to time constraints |
| **SPAN 5**  (revision) | | *Literature of the Spanish-Speaking World* is being revised to update the descriptions, units and hours, objectives, requisites, lecture content, class assignments, textbook, methods of evaluation, and methods of instruction | Added to the next CAC agenda due to time constraints |
| **SPAN 50A**  (new) | | *Intermediate Spanish Conversation I* is a new course that is being offered to increase the Spanish program language offerings | Added to the next CAC agenda due to time constraints |
| **SPAN 50B**  (new) | | *Intermediate Spanish Conversation II* is a new course that is being offered to increase the Spanish program language offerings. | Added to the next CAC agenda due to time constraints |
| **SPCH 1**  (revision) | | *Public Speaking* is being revised to update the requisites, class assignments, textbook, and methods of evaluation | Added to the next CAC agenda due to time constraints |
| **SPCH 4**  (revision) | | *Intercultural Communication* is being revised to update the description, objectives, requisites, lecture content, class assignments, textbook, and methods of evaluation | Added to the next CAC agenda due to time constraints |
| **Administration of Justice Associate in Science for Transfer** is being revised to update the description, program outcomes, and course blocks | | | Added to the next CAC agenda due to time constraints |
| **Automotive Technology Certificate of Achievement** is being revised to update the description, and course blocks | | | Added to the next CAC agenda due to time constraints |
| **Automotive Technology Associate in Science** is being revised to update the description, and course blocks | | | Added to the next CAC agenda due to time constraints |
| **Dental Assisting: Certificate of Achievement** is being revised to update the course blocks | | | Added to the next CAC agenda due to time constraints |
| **Elementary Teacher Education Associate in Arts for Transfer** is a new program that is being created for students who then can transfer to a CSU as a junior | | | Motion to approve: Fred  Seconded: Rachel  CAC Committee Voted: Aye |
| **Emission Specialist: Certificate of Achievement** is a new C of A that allows students to prepare for the changes to the State of CA Smog Inspector License requirements | | | Added to the next CAC agenda due to time constraints |
| **Human Services: Certificate of Achievement** is being revised to update the description, program outcomes, and course blocks | | | Added to the next CAC agenda due to time constraints |
| **Human Services: Associate in Science** is being revised to update the description, program outcomes, and course blocks | | | Added to the next CAC agenda due to time constraints |
| **Interior Design: Certificate of Achievement** is being revised to update the description, and course blocks | | | Added to the next CAC agenda due to time constraints |
| **Interior Design: Associate in Science** is being revised to update the description, and course blocks | | | Added to the next CAC agenda due to time constraints |
| **Linguistics Certificate of Achievement** is a new C of A that provides transfer preparation to CSU & UC | | | Added to the next CAC agenda due to time constraints |
| **Maintenance and Light Repair: Certificate of Achievement** is a new C of A that allows evening students to complete an AUTO program of study | | | Added to the next CAC agenda due to time constraints |
| **Spanish: Associate in Arts for Transfer** is being revised to update the course blocks | | | Added to the next CAC agenda due to time constraints |
| **Spanish: Spanish for Spanish Speakers Certificate of Achievement** is a new C of A is a stepping stone for students transfer. It is the required core of the AA-T in Spanish | | | Added to the next CAC agenda due to time constraints |
| **Spanish: Spanish Language Certificate of Achievement** is being revised to update the description, and course blocks | | | Added to the next CAC agenda due to time constraints |
| **Discussion Agenda** | | | |
| * Additional CAC meeting: Friday 12/7, Finals week (Wednesday 12/12) or in early January (before Flex)? | | | |
| Additional Notes from meeting:   * EDUC 1L: pull, as the course constitutes the in-class practicum (does not accord with Area E descriptor) * Elementary Teacher Education AA-T: remove EDUC 2, which still needs to be approved for Area A3; approve EDUC 2 and submit revision to approved degree * LING 35 and LING 50: pull and re-work content of both to accord with SS area descriptors | | | |
| **Next CAC Meeting: January 15, 2019**  **9:00 am – 12:00 pm**  **BMC 206** | | | |

**CSU-GE/IGETC Requests (effective Fall 2019)**

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| **Course** | **Cross-listing** | **Title** | **CSU-GE** | | | **IGETC** | | | |
| **Request Type** | **GE Area** | **Action** | **Request type** | **GE Area** | **Action** | |
| **ARTB 10** |  | Survey of the Arts | Add | **C1** Arts | Motion to approve: Keith  Seconded: Fred  CAC Committee Voted: Aye |  |  |  | |
| **EDUC 1L** |  | Education Service Learning | Add | **E** Lifelong Learning/Self Develop-ment | Pulled from consideration |  |  |  | |
| **EDUC 2** |  | Critical Thinking  and Public  Education | Add | **A3** Critical  Thinking | Motion to approve: Keith  Seconded: Rachel  CAC Committee Voted: Aye |  |  |  | |
| Add | **D** Social Science |
| **GEO 5** |  | World Regional  Geography | Add | **D** Social Science | Motion to approve: Laura L  Seconded: Gamble  CAC Committee Voted: Aye |  |  |  | |
| **GEOL 12** |  | Earth Ocean  Climate:  Introduction to  Earth Science | Add | **B1** Physical  Science | Motion to approve: Keith  Seconded: Fred  CAC Committee Voted: Aye |  |  |  | |
| **GEOL 12 L** |  |  |  |  | Motion to approve: Fred  Seconded: Rachel  CAC Committee Voted: Aye |  |  |  | |
| **LING 35** | COMM | Introduction to Nonverbal Communication |  |  |  | Add | **4** Social Science | Pulled from consideration | |
| **LING 50** | COMM | Introduction to  American  Dialects | Add | **D** Social Science | Pulled from consideration |  |  |  | |
| **MATH 12** |  | Number systems | Add | **B4** Math | Motion to approve: LaRon  Seconded: Rachel  CAC Committee Voted: Aye |  |  |  | |
| **PERS 50** |  | Making College Count | Review again | **E** Lifelong Learning/Self Development | Motion to approve: Fred  Seconded: Rachel  CAC Committee Voted: Aye |  |  |  |  |
| **PERS 51** |  | Career and Life Planning | Review again | **E** Lifelong Learning/Self Development |  |  |  |  |
| **PHIL 10** |  | Introduction to Critical Thinking | Review again | **A3** Critical Thinking | Motion to approve: Laura L  Seconded: Rachel  CAC Committee Voted: Aye | Add | **1B** Critical Thinking/English Composition | Motion to approve: Laura L  Seconded: Rachel  CAC Committee Voted: Aye | |
| **PHYS 3A** |  | Science and Engineering Physics I | Review again | **B1** Physical Science | Motion to approve: Keith  Seconded: David  CAC Committee Voted: Aye | Review again | **5A** Physical Science | Motion to approve: Keith  Seconded: David  CAC Committee Voted: Aye | |
| Review again | **B3** Lab | Review again | **5C** Lab |
| **PHYS 3B** |  | Science and  Engineering  Physics II | Review again | **B1** Physical Science | Review again | **5A** Physical Science |
| Review again | **B3** Lab | Review again | **5C** Lab |
|  |  |  |  |  |  |  |  |  | |
| **PHYS 12** |  | Integrated Physics and Chemistry | Add | **B1** Physical Science | Motion to approve: Rachel  Seconded: Fred  CAC Committee Voted: Aye |  |  |  | |
| Add | **B3** Lab |
| **PSYC 19** | SOCI | Introduction to  Statistics for the  Social Sciences | Review again | **B4** Math | Motion to approve: Rachel  Seconded: Fred  CAC Committee Voted: Aye | Review again | **2A** Math | Motion to approve: Rachel  Seconded: Fred  CAC Committee Voted: Aye | |
| **SIGN 2A** |  | Intermediate American Sign Language | Add | **C2** Humanities | Motion to approve: Rachel  Seconded: Gamble  CAC Committee Voted: Aye | Add | **3B** Humanities | Motion to approve: Rachel  Seconded: Gamble  CAC Committee Voted: Aye | |
| Review Again | **6A** Language  Other Than  English |
| **SOCI 16** |  | Global and Urban Studies | Add | **D** Social Science | Motion to approve: Rachel  Seconded: Fred  CAC Committee Voted: Aye | Add | **4** Social Science | Motion to approve: Rachel  Seconded: Fred  CAC Committee Voted: Aye | |
| **SPAN 2S-A** |  | Intermediate Spanish for Spanish Speakers I | Add | **C2** Humanities | Motion to approve: Fred  Seconded: Keith  CAC Committee Voted: Aye | Add | **3B** Humanities | Motion to approve: Fred  Seconded: Keith  CAC Committee Voted: Aye | |
| Add | **6A** Language other than English |
| **SPCH 5** |  | Oral Interpretation of Literature | Review again | **C1** Arts | Motion to approve: David  Seconded: Rachel  CAC Committee Voted: Aye | Add | **3A** Arts | Motion to approve: David  Seconded: Rachel  CAC Committee Voted: Aye | |
| Add | **C2** Humanities | Add | **3B** Humanities |
| **WRLD 20** |  | The Classical World (1200 BCE – 14CE) | Review again | **C2** Humanities | Motion to approve: Fred  Seconded: Rachel  CAC Committee Voted: Aye | Review again | **3B** Humanities | Motion to approve: Fred  Seconded: Rachel  CAC Committee Voted: Aye | |
| Review again | **D** Social Science | Review again | **4** Social Science |