



MONTEREY PENINSULA
COLLEGE

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
Citizens' Bond Oversight Committee

Monday, November 5, 2012
3:00 PM – Regular Meeting
Sam Karas Room, Library and Technology Center
Monterey Peninsula College

MEETING AGENDA

1. **Call to Order**
2. **Public Comment**
Members of the audience wishing to address the Citizens' Bond Oversight Committee may do so during the public comment period. Under provisions of the Brown Act, the Committee is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to three minutes per person or as determined by the committee.
3. **Approval of August 6, 2012 Minutes** ACTION
4. **Use of Bond Funds for Equipment and Related Repair Agreements** INFORMATION
The committee has raised concerns about using bond funds for training, minor equipment purchases, and service/repair agreements purchased in conjunction with computer equipment. District bond counsel was consulted and the Board of Trustees considered the issue at their October meeting. Mr. Ma will provide a report to the committee.
5. **Accept Bills and Warrants Reports** ACTION
The quarterly lists of payments from bond funds expended through September 30, 2012 will be reviewed for acceptance by the committee.
6. **Bond Expenditure Status Report and Cost Control Report** INFORMATION
The September 30, 2012 bond expenditure status report will be reviewed with the committee. The October 2012 cost control report will also be presented.
7. **Annual Report for 2011-12** ACTION
The By-Laws state the committee shall present to the Board of Trustees, in public session, an annual written report to include a statement indicating whether the District is in compliance with the

requirements of Article XIII A, Section 1(b)(3) of the California Constitution and a summary of the committee's proceedings and activities for the preceding year. A draft annual report will be reviewed for approval and presentation to the Board of Trustees.

- 8. 2014-18 Five Year Capital Outlay Plan** INFORMATION

The District's 2014-18 Five-Year Construction Plan, approved by the Governing Board on September 26, 2012 for submission to the state Chancellor's Office, will be reviewed with the Committee. The plan reflects the district and campus plans for capital outlay over the next five years and includes both local and state-funded projects. This year's plan included submission of an Initial Project Proposal for state funding for the music facilities renovation project.
- 9. Update on Facilities Projects, Timelines and Schedules** INFORMATION

A status report will be provided on all projects. The timelines and schedules for current facility projects will be reviewed.
- 10. Committee Membership Update** INFORMATION

Committee membership will be reviewed by Dr. Garrison. Four members, J. Fagan, Stewart Fuller, Bob Mulford, Niels Reimers, completed their first terms and have been reappointed to a second term on the committee.
- 11. Officers** ACTION

The committee chair will be appointed by Dr. Garrison. Committee members will indicate their interest in serving as vice-chair and a vote will be taken.
- 12. Meeting Schedule (PLEASE BRING CALENDARS)** INFORMATION/ACTION

The following meeting dates are suggested for adoption:

 - Monday, March 4, 2013
 - Monday, June 10, 2013
 - Monday, August 5, 2012
 - Monday, November 4, 2013 (Annual Organizational Meeting)
- 13. Suggestions for Future Agenda Topics and Announcements**

Tour of Gym and Theater projects
- 14. Adjournment**

Public records provided to the Committee for the items listed on this agenda may be viewed online at the College's website <http://www.mpc.edu/mpcbond/CitizensBondOversight/Pages/CBOCAgendas.aspx> , at the Superintendent/President's office, Monterey Peninsula College, 980 Fremont Street, Monterey, California during normal business hours, or at the Committee meeting.



MONTEREY PENINSULA
COLLEGE

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
Citizens' Bond Oversight Committee

Monday, August 6, 2012

1:30 PM – Committee Tour of Marina Education Center and
Seaside Public Safety Training Center Facilities

3:00 PM – Regular Meeting

Room 202, Seaside Public Safety Training Center
2642 Colonel Durham Road
Seaside, California

Meeting Minutes

MEMBERS PRESENT: Mr. Daniel Cervantes
Mr. Wayne Cruzan
Dr. Sophal Ear
Mr. J. Fagan, Vice Chair
Mr. Rick Heuer
Mr. Birt Johnson, Jr.
Mr. James Panetta
Mr. Niels Reimers

ABSENT: Mr. Stewart Fuller
Mr. Bob Mulford, Chair
Ms. Patty Rossi

STAFF PRESENT: Ms. Rosemary Barrios, Controller
Dr. Douglas Garrison, Superintendent/President
Mr. Stephen Ma, Vice President for Administrative Services
Ms. Vicki Nakamura, Assistant to the President

OTHERS PRESENT: Mr. Joe Demko, Kitchell

The Committee convened at 1:30 PM for a tour of the Marina Education Center and Seaside Public Safety Training Center facilities, both projects funded by the bond.

1. Call to Order

The regular meeting of the Citizens' Bond Oversight Committee of Monterey Peninsula College was called to order at 2:56 PM by Vice Chair Fagan.

2. Public Comment

There were no public comments.

3. Approval of June 11, 2012 Minutes

A handout was distributed to the committee and Mr. Ma provided follow up on questions in the minutes regarding expenditures on the bills and warrants report.

Motion to approve the minutes of June 11, 2012, incorporating the responses regarding expenditures, was made by Mr. Reimers and seconded by Mr. Johnson. Mr. Heuer abstained from the vote. Motion carried unanimously.

4. Accept Bills and Warrants Report

Mr. Ma presented the June 30, 2012 report and asked for questions.

Mr. Cruzan asked about the difference between a retention payment and a payment application for the new Student Services building on page 1. Mr. Demko explained the contractor is paid only 90%, with 10% held in retention. The retention may be handled in different ways.

Mr. Reimers noted several billings to U.S. Bank Service Center and asked for further information. Ms. Barrios responded the state has a contract with U.S. Bank to provide agencies with credit card service, known as the Cal-Card. Employees are able to use the Cal-Card for business purchases instead of using personal funds requiring reimbursement. Vice Chair Fagan commented the U.S. Bank entries do not say where the equipment was purchased. Ms. Barrios said she will include the vendor information on future reports.

Mr. Heuer requested information on the authorization process for Cal-Card purchases. It was explained that typically, approval is provided by the department head. For new buildings, department heads submit requests through Kitchell, and Mr. Ma approves payment. Mr. Heuer followed with a question regarding why spur of the moment purchases were necessary. Mr. Ma responded that equipment purchases are not part of the construction contract. Many vendors do not accept purchase orders; a Cal-Card may be the only way to make a purchase.

Mr. Heuer also questioned a travel reimbursement on page 2 for the architect for the music facilities project. Mr. Ma stated the District agreed to pay reimbursables to the architect, who is located outside of the area. Mr. Demko added that the usual practice is for project architects to include meetings as part of their fee; however, this contract is an unusual case. Vice Chair Fagan advised describing why the contract is different. Dr. Garrison explained the District required specific expertise for the music facilities project and the best architect was sought to address the specialized needs of the music program.

Questions were asked regarding equipment purchases on page 3 for the Humanities and Student Supportive Services building. Mr. Panetta asked about the purchase of floor lamps for the humanities conference room. Mr. Demko said the room lighting met specifications, but staff stated the light was inadequate. Vice Chair Fagan inquired about the difference between making a space ready versus a department's use of the space. He pointed to a purchase of standard footrests from Office Depot. Mr. Ma responded an ergonomic review recommended this purchase. Mr. Heuer commented he doesn't dispute the value of ergonomic equipment, but he expressed concern that 20-year bond funding is being used to customize workspace for employees who may leave the District. He said the department budget should fund this purchase. Mr. Fagan asked if this type of purchase was appropriate from the bond. Mr. Ma said keyboard trays and chairs have also been

purchased to address ergonomic issues. Mr. Heuer stated there should be one workspace standard established.

Mr. Cruzan noted the expenditure for cleaning of athletic uniforms under the swing space category on page 5 and asked why this service was a bond expense. Mr. Demko stated the expense was related to the renovation of the first floor of the Physical Education building where the team washers were located. It was more cost effective to send the uniforms out for cleaning rather than modify swing space to use the washers.

Dr. Ear referred to a purchase of a refrigerator for life science for \$3,027.78 on page 4 from Monterey Bay Restaurant Supply and the purchase of three refrigerators, one washer and dryer, and one microwave at \$3,702.25 on page 5. He asked why there was a difference in the cost. Dr. Garrison replied the equipment purchased is driven by the needs of the anatomy and physiology programs.

The purchase of 36 AppleCare protection plans on page 5 was questioned. Vice Chair Fagan noted the purchase of computers was not on the same list. Mr. Heuer stated his concern about using long-term bond funds for one year service contracts. Mr. Ma said he would get the specifics on the purchase. Mr. Heuer indicated he brought up the same issue of using bond funds for operational expenses at the first or second meeting of the committee during his first tenure. Dr. Garrison said staff would research and seek input from the Board of Trustees.

Vice Chair Fagan asked if the expense on page 8 from Cardinale Moving and Storage Co. for moving the Kitchell office from the Marina Education Center back to the Monterey campus was appropriate. Mr. Demko stated Kitchell has never charged reimbursable expenses. He said there is no rate mark-up if the District handles office set up and moving expenses.

On page 9 of the report, Mr. Fagan noted the purchase of 27 Houston receptacles. He asked if these were trashcans. Staff will research and report back. Also on page 9, Mr. Panetta questioned the overtime expense for Collins Electric. Mr. Demko said the District preferred the work to be done on the weekend to maintain service to the campus.

Vice Chair Fagan asked about the Wasson's Cleaning expense on page 10 and why campus janitorial service was not used. Mr. Demko explained custodians are not responsible for buildings under construction. When a building is completed, a final cleaning is done before the facility is turned over to the District. As this expense was for the Humanities and Student Supportive Services building, part of a state-funded project, Mr. Demko noted the state would pay for half of the expense.

Vice Chair Fagan also questioned the Val's Plumbing expense on page 11 and asked why the service was not included in the installation of the equipment. Mr. Demko said the problem needed to be fixed and he will negotiate later regarding reimbursement.

Mr. Cruzan noted there were expenditures for HGHB Architects on page 1 for design services for the Arts Complex for the months of February, April, and May. He asked if the March billing was missing. Mr. Demko said it was possible that two months may have been combined on one invoice. Ms. Barrios said she would check and report back.

It was moved by Mr. Cervantes, and seconded by Mr. Panetta to accept the June 30, 2012 bills and warrants report. Motion carried unanimously.

5. Bond Expenditure Status Report

Mr. Ma reported two projects, Auto Technology building and Business, Math, Computer Science, had been moved from the in process category to the completed projects listing. He noted there was increasing activity in the Arts Complex and Music Facilities projects to reflect recent planning efforts. Ms. Barrios added the General Contingency Budget was increased by amounts remaining from the Auto Technology and Business, Math, Computer Science projects.

6. Update on Facilities Projects, Timelines, and Schedules

Mr. Demko reviewed the status of active facility projects.

Humanities/Business Humanities/Student Services - Mr. Demko said the Humanities building renovation will begin in January, 2013 due to swing space needs. Following completion, the Business Humanities building will be demolished and parking added.

Theater – The project is progressing. The upper floors have been painted and the ceiling system with all light fixtures has been installed. Heating and ventilation work is also underway.

Life Science/Physical Science Buildings – Mr. Demko reported the Life Science building is complete. Physical Science programs are moving to the General Classrooms Building and temporary modular for swing space and the building is undergoing hazardous materials abatement. The Physical Science building renovation will be completed by June 2013.

Gym 1st Floor – The contractor has accelerated the schedule. The interior is being painted and all windows have been installed.

Swing Space - Mr. Demko noted there were information technology issues needing resolution.

Pool/Tennis Courts - Mr. Demko said the pool renovation is on hold until the Gym project is completed.

Student Center – The architects, HGHB, are working on design drawings. He noted there was an issue regarding whether to include food service operations in the building.

Arts Complex – Mr. Demko reported designs have been completed on two buildings. The budget seems inadequate to complete all three buildings.

Music Building – The architect has developed a conceptual plan. Fundraising will be necessary to address the full project scope as the budget is insufficient. The college plans to apply for state funding for part of the project.

Dr. Garrison asked what the General Classrooms building will house after the Physical Science renovation is completed. Mr. Demko replied the building will provide swing space while the Arts Complex and Student Center projects are underway. He noted earlier plans included demolition of the General Classrooms building. Swing space needs will eventually decline after summer 2014.

7. Meeting Schedule

The next meeting is scheduled for Monday, November 5, 2012 and is the annual organizational meeting. The draft annual report will be reviewed and a group photograph will also be taken at the meeting.

8. Suggestions for Future Agenda Topics and Announcements

There were none.

9. Adjournment

Vice Chair Fagan adjourned the meeting at 4:01 p.m.

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March 1, 2004 CBOC Meeting Minutes Excerpt

8. Accept Bills and Warrants Report

Mr. Bissell reviewed the list of payments from bond funds expended through January 31, 2004. He reported that \$36,550,000 remained uncommitted from the first series of bonds issued, with \$3,945,000 allocated for the early start projects. Payments of \$1.8 million have been made to date.

Dr. Kline asked if any of the projects had been completed. Mr. Bissell responded that the vehicles had been purchased. Dr. Kline requested that the projects list also indicate the percent of completion.

Mr. Hudson asked if the expenditures for the early start projects would be held to \$3,945,000 and what would happen if the amount were exceeded. Mr. Bissell explained that the budget could be exceeded if careful monitoring of projects did not occur. Problems may arise and it may be necessary to shuffle funds, using the landscaping project in front of the Library & Technology Center as an example. He stated the overall project budget would balance.

Mr. Hudson also asked if the committee should accept or approve the bills and warrants report. Mr. Bissell clarified that the committee was being asked to accept, rather than approve the bills and warrants report. He encouraged the committee to ask questions and bring forward any concerns.

David Lewis asked for further information on how the early start projects list was developed. (At this point in the meeting, Rick Heuer arrived.) Mr. Bissell explained how projects were identified and the approval process.

Mr. Heuer asked why bond funds were being used for maintenance agreements. Mr. Bissell explained these were start up costs to get systems into operation. Mr. Heuer asked how second and third year maintenance agreements were being paid. Mr. Bissell responded that the general fund would cover these expenses.

Mr. Heuer also inquired about the process for choosing vendors for the telephone equipment purchase, if bidding or sole source was used. Paul Emehiser, Director of Information Systems, explained that a third option was used. The college utilized a state purchasing contract to acquire the phone system.

It was moved by Dr. Kline and seconded by Mr. Gustafson to accept the bills and warrants report. Mr. Heuer proposed amending the motion to remove the training (page 2 of report) and maintenance (page 3 of report) expenditures and to vote upon them separately. It was moved by Mr. Heuer and seconded by Mr. Gustafson to amend the motion and the motion failed to carry. The motion to accept the bills and warrants report was then approved with one no vote cast (Mr. Heuer).

Dr. Kline asked if the training was initial or long-term. Mr. Emehiser answered that the training was one-time to set up the hardware; it would not be on-going. Mr. Bissell added that college staff installed the equipment.

Mr. Heuer reiterated that he did not support spending bond money for a one-year maintenance agreement. The year will end, but the bond will continue to fund the expenditure for 20 years. He preferred bond money being used to build and renovate facilities.

Mr. Hudson asked if the college could check if it was appropriate for maintenance to be funded by the bond. Mr. Bissell stated he would check with bond counsel for a legal opinion on this issue.

June 7, 2004 CBOC Meeting Minutes Excerpt

5. Accept Bills and Warrants Report

The Chair, Jay Hudson, reported bond counsel had provided a response to questions raised at the last meeting about the legitimacy of bond expenses for training and maintenance contracts. Mr. Bissell distributed a copy of the e-mail received from David Casnocha and explained that if the project is determined to be a qualified bond expense, then the associated training and maintenance would also be qualified. Mr. Heuer expressed concern about the use of bond funds to pay for maintenance.

Mr. Bissell reviewed the list of payments from bond funds expended through April 31, 2004. It was moved by Mr. Heuer and seconded by Ken White to accept the bills and warrants report. Motion carried unanimously.

Joe Bissell

From: Casnocha, David [DCasnocha@sycr.com]
Sent: Friday, April 02, 2004 6:42 AM
To: Joe Bissell
Subject: Re: a couple Prop 39 bond questions

Joe, good questions, which other colleges have asked as well. Regarding the phones, spending bond money on equipment that no one can use doesn't seem smart, thus the training is an integral part of the cost of equipment and can be paid with bond money. The second ques is similar. Once you determine that the base project is a qualified bond expense, then its upgrades and maintenance of it are also qualified for payment from the bonds. If you need more please don't hesitate to call or email me. Take care, David

Sent from my BlackBerry Wireless Handheld (www.BlackBerry.net)

-----Original Message-----

From: Joe Bissell <JBISSELL@mpc.edu>
To: dcasnocha@sycr.com <DCasnocha@sycr.com>
Sent: Thu Apr 01 11:51:28 2004
Subject: a couple Prop 39 bond questions

David - In reviewing charges to bond funds with the college's Citizens Oversight Committee, two questions were raised about the legitimacy of expenses for training and maintenance contracts. This specific case concerns equipment and software purchased to upgrade the college's telephone system. The first question was about including a line item expense to train the college's technical staff in how to configure and maintain the phone system's software once it was installed. The second question was about the inclusion of an annual software/hardware maintenance contract intended to provide the college with any software updates; manufacturer technical support; and replacement of faulty phone system equipment included in the system upgrade purchase. Are theses training and maintenance expenses appropriate to be charged to the bond?

Monterey Peninsula Community College District

Governing Board Agenda

October 24, 2012

President's Office
College Area

New Business Agenda Item No. F

Proposal:

That the Governing Board affirm approval for use of bond funds for equipment and related expenses.

Background:

The District conducted a bond election under Proposition 39 regulations in November 2002 and was successful in obtaining voter approval to issue general obligation bonds in the amount of \$145,000,000 for facility projects. The projects to be funded by the bonds, as listed in the text of the ballot proposition, included "Renovate, repair, equip, construct and/or expand classroom buildings;" "Equipment: Replace old vehicles, classrooms, equipment and playground equipment for the Child Development Center;" and "Instructional Technology/Computer Centers: Expand technology and computer centers with high-speed Internet access and computer technology; campus-wide technology upgrades."

Each facility construction or renovation project funded by the bond has included furniture and equipment purchases to furnish the project, using bond funds. These purchases have sometimes included training and service agreements to enable use as well as provide repair of the equipment, preserving the District and voters' investment. For example, the purchase of the District's telephone system included training in use of the equipment as well as service agreements for the hardware and software components. Similarly, the District's purchase of computers for classrooms and labs has included service agreements or protection plans for repair of the equipment.

The District's Citizens' Bond Oversight Committee has voiced concerns about the use of long-term bond funds for training, minor equipment purchases (such as trash cans), or equipment repair agreements. Staff has consulted with the District's bond counsel, David Casnocha, on this matter. In the case of training, these expenses can be justified if necessary to use the equipment. Regarding equipment repair agreements, bond expenditures are governed by both California state law and federal tax law. Mr. Casnocha advised that equipment repair agreements are considered operational expenses rather than capital expenditures; however, these may be permitted by state law if included within the District's overall facilities and technology upgrade program. Under federal tax law, U.S. Treasury Regulation 26 CFR Section 1.148-6 allows a modest amount of bond funds (not to exceed 5% of the par value of the bonds) to be used for non-capital expenditures without adversely affecting the tax-exempt status of the bond. By establishing such a limit, federal law acknowledges the need for such expenditures in large public project financing measures.

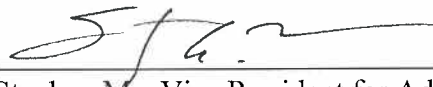
The District considers the purchase of equipment repair agreements as an integral component of its overall facilities and technology upgrade program, funded by the bond. The cost of these agreements also

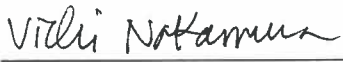
falls well below the 5% threshold of the par value of the \$96 million bond issuance in 2008. Fiscal Services is conducting an audit to verify the amount expended for these purposes.

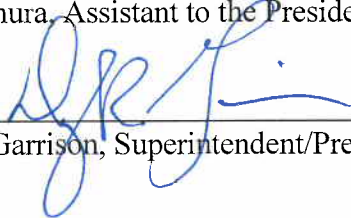
Budgetary Implications:

Equipment and related maintenance agreements purchased as part of facility renovation projects funded by the bond have not been budgeted in the general fund.

RESOLUTION: BE IT RESOLVED, That the Governing Board affirm authorization of the use of bond funds for the purchase of equipment and related repair agreements, within applicable constraints of the Internal Revenue Service Code, and in accordance with the District's November 5, 2002 facilities bond measure, Measure I.

Recommended By: 
Stephen Ma, Vice President for Administrative Services

Prepared By: 
Vicki Nakamura, Assistant to the President

Agenda Approval: 
Douglas R. Garrison, Superintendent/President

/c:/my docs/board/bonds funds and repair agreements

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2012		
Vendor Name	Description of service or purchase	Amount Paid
<u>New Student Services Building</u>		
		<i>Total Expense at June 30, 2012</i>
		\$9,680,218.03
Tri-Signal Integration, Inc	Fire alarm programming.	\$1,170.00
		To Date Expense through September 30, 2012
		<u>\$9,681,388.03</u>
<u>College Center</u>		
		<i>Total Expense at June 30, 2012</i>
		\$440.77
Paul Lee - Food Service Consultant	Payment to adjunct (Paul Lee) for services which included: consulting in the planning of food service operation for both the temporary and the permanent student center facilities.	\$260.72
HGHB	Professional design services for July 2012.	\$19,000.00
		To Date Expense through September 30, 2012
		<u>\$19,701.49</u>
<u>Arts Complex</u>		
		<i>Total Expense at June 30, 2012</i>
		\$199,833.29
American Reprographics Co.	Printing services. Invoice 571141.	\$235.44
American Reprographics Co.	Printing services. Invoice 571585.	\$51.50
American Reprographics Co.	Printing services. Invoice 577347.	\$131.82
Kleinfelder	Special inspection services. Bill thru 6/17/12.	\$2,609.00
HGHB	Professional design services for June 2012.	\$70,400.00
M3 Environmental Consulting LLC	Hazardous material testing for art dimensional building 1. Service for January 2012.	\$4,003.00
M3 Environmental Consulting LLC	Hazardous material testing for art studio building 1. Service for January 2012.	\$3,918.00
M3 Environmental Consulting LLC	Hazardous material testing for art ceramics building 30. Service for January 2012.	\$3,766.00
Division of State Architect	Plan check fees for the art complex project.	\$24,800.00
HGHB	Professional design services for July 2012.	\$35,200.00
American Reprographics Co.	Printing services of art department modular building 1 & 30. Invoice 600011.	\$733.59
American Reprographics Co.	Printing of art department review set to send to the Division of State Architect. Invoice 599119.	\$939.13
		To Date Expense through September 30, 2012
		<u>\$346,620.77</u>
<u>Music Facilities</u>		
		<i>Total Expense at June 30, 2012</i>
		\$23,770.35
	No new expense this period.	\$0.00
		To Date Expense through September 30, 2012
		<u>\$23,770.35</u>
<u>PE Phase II (Gym/Locker Room Renovation)</u>		

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2012		
Vendor Name	Description of service or purchase	Amount Paid
	<i>Total Expense at June 30, 2012</i>	<i>\$1,189,897.85</i>
Axiom Engineers	Commissioning services for the period 5/2/12-6/23/12.	\$1,690.00
GBMI Inc.	Provide inspection services for June 2012.	\$5,700.00
Ausonio Inc.	Payment application #6.	\$386,546.00
Epico Systems Inc.	Provide labor and test equipment for repair 2 data cables in the massage therapy area.	\$280.00
HP Inspections Inc.	Special inspection services consisting of: torque testing bolts, shop welding inspection, field welding inspection and sample and tag rebar for testing. Service from 5/30/12-6/29/12.	\$2,523.75
PARC Environmental	Provide services which include: preparation of surface for paint.	\$2,239.20
PARC Environmental	Provide services which include: preparation of surface for paint.	\$9,213.40
HGHB	Professional design services for the period ending June 30, 2012.	\$5,340.00
Kitchell CEM	Construction management services for June 2012.	\$11,000.00
Teracai	Purchase 1 Great Lakes 36" data cabinet	\$1,080.97
Axiom Engineers	Commissioning services for the period 6/24/12-7/21/12.	\$3,380.00
Kitchell CEM	Construction management services for July 2012.	\$11,000.00
HGHB	Professional design services for the period ending July 2012.	\$5,340.00
GBMI Inc.	Inspection services for the month of July 2012.	\$6,000.00
Ausonio Inc.	Payment application #7.	\$387,866.00
HP Inspections Inc.	Special inspection services consisting of: torque testing bolts. Service from 7/9/12-7/27/12.	\$833.75
Ausonio Inc.	Payment application #8.	\$406,387.16
Kitchell CEM	Construction management services for August 2012.	\$11,000.00
	To Date Expense through September 30, 2012	<u>\$2,447,318.08</u>
<u>Pool Building</u>	<i>Total Expense at June 30, 2012</i>	<i>\$120,814.25</i>
	No new expense this period.	\$0.00
	To Date Expense through September 30, 2012	<u>\$120,814.25</u>
<u>Pool/Tennis Court Renovation</u>	<i>Total Expense at June 30, 2012</i>	<i>\$55,745.66</i>
	No new expense this period.	\$0.00
	To Date Expense through September 30, 2012	<u>\$55,745.66</u>

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2012		
Vendor Name	Description of service or purchase	Amount Paid
<u>New Education Center at Marina</u>		
<i>Total Expense at June 30, 2012</i>		<i>\$8,233,313.12</i>
Peninsulators	Provide and install 4 mechoshades (2) doors, and (2) side windows in classroom #MA 501 at the marina education center.	<u>\$1,387.00</u>
To Date Expense through September 30, 2012		<u>\$8,234,700.12</u>
<u>Furniture/Equipment</u>		
<i>Total Expense at June 30, 2012</i>		<i>\$2,852,519.01</i>
Albert Montgomery - Consultant	Payment for consultant for services which included: install and program Trulink A\V controller, install Trulink vga to hdm converter (guest laptop), install Apple TV and program controller.	\$100.00
Apple Computer Inc	Purchase 36 MacBook Pro 13-inch for life science labs.	\$54,231.39
BioPac Systems Inc.	Purchase 12 Biopac basic systems, 12 stimulator modules, 3 variable force transducer, 3 finger electrode Xdcr, 3 medium airflow transducer, 3 pulse plethysmogram Xdcr, 3 fast response Xdcr and 4 software upgrade to BSL 4 for the life science program.	\$47,058.20
Carolina Biological Supply	Purchase 1 tube, cltrcap.	\$57.38
Carolina Biological Supply	Purchase 4 trolley storage carts, 2 slide tray cabinets, 16 culture dish, 1 clinical refractometer, and 30 storage trays for the life science program.	\$3,917.96
Columbia Dentoform Corp	Purchase 5 manikin rod, 10 student typondont, and 15 clamps for typondont poles for the life science dental assisting program.	\$4,498.24
Dell Marketing	Purchase 24 Dell Latitude E5520 for the life science program to go into room 206.	\$18,598.81
Dell Marketing	Purchase 5 OptiPlex 390 small form factor standard PSU for the life science program to go into room 206.	\$3,468.57
Denoyer Geppert Science Co	Purchase 3 heart of America models and 3 five part eye models for the anatomy and physiology program.	\$1,844.00
Fondriest Environmental	Purchase 4 model 2003 polarographic DO sensor, 4 YSI Pro30 conductivity meter (display only), 4 Ysi Pro20 dissolved oxygen meter with internal barometer (display only), 4 model 20-4 cable assembly (DO) with temperature sensor, and 4 Model 30-4 cable assembly (Cond) with temperature/conductivity sensor for the life science marine biology and environmental science program.	\$6,525.54
Harrington Industrial Plastics	Purchase 20 - 1/2" 90 elbow pvc, 10- 1/2" coupling s pvc, 6 - 1/2" plug mpt pvc, and 24 - 1/2" adapter for the life science sea water program.	\$4,856.18

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2012		
Vendor Name	Description of service or purchase	Amount Paid
<u>Furniture/Equipment (continued)</u>		
JH Technologies	Purchases for the life science program include: 96 Leica DM500 microscope with standard (Non-Koehler) illumination, 4 plan objective lenses, eyepiece micrometer, and eyepiece reticle, 96 - 45 degree binocular tube, 5- 30 degree binocular tube, 5 ICC 50 HD camera module with usb and mini hdmi connection, and 5 wireless infrared remote control for remotely controlling functions of hd cameras.	\$171,121.72
Kilgore International	Purchase 4- 28 screw in teeth and 1 typodont with braces for the life science dental assisting program.	\$1,069.13
Medical Device Depot	Purchase 1 MIR SpiroLab III spirometer and 1 Welch Allyn MicroTymp 3 for the life science medical assisting program.	\$6,059.16
Office Depot	Purchase 22 scientific calculators T130X for the life science anatomy and physiology program.	\$358.41
Office Depot	Purchase 4 scientific calculators MLTV for the life science anatomy and physiology program.	\$65.17
PASCO Scientific	Purchase of Bio Sensing equipment for the life science program. Equipment purchased included: 8 Xplorer GLX, 6 SPARK science learning system, 2 conductivity sensor, 6 dissolved oxygen sensor, 8 carbon dioxide sensor, 8 oxygen gas sensors, 18 sensor replacement probe, 2 soil moisture sensors, 3 flat pH electrode, 2 pH sensor, 2 turbidity sensor, 2 light level sensor, 2 water quality colorimeter, 4 snap vial - chlorine, 4 snap vial-phosphate, 4 snap vial - ammonia, 4 snap vial - nitrate, 1 flow rate/temperature sensor, 12 rechargeable battery (Xplorer GLX), 12 metabolism chamber, 12 photosynthesis tank, and 4 EcoZone System.	\$14,766.89
Pocket Nurse	Purchase 3 Welch Allyn diagnostic system equipment for the life science medical assisting program.	\$3,732.00
PASCO Scientific	Purchase 12 dissolved oxygen probe and 18 spare oxygen sensor replacements for the life science Bio Sensing program.	\$4,884.17
Recorders.com	Purchase 1 Olympus digital voice recorder, and 26 Olympus pro pc transcription kit for the life science medical assisting room 206.	\$7,380.00
Supplies Central	Purchase 1 American orthopedic cast saw for the life science medical assisting program.	\$915.09
ULINE	Purchase 1 cadaver bag for the life science program.	\$112.61
Contrax	Purchase 1 desk and mobile pedestal for the breakout room 103.	\$1,133.28
Envision Acrylics Inc	Purchase 2 - 12" Psudokresel for the life science seawater project.	\$510.00

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2012		
Vendor Name	Description of service or purchase	Amount Paid
<u>Furniture/Equipment (continued)</u>		
Patterson Dental Supply	Provide and install: 2-3900 operatory dental patient chair, hydraulic with Ultra leather, 2 - 4485 pivot chair mount doctor's unit with standard IC control head, 2 - 1090 assistant's instrumentation rear pivot chair mount, 1- 9080 operatory light halogen unit mount with remote transformer, 1 light post pivot, 1 fixed chair adapter, 2 Planmeca prosensor set with sensor size 2 - Ethernet, and 1 interface/control box with 6' usb cable. These items are for the dental assisting program.	\$40,515.21
Pocket Nurse	Purchase 3 exam lights, 2 Mayo stand double post, 1 Detecto portable standard physician scale, 1 Detecto infant scale, and 2 Burdick 8300 ECG for the life science medical assisting program room 206.	\$9,704.80
Pro Media	Purchase 3 Atlas IP speaker with clock and 3 Atlas surface mount enclosures for the life science building.	\$2,176.29
Dentsply Professional Division	Purchase 3 RDG Freedom Premium kits for the life science dental program. Kits include: 1 carrying case, 1 inner module, 3 metal outer sheath, 1 charging base, 1 wireless foot pedal, 1 hand piece cradle, 1 disposable shield trial pack, 1 power supply, and 20 Nupro freedom dpa's.	\$2,316.60
Patterson Dental Supply	Purchase items for the dental assisting program consisting of: 10 calcium hydroxide place inst, 10 Hollenbeck carver, 10 discoid/cleoid carver, 5 spoon/excavator, 10 plastic filling.	\$542.48
Patterson Dental Supply	Purchase of 10 Hollenbeck carver for the dental assisting program.	\$152.83
Patterson Dental Supply	Purchase 7 dental slowspeed for the dental assisting program.	\$3,558.56
Steris Corporation	Purchase 1 flush and drain kit for integral steam generators for the life science program.	\$3,222.86
Steris Corporation	Purchase 1 Amsco lab 110 small scientific laboratory steam sterilizer, 16 x 16 x26"for the life science program.	\$35,928.75
US Bank (Cal-Card) - Peabody Engineering	Purchase 2 sump tanks for the life science seawater project.	\$977.90
US Bank (Cal-Card) - IPEVO	Purchase 3 IPEVO ziggi usb document cameras for the life science program.	\$289.03
US Bank (Cal-Card) - Telco Depot	Purchase 4 Xblue X16 business phone system with 4 phones for the life science program.	\$1,334.40
US Bank (Cal-Card) - Living Direct.com	Purchase of 1 EdgeStar portable stainless steel ice maker for the life science program.	\$199.99
US Bank (Cal-Card) - Jupiter Mall	Purchase 4 HP LaserJet P3015dn printers for the life science program.	\$2,319.96
US Bank (Cal-Card) - Amazon	Purchase 1 Kensington wireless presenter pro with green laser pointer for the life science program.	\$326.76

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2012		
Vendor Name	Description of service or purchase	Amount Paid
<u>Furniture/Equipment (continued)</u>		
US Bank (Cal-Card) - Calculators Inc.com	Purchase 3 calculator storage caddy for TI-15, TI-10, and TI-30Xa calculators for the life science program.	\$38.17
Palace Art	Purchase chairs for the humanities division, which include: 8 office master ergonomic task chairs black, 8 office master adjustable arm kits for office master ergonomic task chairs, 4 office master ergonomic task chairs black mesh and 4 office master adjustable arm kits.	\$4,554.69
Fisher Scientific	Purchase 1 thermo sci incubator for the life science program.	\$7,160.77
Harrington Industrial Plastics	Purchase 12 adapters and 12 bushing spigxs pvc for the life science seawater project.	\$28.63
The Bone Room	Purchase of: 1 adolescent skull cast, 1 female euro cast, 1 male euro cast, 1 elderly euro cast, 1 real bone ulna, and 1 real human hand for the anatomy and physiology program.	\$2,258.91
US Bank (Cal-Card) - Aqua Plex Products	Purchase of 26 custom made aquariums w/1" Lip for the life science seawater project. Payment is 50% down that was required for the custom order.	\$850.11
Fisher Scientific	Purchase 1 petri dish inserts, ss half rk for the life science program.	\$415.41
Fisher Scientific	Purchase 3 Heratherm 100L ap incubator for the life science program.	\$7,297.87
Bone Clones	Purchase 1 human medical skull, disarticulated, case included.	\$1,165.71
Market Lab	Purchase 1 standard duty utility cart for the life science program.	\$392.51
Forestry Suppliers	Purchase lab equipment which includes: 1 2.2 L bottle, 1 Secchi disc, 1 hip boots, 6 compass, 4 fiberglass tapes, 4 soil N-P kit, and 4 soil pH kit for the life science program.	\$913.71
TRIARCH	Purchase of various slides of human tissue samples for the life science anatomy program.	\$1,466.86
Fisher Scientific	Purchase 2 uvgl - 15 lamp for the life science program.	\$469.79
Fisher Scientific	Purchase 6 gas lighters, 10 burner for natural gas, and 1 pk of cope slide chicken embryo for the life science program.	\$577.86
Fisher Scientific	Purchase of: Hemastat II cent no batt, 44 dissecting scissors, 2 case of petri dishes, and 1 case of cuvettes for the life science program.	\$3,762.88
Dell Marketing	Purchase 5 Vostro 3750 laptop computers for the physical science labs.	\$5,591.36
Dell Marketing	Purchase 24 Vostro 3750 laptop computers for the physical science labs.	\$22,365.47
Troxell Communications	Purchase 2 Bretford 18 unit laptop cart for the life science program.	\$3,425.57
Hospital Associates	Purchase 1 heavy duty storage cabinet for the life science program.	\$1,147.63
US Bank (Cal-Card) - Aqua Plex Products	Purchase of 26 custom made aquariums for the life science seawater program. This is the remaining balance due on the custom order.	\$850.12
Grainger	Purchase 1 Carboy with spigot 20 L for the life science program.	\$328.12
Next Day Service	Purchase of 16 BioPette plus autoclavable discovery pipettes for the life science program.	\$3,377.09

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2012		
Vendor Name	Description of service or purchase	Amount Paid
<u>Furniture/Equipment (continued)</u>		
Ward's Natural Science	Purchase of: 10 - 2 gallon pail with leak proof lid, 12 dropping bottle 15 ml flint glass square, and 1 starfish embryology set with 12 slides for the life science program.	\$165.81
US Bank (Cal-Card) - Just Lab Coats	Purchase 16 size small unisex lab coats, 32 medium size unisex lab coats, and 16 large unisex lab coats for the life science program.	\$1,436.80
US Bank (Cal-Card) - Home Depot	Purchase 1 Waring Pro professional stainless steel large capacity ice crusher for the life science program.	\$85.79
US Bank (Cal-Card) - US Plastic	Purchase 12 gallon buckets and lids for the life science program.	\$146.59
US Bank (Cal-Card) - Amazon	Books purchased for the life science program: Seaweeds of the Pacific Coast, A Guide to Marine Coastal Plankton and Marine Invertebrate Larvae.	\$717.43
Fisher Scientific	Purchase 48 dissecting scissors for the life science program.	\$51.65
US Bank (Cal-Card) - Amazon	Purchase 8 Dual 3- way indoor/outdoor speakers for the life science program.	\$239.92
Kevin Raskoff	Reimbursement to employee (Kevin Raskoff) for purchase of small equipment items for the life science seawater systems, items include: hydro flow one piece, pipes, utility ball valves, male hose repair, pvc male adapters, pvc female adapters, pvc bushing, and Teflon tape.	\$616.30
Nebraska Scientific	Purchase of: 4 skull models, 1 dissecting set, 2 dissecting scissors, 2 iris scissors, 24 safety retractable blade scalpel, 2 fine forceps, and 2 tissue forceps for the life science anatomy and physiology program.	\$806.10
Ward's Natural Science	Purchase 10 probe and seeker stainless, 6" for the life science program.	\$28.96
K-Log Government Division	Purchase 1 laptop charging cart, and 3- 24" w station (mouse tray) for the life science program.	\$2,024.65
Fisher Scientific	Purchase 2 sterilization equipment washers for the life science program.	\$7,122.83
Pocket Nurse	Purchase 1 Burdick 8300 ECG for the life science medical assisting program.	\$3,818.96
Contrax	Purchase 16 task lights for the humanities offices.	\$2,277.07
To Date Expense through September 30, 2012		<u>\$3,401,327.43</u>

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2012		
Vendor Name	Description of service or purchase	Amount Paid
<i>Total Expense at June 30, 2012</i>		\$4,829,864.29
Swing Space		
Pacific Gas & Electric	Electric payment for theater swing space. Service for 6/12/12-6/30/12.	\$163.59
Cardinale Moving & Storage Co.	Rental of 4 united containers for the months of March, April, May and June.	\$3,206.00
Cardinale Moving & Storage Co.	Packing material to be used to move Kitchell trailer.	\$2,001.72
Central Electric	Provide electrical work at the physical science swing space portable village and general classroom, interior improvements. 80% complete.	\$17,778.40
David Foord	Inspection services for June 2012 for the swing space general classroom.	\$375.00
Events California	Purchase dimmer master 410 shoebox dimmer 4x600w, 1-30 amp IQ 512, 12 channel DMX console lighting control with sub master 2 scene operation for the dance performance in the dance building while the theater is under construction.	\$167.79
Geo. H. Wilson Inc.	Provide mechanical and plumbing work at the physical science swing space. Progress billing #1 through June 30, 2012.	\$4,754.00
Mobile Modular Mgmt Corp	Rental of classroom trailer 39581. Rent from 6/18/12-7/17/12.	\$420.00
Williams Scotsman	Relocate the former Kitchell trailer that was located in the facilities yard to the portable village to be used by the physical science program.	\$4,758.70
American Reprographics Co.	Printing services. Invoice 563597.	\$35.95
HGHB	Professional design services for the life science swing space for the month of February 2012.	\$975.00
Mobile Modular Mgmt Corp	Rental of 3 portable classrooms placed on the tennis courts. Unit 40241, 45185 and 45190. Rent from 7/7/12-8/5/12.	\$1,998.00
Geo. H. Wilson Inc.	Plumbing services at the physical science swing space. Progress billing #2.	\$40,587.00
HGHB	Professional design services for the physical science swing space for the month of June 2012.	\$518.00
Williams Scotsman	Rental payment for unit AME-00440 for the period 5/29/12-6/28/12.	\$1,158.00
Williams Scotsman	Rental payment for unit CPX-62795 for the period 5/29/12-6/28/12.	\$372.00
A to Z Rental	Rental of bleacher staging for the spring dance performance while the theater is under construction.	\$819.38
S.M.T. Group	Rental payment for July 2012 rent of warehouse for theater rehearsal, scene shop and storage.	\$3,760.90
Peninsula Office Solutions	First and last months rental payment, plus delivery charge for a Toshiba copier for the math department needed during the physical science renovations. Monthly rent \$150.	\$510.63
Pacific Gas & Electric	Electric payment for theater swing space. Service for 7/1/12-7/11/12.	\$94.56
Pacific Gas & Electric	Electric payment for theater swing space. Service for 7/12/12-8/9/12.	\$257.70
Pacific Gas & Electric	Electric payment for theater swing space. Service for 8/10/12-9/10/12.	\$332.82

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2012		
Vendor Name	Description of service or purchase	Amount Paid
Swing Space (continued)		
The Wharf Theater	Rental fee of The Wharf Theatre for the period 11/30/12-12/28/12 for the purpose of presenting theatrical productions.	\$3,000.00
The Wharf Theater	Rental fee of The Wharf Theatre for the period 9/24/12-10/24/12 for the purpose of presenting theatrical productions.	\$3,000.00
Surfside Enterprises & Meldrum	Rental payment for August rent of warehouse for theater rehearsal, scene shop and storage.	\$3,760.90
Epico Systems	Install data drops in room AD 102 and IC 103.	\$728.00
Williams Scotsman	Rental payment for unit CPX-62795 for the period 6/29/12-7/28/12.	\$372.00
Williams Scotsman	Rental payment for unit AME-00440 for the period 6/29/12-7/28/12.	\$1,158.00
Williams Scotsman	Install ramp at former Kitchell trailer. Service for the period 6/20/12-7/19/12.	\$1,907.40
Teracai	Purchase of 1 Cisco authorized catalyst 3K-X 1G network module for swing space.	\$299.13
Williams Scotsman	Rental payment for unit CPX-62795 for the period 7/29/12-8/28/12.	\$372.00
Williams Scotsman	Rental payment for unit AME-00440 for the period 7/29/12-8/28/12.	\$1,158.00
Same Day Shred	Disposal of files for swing space move.	\$202.50
Wasson's Cleaning	Janitorial cleaning services of the physics office trailer. Service included: mopping, and wiping walls.	\$317.50
Cardinale Moving & Storage Co.	Moving of physical science programs to the general classroom swing space. Service on 7/25/12.	\$1,065.00
Cardinale Moving & Storage Co.	Moving of physical science programs to the general classroom swing space. Service on 7/2/12.	\$1,101.02
Cardinale Moving & Storage Co.	Moving of physical science programs to the general classroom swing space. Service on 7/31/12.	\$1,285.00
Cardinale Moving & Storage Co.	Moving of physical science programs to the general classroom swing space. Service on 7/10/12.	\$1,465.00
Cardinale Moving & Storage Co.	Moving of physical science programs to the general classroom swing space. Service on 7/26/12.	\$2,145.00
Central Electric	Electrical work completed at the physical science swing space facilities portable village and general classroom.	\$5,641.20
Epico Systems	Install and test multiple drops for humanities swing space.	\$840.00
Mobile Modular Mgmt Corp	Rental of classroom trailer 39581. Rent from 7/18/12-8/16/12.	\$420.00
Mobile Modular Mgmt Corp	Rental of 3 portable classrooms placed on the tennis courts. Unit 40241, 45185 and 45190. Rent from 8/6/12-9/4/12.	\$1,998.00
Williams Scotsman	Rental of ramp on former Kitchell trailer. Rent from 7/20/12-8/19/12.	\$257.40
David Foord	Inspection services for the general classroom swing space for July 2012.	\$3,825.00
Teracai	Purchase 1 Cisco 3560C 8 port switch and 1 rack kit for swing space.	\$1,192.89
Teracai	Purchase 1 Cisco 3560X 24 port switch and 1 network module for swing space.	\$2,612.61
M3 Environmental Consulting	Hazardous material abatement monitoring service for the month of July 2012.	\$4,107.75

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2012		
Vendor Name	Description of service or purchase	Amount Paid
<u>Swing Space (continued)</u>		
Sentry Alarm Systems	Reconnecting fire alarm due to swing space modifications.	\$871.31
Mobile Modular Mgmt Corp	Rental of classroom trailer 31638. Rent from 7/12/12-8/10/12.	\$586.66
Mobile Modular Mgmt Corp	Rental of classroom trailer 31638. Rent from 8/11/12-9/9/12.	\$586.66
Surfside Enterprises & Meldrum	Rental payment for September rent of warehouse for theater rehearsal, scene shop and storage.	\$3,760.90
Axiom Engineers	Commissioning services for the general classroom after the new hoods and exhaust fans were installed. Service from 7/22/12-8/25/12.	\$1,750.00
Mobile Modular Mgmt Corp	Rental of classroom trailer 39581. Rent from 8/17/12-9/15/12.	\$420.00
David Foord	Rental of ramp on former Kitchell trailer. Rent from 8/20/12-9/19/12.	\$257.40
Mobile Modular Mgmt Corp	Rental of classroom trailer 49127. Rent from 8/9/12-9/7/12.	\$235.44
David Foord	Inspection services for the general classroom swing space for August 2012.	\$750.00
Geo. H. Wilson Inc.	Provide hvac services at the physical science swing space.	\$1,937.00
Central Electric	Change order for electrical work for the physical science swing space facilities portable village and general classroom interior improvements.100% complete.	\$1,460.95
Epico Systems	Provide labor to move existing projectors from the physical science building to the international student center and then remounted.	\$4,993.70
Williams Scotsman	Rental payment for unit CPX-62795 for the period 8/29/12-9/28/12.	\$592.00
Mobile Modular Mgmt Corp	Rental of 3 portable classrooms placed on tennis courts. Unit 40241, 45185, 45190. Rent from 9/5/12-10/4/12.	\$1,998.00
Williams Scotsman	Rental payment for unit AME-00440 for the period 8/29/12-9/28/12.	\$1,268.00
	To Date Expense through September 30, 2012	<u>\$4,980,608.75</u>
<u>General Institutional Bond Mgmt</u>		
	<i>Total Expense at June 30, 2012</i>	\$5,183,633.67
American Reprographics Co.	PlanWell licensing for the bond program. Invoice 579891.	\$52.18
Kitchell CEM	Program management services for the bond program for the month of June 2012.	\$28,238.00
Kitchell CEM	Program management services for the bond program for the month of July 2012.	\$33,508.00
Kitchell CEM	Program management services for the bond program for the month of August 2012.	\$36,855.00
American Reprographics Co.	PlanWell licensing. Monthly user fee.	\$52.18
	To Date Expense through September 30, 2012	<u>\$5,282,339.03</u>

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2012		
Vendor Name	Description of service or purchase	Amount Paid
<i>Total Expense at June 30, 2012</i>		\$4,458,592.66
Bank of Marin-West Bay Builders	Retention payment deposited with Bank of Marin for escrow account for application #9.	\$30,544.07
Electrical Distributors Co.	Purchase of 5 type R light fixtures for the theater.	\$1,303.89
Electrical Distributors Co.	Purchase of light fixtures: 16 type F2 trims, 3 type F3 trims, 21 type F trims, 10 type F4 trims, and 20 type F5 trims for the theater.	\$8,751.86
GBMI Inc.	Inspection services for June 2012.	\$5,700.00
Kleinfelder	Special inspection services. Bill thru 6/17/12.	\$296.00
West Bay Builders Inc.	Payment application #9.	\$274,896.68
Coastwide Environmental	Hazardous materials abatement. Progress billing #2.	\$21,279.00
Hammel Green and Abrahamson	Professional design services for the period ending June 29, 2012.	\$12,627.00
HP Inspections Inc	Special inspection services consisting of: torque testing of bolts, field welding inspection, and material ID of steel. Service from 5/30/12-6/29/12.	\$1,581.25
Kitchell	Construction management services for the month of June 2012.	\$18,300.00
Coastwide Environmental	Additional work, remobilize for stage lighting abatement.	\$8,702.40
Axiom Engineering	Commissioning services for the period 6/24/12-7/21/12.	\$3,540.00
West Bay Builders Inc.	Payment application #10.	\$542,766.12
Bank of Marin-West Bay Builders	Retention payment deposited with Bank of Marin for escrow account for application #10..	\$60,307.34
Kleinfelder	Special inspection and testing services. Bill thru 7/15/12.	\$2,886.25
Kitchell	Construction management services for the month of July 2012.	\$18,300.00
HP Inspections Inc	Special inspection and testing for the period 7/2/12-7/27/12.	\$757.50
Hammel Green and Abrahamson	Professional design services for the period ending July 27, 2012.	\$9,252.00
American Reprographics	Printing services. Invoice 584485.	\$153.07
Electrical Distributors Co.	Purchase 30 Candela Q250DC -120V T4 frosted DC lamp.	\$1,288.61
Electrical Distributors Co.	Purchase 91 types F,F1,F2,F3, lamps, 60 types F4 & F5 lamps, and 10 Type R lamps.	\$1,496.62
Electrical Distributors Co.	Purchase 12 type S, 12 type S1, and 6 type S2, lamps for trim.	\$2,346.42
GBMI Inc.	Inspection services for July 2012.	\$6,000.00
Kleinfelder	Special testing and inspection services. Bill thru 8/12/12.	\$3,479.25
West Bay Builders Inc.	Payment application #11.	\$431,195.78
Kitchell CEM	Construction management services for the month of August 2012.	\$18,300.00
Bank of Marin	Retention payment deposited with Bank of Marin for escrow account for application #11.	\$47,910.64
To Date Expense through September 30, 2012		\$5,992,554.41

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2012		
Vendor Name	Description of service or purchase	Amount Paid
<u>Infrastructure Phase III/ Miscellaneous</u>		
<i>Total Expense at June 30, 2012</i>		<i>\$6,006,121.48</i>
American Reprographics Co.	Printing of plans and specs for walkway and retaining wall. Invoice 569750.	\$205.68
American Reprographics Co.	PlanWell retrieval fee for child development center shade structure. Invoice 578512.	7.52
Norman S. Wright-Duckworth	Purchase 2 Date Aire module, 2 Eprom 12.9 upgrade for the air condition in the data center.	\$1,384.52
HGHB	Professional design services for the baseball restroom project. Service for May 2012.	\$1,775.00
HGHB	Professional design services for the theater access and site work. Service for June 2012.	\$648.75
Siemens Industry	Provide Siemens Apogee DDC control of lighting for Parking Lot B.	\$18,042.00
Monterey Peninsula Engineering	Payment application #6 for Parking Lot B expansion project.	\$19,151.00
APEX Signs & Graphics	Purchase of electronic marquee sign including installation. This payment is 50% of deposit required.	\$10,609.30
Division of State Architect	Plan check fee for the child development center shade structure.	\$650.00
Val's Plumbing & Heating	Services include: install added ducting and VAV diffusers to 4 offices in the new student services building.	\$7,300.00
HGHB	Professional design services for the child development center shade structure. Service for July 2012.	\$4,400.00
American Reprographics Co.	Printing service for the child development center shade structure. Invoice 586282.	\$7.15
American Reprographics Co.	Printing service for the theater walkway project. Invoice 586288.	\$7.15
American Reprographics Co.	Printing service for the theater walkway project. Invoice 586986.	\$7.15
American Reprographics Co.	Printing service for the theater walkway project. Invoice 587016.	\$7.15
American Reprographics Co.	Printing service for the theater walkway project. Invoice 595393.	\$20.99
American Reprographics Co.	Printing service for the child development center shade structure. Invoice 600014.	\$34.63
American Reprographics Co.	Printing services for the theater walkway project. Invoice 586697.	\$93.84
American Reprographics Co.	Printing service for the theater walkway project. Invoice 594656.	\$132.19
Division of State Architect	Check issued to DSA for the child development center shade structure was cancelled	(\$650.00)
APEX Signs & Graphics	Remaining payment due for the electronic marquee sign including installation.	\$10,609.30
Collins Electrical	Electrical work at the new student services building consisting of: providing power to the new auto door openers.	\$911.00
Wilco Supply	Purchase 400 CP- Primus blank, and 200 EP-Primus blanks.	\$2,096.31
American Lock & Key	Rekey cores for auto door openers at the student services building.	\$140.00
David Foord	Inspection services for the month of August 2012.	\$225.00

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2012		
Vendor Name	Description of service or purchase	Amount Paid
<u>Infrastructure Phase III/ Miscellaneous</u>		
The Shalleck Collaborative Inc	Professional services to include: upgrades to the existing AV system at the Sam Karas room, with the primary focus on improving intelligibility for audience and panel members alike.	\$1,500.00
Val's Plumbing & Heating	Services include: install added ducting and VAV diffusers to 12 additional offices in the new student services building.	\$22,610.00
Alpha Air Balancing	Test and balance hvac system, and air balance in the student service building.	\$950.00
C2G Civil Consultants Group	Provide design services for Parking Lot B expansion project.	\$1,300.00
To Date Expense through September 30, 2012		\$6,110,297.11
<u>PSTC Parker Flats</u>		
<i>Total Expense at June 30, 2012</i>		<i>\$69,473.52</i>
	No new expense this period.	\$0.00
To Date Expense through September 30, 2012		\$69,473.52
<u>Humanities, Bus-Humanities, Student Services</u>		
<i>Total Expense at June 30, 2012</i>		<i>\$2,776,992.94</i>
Kitchell CEM	Construction management services for the humanities building 4 & 7. Service for June 2012.	\$8,500.00
CS & Associates Inc	Consulting services consisting of: providing labor compliance review for the humanities building project. Service from 6/5/12-7/5/12.	\$716.57
CS & Associates Inc	Consulting services consisting of: providing labor compliance review for the humanities building project. Service from 3/5/12-4/5/12.	\$716.57
CS & Associates Inc	Consulting services consisting of: providing labor compliance review for the humanities building project. Service from 4/5/12-5/5/12.	\$716.57
CS & Associates Inc	Consulting services consisting of: providing labor compliance review for the humanities building project. Service from 5/5/12-6/5/12.	\$716.57
Otto Construction	Move expense of payment application #1 to the Capital Outlay Fund. This expense will be invoiced and reimbursed by the state capital outlay funds.	(\$111,232.80)
Otto Construction	Move expense of payment application #2 to the Capital Outlay Fund. This expense will be invoiced and reimbursed by the state capital outlay funds.	(\$63,863.10)
Otto Construction	Move expense of payment application #3 to the Capital Outlay Fund. This expense will be invoiced and reimbursed by the state capital outlay funds.	(\$97,563.60)
Otto Construction	Move expense of payment application #4 to the Capital Outlay Fund. This expense will be invoiced and reimbursed by the state capital outlay funds.	(\$237,485.70)

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2012		
Vendor Name	Description of service or purchase	Amount Paid
<u>Humanities, Bus-Humanities, Student Services (continued)</u>		
Otto Construction	Move expense of payment application #5 to the Capital Outlay Fund. This expense will be invoiced and reimbursed by the state capital outlay funds.	(\$243,857.70)
Otto Construction	Move expense of payment application #6 to the Capital Outlay Fund. This expense will be invoiced and reimbursed by the state capital outlay funds.	(\$311,036.40)
Otto Construction	Move expense of payment application #7 to the Capital Outlay Fund. This expense will be invoiced and reimbursed by the state capital outlay funds.	(\$423,572.40)
Otto Construction	Move expense of payment application #8 to the Capital Outlay Fund. This expense will be invoiced and reimbursed by the state capital outlay funds.	(\$158,162.40)
Otto Construction	Move expense of payment application #9 to the Capital Outlay Fund. This expense will be invoiced and reimbursed by the state capital outlay funds.	(\$44,140.50)
Otto Construction	Move expense of payment application #10 to the Capital Outlay Fund. This expense will be invoiced and reimbursed by the state capital outlay funds.	(\$48,119.40)
Axiom Engineers	Commissioning service for the period 6/24/12-7/21/12.	\$1,340.00
Kitchell CEM	Construction management services for the humanities building 4 & 7. Service for July 2012.	\$8,500.00
To Date Expense through September 30, 2012		\$1,059,165.22
<u>Life Science & Physical Science</u>		
<i>Total Expense at June 30, 2012</i>		<i>\$5,107,179.89</i>
Axiom Engineers	Commissioning services for the life science and physical science building. Service from 5/20/12-6/23/12.	\$4,480.00
Cardinale Moving & Storage Co.	Moving services to move the life science programs out of the general classroom and back into the life science building after renovations completed. Invoice 34386.	\$59.00
Cardinale Moving & Storage Co.	Moving services to move the life science programs out of the general classroom and back into the life science building after renovations completed. Invoice 34865.	\$324.35
Cardinale Moving & Storage Co.	Moving services to move the life science programs out of the general classroom and back into the life science building after renovations completed. Invoice 34861.	\$395.00
Cardinale Moving & Storage Co.	Moving services to move the life science programs out of the general classroom and back into the life science building after renovations completed. Invoice 35010.	\$1,331.83
Cardinale Moving & Storage Co.	Moving services to move the life science programs out of the general classroom and back into the life science building after renovations completed. Invoice 35021.	\$1,655.00

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2012		
Vendor Name	Description of service or purchase	Amount Paid
<u>Life Science & Physical Science (continued)</u>		
David Foord	Inspection services for life science and physical science buildings for the month of June 2012.	\$3,600.00
Epico Systems Inc	Install customer provided 4 foot Great Lakes wall mount cabinet on the existing white backboard in the life science department and terminate 12 strand 50 micron fiber.	\$1,492.00
Media Systems Group	Purchase of 9 Panasonic XGA 1024 x 768 - 4000 Lumen LCD Projector and 9 chief keyed locking mount for projectors.	\$15,521.22
HGHB	Professional design service for the life science and physical science building. Service for June 2012.	\$9,583.27
Kitchell CEM	Construction management services for the life science and the physical science buildings. Service for June 2012.	\$22,290.00
Kleinfelder	Special inspection services for the life science and physical science building. Bill thru 6/28/12.	\$748.50
US Bank - Graybar	Purchase 1 Media Gateway for the life science program.	\$311.81
Otto Construction	Payment application #10.	\$61,628.40
PARC Environmental	Prepare surface for paint in storage room.	\$1,278.85
Axiom Engineers	Commissioning services for the life science and physical science building. Service from 6/24/12-7/21/12.	\$2,240.00
David Foord	Inspection services for life science and physical science buildings for the month of July 2012.	\$825.00
Cardinale Moving & Storage Co.	Moving services to move life science out of the general classroom. Service on 6/26/12.	\$675.00
Cardinale Moving & Storage Co.	Moving services to move life science out of the general classroom. Service on 7/5/12.	\$830.00
Kitchell CEM	Construction management services for the life science and the physical science buildings. Service for July 2012.	\$22,290.00
HGHB	Professional design service for the life science and physical science building. Service for July 2012.	\$5,678.80
Media Systems Group	Installation and programming labor completed in life science smart classrooms consisting of: 5 MPC owner furnished AV related components including projector re-mount and 3 MPC owner furnished AV related components using existing projector mount.	\$19,144.00
Otto Construction	Payment application #11.	\$161,748.00
MANPOWER	Hired temporary labor for 11 hours of general labor to move physical science.	\$316.47
Media Systems Group	Provide 7 audio amps, 9 HDMI over CAT5 extenders, and 8 MP mini display port to HDMI converting adapters.	\$4,034.63
Axiom Engineers	Commissioning services for the life science and physical science building. Service from 7/22/12-8/25/12.	\$4,480.00
David Foord	Inspection services for life science and physical science buildings for the month of August 2012.	\$600.00

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2012		
Vendor Name	Description of service or purchase	Amount Paid
Life Science & Physical Science (continued)		
Otto Construction	Install soap dispensers and paper towel dispensers in building 10.	\$7,754.50
MANPOWER	Hired temporary labor for 12.25 hours of general labor to move physical science.	\$457.06
Kitchell CEM	Construction management services for the life science and the physical science buildings. Service for August 2012.	\$22,290.00
To Date Expense through September 30, 2012		\$5,485,242.58
Closed Projects		
Old Library		\$21,279.52
Early Start - Walkway/Safety Improvements		\$225,630.18
Early Start -Telephone System Upgrades		\$599,414.48
Early Start - As Built Drawings		\$209,792.00
Early Start - Roof Repairs		\$480,255.64
Early Start - HVAC Repairs	Social Science/Computer Science buildings.	\$618,538.68
Early Start - Landscaping	Library technology area.	\$438,292.96
Early Start - Vehicles		\$187,070.27
Early Start - Master Signage Plan		\$53,890.42
Early Start - Auto Technology Bldg	HVAC replacement.	\$16,443.00
Drafting Bldg	Furnace replacement.	\$13,974.00
Early Start - New Plant Services Bldg	Costs over state funding for new building.	\$487,574.35
Early Start - Demolition of Old Plant Services Bldg		\$63,521.68
Environmental Impact Report - Campus		\$154,162.67
Business & Computer Science Bldg	Seismic design.	\$7,981.84
Humanities Bldg	Seismic design.	\$16,375.04
International Center Bldg	Blueprints.	\$14.71
Physical Science Bldg	Architectural Services, for potential elevator replacement.	\$6,986.44
Life Science Bldg	Architectural Services, for potential elevator replacement.	\$7,793.83
Pool/Tennis Courts	Preliminary architectural services.	\$206.00
Physical Education Facility		\$1,488,294.29
PE Field/Track		\$14,848,446.67
Fitness Phase IB		\$899,827.93

Monterey Peninsula College		
Bills & Warrants Report		
Through September 30, 2012		
		Amount
Vendor Name	Description of service or purchase	Paid
Closed Projects (continued)		
College Center Renovation		\$23,608.41
Social Science Renovation		\$863,696.74
Music/Theater Building		\$22,732.50
Family and Consumer Sci		\$67,671.12
Gymnasium Building	Floor/Seismic/Bleachers.	\$877,847.00
Lecture Forum Renovation		\$2,117,203.20
Child Development Center		\$1,029,198.71
Infrastructure/Parking		\$20,886,001.04
Infrastructure 2		\$2,481,606.93
New Administration/Old Library Building		\$4,712,191.10
Public Safety Training Center Renovation		\$7,478,201.30
Auto Technology Building Renovation		\$958,602.22
Business & Computer Science (includes Math)		\$2,215,417.93
	To Date Expense (closed projects) through September 30, 2012	<u>\$64,579,744.80</u>
Total Payments (closed projects, under construction, and planned projects)		<u>\$117,890,811.60</u>

BOND EXPENDITURE REPORT 9/30/12

Total Budget With Other Funds	Projects	A Total Bond Budget	B Total Bond Prior Year Expenses	C 2012-2013	A-B-C	(B+C)/A	
				Year to Date Bond Payments	Bond Budget Balance	% Bond Cost	% Construction Schedule
	In Process						
\$4,000,000	College Center Renovation	\$4,000,000	\$701	\$19,000	\$3,980,299	0%	0%
\$4,000,000	Furniture & Equipment	\$4,000,000	\$3,325,103	\$76,224	\$598,673	85%	66%
\$7,690,000	Humanities, Bus-Hum, Student Services	\$3,845,000	\$1,040,825	\$18,340	\$2,785,835	28%	37%
\$6,466,000	Infrastructure - Phase III	\$6,466,000	\$6,047,336	\$62,961	\$355,703	94%	94%
\$14,500,000	Life Science/Physical Science	\$14,500,000	\$5,230,601	\$254,642	\$9,014,757	38%	55%
\$9,100,000	New Ed Center at Marina	\$9,100,000	\$8,234,700	\$0	\$865,300	90%	100%
\$9,500,000	New Student Services Building	\$9,500,000	\$9,681,388	\$0	(\$181,388)	102%	100%
\$3,940,128	PE Phase II - Gym/Locker Room Renov.	\$3,940,128	\$1,614,430	\$832,888	\$1,492,810	62%	0%
\$2,000,000	Pool/Tennis Courts Renovation	\$2,000,000	\$176,560	\$0	\$1,823,440	9%	0%
\$4,600,000	Swing Space / Interim Housing	\$4,600,000	\$4,909,953	\$70,656	(\$380,609)	108%	100%
\$9,305,016	Theater	\$9,305,016	\$4,833,872	\$1,158,682	\$3,312,462	64%	70%
\$1,667,699	General Contingency	\$1,815,478	\$0	\$0	\$1,815,478	0%	0%
\$76,768,843	Total in Process	\$73,071,622	\$45,095,469	\$2,493,393	\$25,482,760		
	Future						
\$4,387,987	Arts Complex	\$4,387,987	\$284,948	\$61,673	\$4,041,366	8%	0%
\$1,200,000	Music	\$1,200,000	\$23,770	\$0	\$1,176,230	2%	0%
\$12,000,000	PSTC Parker Flats	\$6,000,000	\$69,474	\$0	\$5,930,526	1%	0%
\$17,587,987	Total Future	\$11,587,987	\$378,192	\$61,673	\$11,148,122		
	Completed						
\$1,057,576	Early Start/Completed-HVAC Repairs	\$618,539	\$618,539	\$0	\$0	100%	100%
\$2,965,574	Early Start/Completed-New Plant Serv Bldg	\$487,574	\$487,574	\$0	\$0	100%	100%
\$599,414	Early Start/Completed-Telephone System	\$599,414	\$599,414	\$0	(\$0)	100%	100%
\$67,671	Family Consumer Science	\$67,671	\$67,671	\$0	\$0	100%	100%
\$1,517,774	Gym - floor/seismic/bleachers	\$877,847	\$877,847	\$0	\$0	100%	100%
\$2,481,607	Infrastructure - Phase II	\$2,481,607	\$2,481,607	\$0	\$0	100%	100%
\$20,886,001	Infrastructure - Phase I	\$20,886,001	\$20,886,001	\$0	\$0	100%	100%
\$2,117,203	Lecture Forum Renovation	\$2,117,203	\$2,117,203	\$0	\$0	100%	100%
\$7,427,191	New Admin / Old Library Renovation	\$4,712,191	\$4,712,191	\$0	(\$0)	100%	100%
\$5,413,198	New Child Development Center Bldg	\$1,029,198	\$1,029,198	\$0	\$0	100%	100%
\$21,420,211	Other Early start / completed	\$1,950,012	\$1,950,012	\$0	\$0	100%	100%
\$17,336,569	PE Field Track, Fitness Building	\$17,236,569	\$17,236,569	\$0	\$0	100%	100%
\$863,697	Social Science Renovation (inc. Seismic)	\$863,697	\$863,697	\$0	\$0	100%	100%
\$7,478,201	Public Safety Training Center Renov.	\$7,478,201	\$7,478,201	\$0	\$0	100%	100%
\$1,000,000	Auto Technology Building	\$958,602	\$958,602	\$0	(\$0)	100%	100%
\$2,300,000	Business, Math, Computer Science	\$2,215,418	\$2,215,418	\$0	\$0	100%	100%
\$94,931,887	Total Completed	\$64,579,744	\$64,579,745	\$0	(\$0)		
\$189,288,717	Total All Projects	\$149,239,353	\$110,053,406	\$2,555,066	\$36,630,881		
	General Institutional-Bond Management		\$5,211,924	\$70,415			
			\$115,265,330	\$2,625,481			
	Total Bond Funds Spent to Date		\$117,890,811				

Cost Control Report

10/9/2012

Old Student Services / Humanities / Business

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 1,280,000	\$ 1,100,000	\$ 180,000	Design includes Architect, DSA fees, printing, etc.
Constructn bid	\$ 4,780,000	\$ 4,110,000	\$ 670,000	Actual bid amount.
C.O. Contngcy.	\$ 478,000	\$ 411,000	\$ 67,000	
Test & Inspect.	\$ 240,000	\$ 231,000	\$ 9,000	
Cnstr Mgmt Fee	\$ 383,000	\$ 330,000	\$ 53,000	
Equipment	\$ 132,000	\$ 132,000	\$ -	Equipment partially State funded
Other	\$ 397,000	\$ 300,000	\$ 97,000	Includes hazmat, demolition and IT
Total	\$ 7,690,000	\$ 6,614,000	\$ 1,076,000	

Summary: It is important to recognize that this is a State "match" funded project (State will fund \$3,318,000 and MPC will fund \$3,296,000). The original budget of \$3,845,000 that MPC was to contribute has now been reduced to \$3,296,000 due to the bids coming in lower than the budget. This results in a potential savings to the MPC bond budget of \$549,000 which may be allocated in the future to a contingency fund. Phase 1 (Old Student Services Building) is within budget and has been completed ahead of schedule. Phase 2 (Humanities Building) construction will begin in January of 2013. The gap in the construction phasing was planned for the most cost effective use of Swing Space.

Life Science / Physical Science

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 2,600,000	\$ 2,500,000	\$ 100,000	Design includes Architect, DSA fees, printing, etc.
Constructn bid	\$ 9,400,000	\$ 7,352,350	\$ 2,047,650	Actual bid amount.
C.O. Contngcy.	\$ 940,000	\$ 735,000	\$ 205,000	
Test & Inspect.	\$ 350,000	\$ 350,000	\$ -	
Cnstr Mgmt Fee	\$ 650,000	\$ 624,250	\$ 25,750	
Equipment	\$ -	\$ -	\$ -	Furniture and Equipment will be from a separate fund.
Other	\$ 560,000	\$ 938,400	\$ (378,400)	Includes hazmat, demolition, IT and future allowance.
Total	\$14,500,000	\$12,500,000	\$ 2,000,000	

Summary: The current projection anticipates a \$2,000,000 savings to the budget as a result of the bids being substantially lower than the bid budget. The savings may be allocated in the future to the contingency fund. The Life Science building has been completed on schedule and within budget. Hazardous materials abatement and interior demolition have been completed on the Physical Science building. The project is scheduled for completion in the summer of 2013.

Theatre

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 880,016	\$ 995,400	\$ (115,384)	Design includes Architect, DSA fees, printing, etc.
Constructn bid	\$ 6,900,000	\$ 7,783,055	\$ (883,055)	Actual bid amount.
C.O. Contngcy.	\$ 690,000	\$ 778,000	\$ (88,000)	
Test & Inspect.	\$ 250,000	\$ 250,000	\$ -	
Cnstr Mgmt Fee	\$ 385,000	\$ 385,000	\$ -	
Equipment	\$ -	\$ -	\$ -	Furniture and Equipment will be from a separate fund.
Other	\$ 200,000	\$ 200,000	\$ -	Includes hazmat, demolition and IT
Total	\$ 9,305,016	\$10,391,455	\$ (1,086,439)	

Summary: The current projection anticipates an overage of \$1,086,439 (largely due to the low bid being \$883,055 over the bid budget). This shortfall may be mitigated by using funds saved from the projected savings of the Old Student Services / Humanities / Business and the Life Science / Physical Science projects.

Gym First Floor				
	Budget	Current Projection	Variance	Comments
Design Phase	\$ 341,600	\$ 341,600	\$ -	Design includes Architect, DSA fees, printing, etc.
Constructn bid	\$ 3,063,583	\$ 3,063,583	\$ -	Actual bid amount.
C.O. Contngcy.	\$ 326,000	\$ 326,000	\$ -	
Test & Inspect.	\$ 149,917	\$ 149,917	\$ -	
Cnstr Mgmt Fee	\$ 168,900	\$ 168,900	\$ -	
Equipment	\$ -	\$ -	\$ -	Furniture and equipment will be from a separate fund.
Other (Hazmat)	\$ 150,000	\$ 150,000	\$ -	Asbestos abatement
Total	\$ 4,200,000	\$ 4,200,000	\$ -	
Summary: The project costs are within the current projection of \$4,200,000. The project is nearing completion ahead of schedule and within budget. The athletic department will start moving in at the end of October 2012.				
MPC Education Center at Marina				
	Budget	Current Projection	Variance	Comments
Design Phase	\$ 1,044,000	\$ 1,044,000	\$ -	Includes Architect, DSA fees, etc. for permanent facilities
CEQA/Design	\$ 286,500	\$ 286,500	\$ -	Temporary facilities design and environmental services
Constructn bid	\$ 4,309,949	\$ 4,309,949	\$ -	Actual bid amount for permanent buildings
C.O. Contngcy.	\$ 430,994	\$ 430,994	\$ -	At this time the forecasted change order contingency appears adequate
Test & Inspect.	\$ 275,000	\$ 275,000	\$ -	
Cnstr Mgmt Fee	\$ 288,000	\$ 288,000	\$ -	
Equipment	\$ 366,000	\$ 366,000	\$ -	Furniture and equipment
Site demo	\$ 782,800	\$ 782,800	\$ -	Includes hazmat, demolition and haul-off of six existing buildings
Utility Services	\$ 725,000	\$ 725,000	\$ -	Also included are contingencies for MCWD, PG&E and AT&T
Site work	\$ 287,000	\$ 287,000	\$ -	Includes parking lot
Temp Facilities	\$ 304,757	\$ 304,757	\$ -	Relocatable buildings used during construction
Other	\$ -	\$ -	\$ -	
Total	\$ 9,100,000	\$ 9,100,000	\$ -	
Summary: The project was finished under budget. The past projection anticipated a \$1,900,000 savings to the budget (the original budget was \$11,000,000). The savings have been transferred to a Contingency line item in the Master Budget. The budget of \$9,100,000 appears to be more than adequate, and we are now projecting the final cost will be approximately \$8,300,000. The anticipated additional savings of \$800,000 will be transferred to a contingency once all costs are compiled. Costs are currently being finalized.				

Infrastructure Phase III / Miscellaneous				
	Budget	Current Projection	Variance	Comments
Design Phase	\$ 386,000	\$ 386,000	\$ -	Design includes Architect, Const. Mgmt., DSA fees, printing, etc.
Constructn bid	\$ 5,400,000	\$ 5,400,000	\$ -	Projected.
C.O. Contngcy.	\$ 540,000	\$ 540,000	\$ -	
Test & Inspect.	\$ 140,000	\$ 140,000	\$ -	
Equipment	\$ -	\$ -	\$ -	Furniture and equipment will be from a separate fund.
Other	\$ -	\$ -	\$ -	
Total	\$ 6,466,000	\$ 6,466,000	\$ -	
Summary: Infrastructure Phase III includes Parking Lot J, the PE Elevator, Greenhouse, data cabling, parking lots B & C and other site work (sidewalks & lighting, etc.)				



Citizens' Bond Oversight Committee

ANNUAL REPORT

2011-2012

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November 7, 2011	
March 5, 2012	
June 11, 2012	
August 6, 2012	

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STATEMENT OF COMPLIANCE

This Annual Report is submitted to the Board of Trustees by the Monterey Peninsula Community College District Citizens' Bond Oversight Committee. The Committee advises that, to the best of its knowledge, the Monterey Peninsula Community College District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution. In particular, bond revenue has been expended only for the purposes so described in Measure I. As prohibited by Article XIII A, Section 1(b)(3)(a) of the California Constitution, no funds were used for any teacher or administrative salaries or other operating expenses.

Respectfully Submitted By:

Bob Mulford, Chair
Citizens' Bond Oversight Committee

Date: November 5, 2012

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INTRODUCTION

At the election conducted on November 5, 2002, the Monterey Peninsula Community College District was successful in obtaining more than 55% voter approval to issue and sell general obligation bonds in the amount of \$145,000,000 to fund specific facility projects. The bond election was conducted under Proposition 39 regulations.

Pursuant to Education Code Section 15278, the Board of Trustees established the Citizens' Bond Oversight Committee (CBOC) at their meeting on February 25, 2003 to satisfy the accountability requirements of Proposition 39.

The Citizens' Bond Oversight Committee Bylaws, setting forth the duties and rights of the Committee, were also adopted by the Board at the February 25, 2003 meeting.

The three primary duties of the Citizens' Bond Oversight Committee are to inform the public concerning the District's expenditure of bond proceeds, review and report on the expenditure of taxpayers' monies, and advise the public on the district's compliance with Proposition 39.

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE

November 5, 2012

Photo of Committee

SUMMARY OF THE COMMITTEE'S PROCEEDINGS AND ACTIVITIES FOR 2011-2012

COMMITTEE MEMBERSHIP

The Bylaws require that the CBOC consist of a minimum of seven members representing students, the business community, senior citizens organization, taxpayers association, college support organization, and the community at large.

Committee members serve without compensation and may be appointed for no more than two consecutive two-year terms. Among those ineligible to serve are elected officials, employees, vendors, contractors, or consultants of the District.

Currently, the committee is composed of eleven members, appointed by the Board of Trustees. With his graduation in June 2011, Antron Williams, student organization representative, resigned from the CBOC. In November 2011, five members (Scott Coté, Daphne Hodgson, Mary Ann Kane, Ronald Pasquinelli, and Gary Ray) completed their tenure on the committee, having served two consecutive terms. They were recognized by the Board of Trustees for their service to the college with certificates of commendation.

As a result of these membership changes, vacancies were created on the committee for representatives from a student organization, taxpayers organization, the Gentrain Society, and the community at large. Applicants were solicited from appropriate groups and through public notices. The new members appointed by the Governing Board for an initial two-year term were: Daniel Cervantes, Associated Students of Monterey Peninsula College representative; Rick Heuer, representing the Monterey Peninsula Taxpayers Association; Wayne Cruzan, Gentrain Society representative, and Dr. Sophal Ear, Birt Johnson, Jr., James Panetta, and Patricia Rossi, representing the community.

In accordance with the Bylaws, officers were selected at the annual organizational meeting on November 7, 2011. Dr. Garrison appointed Bob Mulford to serve as Chair and J. Fagan was elected by the committee to serve as Vice Chair.

The officers and members who served during the past year are as follows:

Daniel Cervantes	2-year initial term, 2/2012 – 11/2013
Wayne Cruzan	2-year initial term, 11/2011 – 11/2013
Sophal Ear	2-year initial term, 11/2011 – 11/2013
J. Alan Fagan, Vice Chair	2-year initial term, 11/2010 – 11/2012
J. Stewart Fuller	2-year initial term, 11/2010 – 11/2012
Rick Heuer	2-year initial term, 11/2011 – 11/2013

Birt Johnson, Jr.	2-year initial term, 11/2011 – 11/2013
Bob Mulford, Chair	2-year initial term, 11/2010 – 11/2012
James Panetta	2-year initial term, 11/2010 – 11/2012
Niels Reimers	2-year initial term, 11/2010 – 11/2012
Patricia Rossi	2-year initial term, 11/2010 – 11/2012

MEETINGS AND ACTIVITIES OF THE CITIZENS' BOND OVERSIGHT COMMITTEE

The committee conducts its meetings in accordance with provisions of the Ralph M. Brown Public Meetings Act, Government Code Sections 54950 et seq. Meeting notices and agendas are sent to members of the committee within the required period of time, posted at the Monterey Peninsula College Administration Building, and sent to local media.

The college's bond website (www.mpc.edu/mpcbond/) includes a page specifically designated for the committee's activities where the meeting schedule, agendas, minutes, and annual reports are posted.

During 2011-12, the committee convened four quarterly meetings. The annual organizational meeting of the committee was held November 7, 2011, with subsequent meetings held on March 5, 2012, June 11, 2012, and August 6, 2012. The primary location for the meetings was the Sam Karas Room in the Library & Technology Center on the Monterey campus with the August meeting held at the MPC Public Safety Training Center in Seaside.

At the meetings convened during 2011-12, the committee received status updates on bond projects and reviewed bond program expenditures. For the benefit of new members, the March meeting included a review of the committee's purpose and duties by David Casnocha, District bond counsel. An overview of the state capital outlay process and the District's facilities construction program was also provided by staff. At the March meeting, the committee also reviewed the 2010-11 independent financial and performance audit reports for the District's bond funds. The June meeting started with a tour of facility projects at the Monterey campus, including the refurbished Humanities and Student Supportive Services building, the recently completed Life Science building renovation, and the Gym 1st floor reconstruction project. At the August meeting, the committee toured the facilities at the Marina Education Center and the MPC Public Safety Training Center in Seaside, both funded by the bond proceeds.

FINANCIAL REPORT OF THE CITIZENS' BOND OVERSIGHT COMMITTEE

The first bond issuance, Series A, was conducted on June 18, 2003. Total principal amount issued was \$40 million. The Series A bond was refinanced in December 2005, increasing the

principal amount to \$44,240,052. The second and third series of bonds were issued in January 2008. In Series B, \$9,004,530 of taxable bonds were issued, with no time limit for expenditure. The principal amount of the Series C issuance was \$95,994,770 of tax exempt bond funds that were anticipated to be 85% expended within five years.

The Series B and C funds were invested in Monterey County’s investment portfolio. **Add explanation for negative interest in 2011-12.** Also, County Treasurer recovery efforts concerning the Washington Mutual and Lehman Brothers bankruptcy filings resulted in additional recoupment of \$177,110 in 2011-12 for the interest lost in 2008-09.

In 2002, a property tax rate of \$23.89 per \$100,000 of assessed value was projected when the District’s bond measure was approved. Since the first bond issuance in 2003, the average tax rate has been \$21.08.

Expenditures and payments made from bond funds have been regularly reviewed and accepted by the committee during the course of the year. The annual expenditure report below shows expenditures during the report period of October 1, 2011 through September 30, 2012 and total expenditures since bond inception.

MPC Bond Expenditure Report
July 1, 2003 through September 30, 2012

<u>Receipts:</u>	Prior	10/1/2011- 09/30/2012	Total
Bond Principal – Series A	\$40,000,000	\$0	\$40,000,000
Refinancing - Series A	\$4,240,052	\$0	\$4,240,052
Bond Principal - Series B, taxable	\$9,004,530	\$0	\$9,004,530
Bond Principal - Series C, nontaxable	\$95,994,770	\$0	\$95,994,770
Interest Income*	\$7,840,146	(\$8,347)	\$7,831,799
Interest Write-off**	(\$1,878,835)	\$0	(\$1,878,835)
Interest Recovery**	\$488,039	\$177,110	\$665,149
Total Receipts	\$155,688,702	\$168,763	\$155,857,465

* Interest income is through June 30, 2012. **Add explanation re: negative interest**

** All MPC bond funds are on deposit with the Monterey County Investment Pool. The interest write-off and recovery occurred due to the Lehman Brothers and Washington Mutual bankruptcy filings in 2008.

<u>Expenditures:</u>	Prior	10/1/2010- 09/30/2011	Total
Completed Projects:			
As Built Drawings	\$209,792	\$0	\$209,792

Automotive Technology -- HVAC	\$16,443	\$0	\$16,443
Auto Technology Addition	\$958,602	\$0	\$958,602
Business, Math, Computer Science	\$2,215,418	\$0	\$2,215,418
Business Computer Science Building - Seismic Design	\$7,982	\$0	\$7,982
Child Development Center	\$1,029,199	\$0	\$1,029,199
College Center Renovation	\$23,608	\$0	\$23,608
Demolition of Old Plant Services	\$63,522	\$0	\$63,522
Drafting Building	\$13,974	\$0	\$13,974
Environmental Impact Report	\$154,163	\$0	\$154,163
Family and Consumer Science Renovation	\$67,671	\$0	\$67,671
Gym - Floor/Seismic/Bleachers	\$877,847	\$0	\$877,847
Humanities Building - Seismic Design	\$16,375	\$0	\$16,375
HVAC Repairs	\$618,539	\$0	\$618,539
Infrastructure I (main campus utilities, parking lot A)	\$20,886,001	\$0	\$20,886,001
Infrastructure II (parking lots D, E, & F)	\$2,481,607	\$0	\$2,481,607
Landscaping – Library & Technology Center	\$438,293	\$0	\$438,293
Lecture Forum Remodel	\$2,117,203	\$0	\$2,117,203
Life Science -- Elevator Evaluation	\$7,794	\$0	\$7,794
Master Signage Program	\$53,890	\$0	\$53,890
New Admin/Old Library Renovation	\$4,712,191	\$0	\$4,712,191
New Facilities Building	\$487,574	\$0	\$487,574
Old Library Renovation Analysis	\$21,280	\$0	\$21,280
Miscellaneous	\$221	\$0	\$221
Physical Education (Stadium, Fitness Center, etc.)	\$17,236,568	\$0	\$17,236,568
Physical Science -- Elevator Evaluation	\$6,986	\$0	\$6,986
Public Safety Training Center	\$7,478,201	\$0	\$7,478,201
Roof Repairs	\$480,256	\$0	\$480,256
Social Science Remodel	\$863,697	\$0	\$863,697
Telephone System Upgrades	\$599,414	\$0	\$599,414
Theater Light Board	\$22,733	\$0	\$22,733
Vehicles	\$187,070	\$0	\$187,070
Walkway/Safety Improvements	\$225,630	\$0	\$225,630

Completed Projects	\$64,579,744	\$0	\$64,579,744
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In Process:	Prior	10/1/2010-09/30/2011	Total
Arts Complex	\$43,240	\$303,381	\$346,621
Bond Program Management	\$4,861,547	\$420,792	\$5,282,339
College Center	\$0	\$19,701	\$19,701
Furniture/Equipment	\$2,621,756	\$779,571	\$3,401,327
Humanities, Bus-Hum, Student Services	\$752,376	\$306,789	\$1,059,165
Infrastructure - Phase III	\$5,390,977	\$719,320	\$6,110,297
Life & Physical Science	\$1,059,344	\$4,425,899	\$5,485,243
Music Building	\$0	\$23,770	\$23,770
New Education Center at Marina	\$7,627,995	\$606,705	\$8,234,700
New Student Services Building	\$9,374,471	\$306,917	\$9,681,388
PE Phase II - Gym/Locker Room Renov.	\$61,898	\$2,385,420	\$2,447,318
Pool/Tennis Courts Renovation	\$176,500	\$60	\$176,560
PSTC Parker Flats	\$34,379	\$35,095	\$69,474

Swing Space/Interim Housing	\$4,282,488	\$698,121	\$4,980,609
Theater	\$907,144	\$5,085,410	\$5,992,554
General Contingency	\$0	\$0	\$0
In Process	\$37,194,115	\$16,116,952	\$53,311,067
Total Expenditures	\$101,773,859	\$16,116,952	***\$117,890,811

*** Total expenditures of \$117,890,811 equate to 76% of Measure I bond proceeds of \$155,857,465 being spent through September 30, 2012 on district bond projects. In addition, the District has been successful in securing matching funds from the state and other sources to augment bond proceeds and further address district facility needs. These matching funds will supplement bond proceeds by an estimated \$44,419,024, resulting in total projected expenditures of \$200,358,853 for facilities projects by the end of the bond program.

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**CAMPUS RENOVATION/CONSTRUCTION PROJECTS COMPLETED, IN PROCESS,
AND PLANNED FOR THE FUTURE**
September 30, 2012

COMPLETED PROJECTS:

Note: For completed projects, Prop 39 Bond amounts listed are actual expenditures to date. Projects are listed in order of completion.

<u>Project</u>	<u>Description</u>	<u>Funding Source</u>		<u>Total Cost</u>
		<u>Prop 39 Bond</u>	<u>State & Other</u>	
Library & Technology Center	This new 65,000 sq. ft., 3-story building houses the college's book and media collections and includes computer labs, classrooms, multi-media rooms, group study rooms, teleconferencing capability and a faculty lounge. The \$19.9 million project was primarily funded by the state, with \$438,000 provided by MPC bond funds. The facility was completed in July 2003.	\$438,293	\$19,470,000	\$19,908,293
Facilities Building	The new 18,440 sq. ft. building consolidates the college's plant services, warehouse, building maintenance, and grounds operations within one building. Old structures formerly housing these operations were demolished. The state funded \$2.48 million of the total project cost of \$2.97 million and MPC bonds provided funding of \$488,000. This project was completed in fall 2003.	\$487,574	\$2,478,000	\$2,965,574
Early Start & Miscellaneous Projects	This group of projects include walkway and safety improvements, new IP phone system, new roofs on Life Science, Physical Science, Business-Computer Science, and Art Dimensional buildings, rebuilding the HVAC systems in Art Dimensional, Social Science, Business-Computer Science buildings, completing required campus wide CEQA reports, campus as-built site drawings, purchase of new vans and street cleaner. Dollar amounts given represent actual MPC bond expenses to date. Most of these projects were completed by 2004, with the exception of the campus CEQA environmental report, completed in March, 2006.	\$2,729,672	\$439,037	\$3,168,709

COMPLETED PROJECTS:

Note: For completed projects, Prop 39 Bond amounts listed are actual expenditures to date. Projects are listed in order of completion.

<u>Project</u>	<u>Description</u>	<u>Funding Source</u>		<u>Total Cost</u>
		<u>Prop 39 Bond</u>	<u>State & Other</u>	
Community Stadium	This project completely refurbished and modernized the existing campus football stadium, track, and softball fields. The upgrades include synthetic football/soccer and softball fields, an eight lane all weather track, new bleachers and support facilities. MPC bond funds covered most of the \$13.5 million cost, with \$100,000 received from a state waste tire grant program for the artificial turf installed on the football field. The project was completed in spring 2007.	\$13,406,672	\$100,000	\$13,506,672
Fitness Center	This new 12,750 sq. ft., two-story building provides classrooms, offices, and a weight room. The old structure was demolished. The project was completed August, 2007.	\$3,829,897		\$3,829,897
Child Development Center	This new three-building, 9,900 sq. ft. complex provides a child care facility serving the campus and community. The facilities also include a classroom and observation rooms that make up an academic laboratory to provide practicum experience for Child Development Program courses. The state funded \$4.4 million of the project with \$1 million contributed from MPC bond funds. The project was completed in October, 2007.	\$1,029,198	\$4,384,000	\$5,413,198
Infrastructure - Phase I	All of the campus infrastructure (underground utilities, roads, walkways, bridges, etc.) will be rebuilt under the bond program. Phase I makes up 77% of the total infrastructure work on campus and was completed in September, 2008.	\$20,886,001		\$20,886,001

COMPLETED PROJECTS:

Note: For completed projects, Prop 39 Bond amounts listed are actual expenditures to date. Projects are listed in order of completion.

<u>Project</u>	<u>Description</u>	<u>Funding Source</u>		<u>Total Cost</u>
		<u>Prop 39 Bond</u>	<u>State & Other</u>	
Lecture Forum	The existing 18,545 square foot instructional building was remodeled to upgrade technology and improve acoustics. The HVAC system was replaced, restrooms rebuilt, new seating and floor covering installed, and the building repainted. The majority of work was completed August 2007 with minor work completed in summer 2008.	\$2,117,203		\$2,117,203
Social Science	The existing 12,580 square foot instructional building was remodeled to meet current seismic and ADA standards. The bathrooms were rebuilt, the HVAC system replaced, and new furniture, paint, and floor coverings were added. The majority of the work was completed August 2007 with minor work completed in summer 2008.	\$863,697		\$863,697
Infrastructure - Phase II	This phase includes the rebuilding and expansion of parking lots D, E, & F, addition of campus wide emergency alarms, and rebuilding of the baseball backstop. The parking lots and alarm installation were completed in August 2008; the backstop was completed in August 2009.	\$2,481,607		\$2,481,607
Family Consumer Science	The existing facility was remodeled to repair the roof and upgrade the classroom. The project was substantially completed January 2009.	\$67,671		\$67,671
Gym	The upper floor of the existing gym was rebuilt, including seismic upgrades and gym floor and bleacher replacement. The project was accomplished using a combination of state scheduled maintenance funding and MPC bond funds. The project was completed in January 2009.	\$877,847	\$600,000	\$1,477,847

COMPLETED PROJECTS:

Note: For completed projects, Prop 39 Bond amounts listed are actual expenditures to date. Projects are listed in order of completion.

<u>Project</u>	<u>Description</u>	<u>Funding Source</u>		<u>Total Cost</u>
		<u>Prop 39 Bond</u>	<u>State & Other</u>	
Administration Building Renovation	The former library building, consisting of 19,040 square feet, was remodeled to house campus administrative offices. The state funded \$2.715 million of the total cost with \$4.56 million contributed from MPC bond funds. Office move-in was accomplished in April 2009.	\$4,712,191	\$2,715,000	\$7,427,191
Public Safety Training Center Renovation	Two existing former Army buildings on Colonel Durham Road in Seaside at the former Fort Ord were renovated to provide classrooms and offices for public safety training programs. Construction began in July, 2008. The project was substantially completed in December 2009. Site drainage issues were resolved in summer 2010.	\$7,478,201		\$7,478,201
Auto Technology Addition	This project consisted of a remodel and addition to the existing facility. The project was substantially completed in September 2010.	\$958,602		\$958,602
Business, Math, Computer Science	The existing Business Computer Science building was completely renovated. Former fiscal services and information technology offices were converted into math classrooms and a math learning center. A Final Project Proposal for the Business, Math and Science Buildings project that included the renovation of the Business Computer Science Building was submitted to the state Chancellor's Office in July 2007 to request 50% state funding support and was subsequently approved. However, as state bond funding for community college facility projects is uncertain, the district determined this project would go forward using bond funds only. Construction began in June 2010. The project was substantially completed in February 2011.	\$2,215,418		\$2,215,418
Totals for Completed Projects		\$64,579,744	\$30,186,037	\$94,765,781

PROJECTS IN PROCESS:

Note: Cited dollar amounts are estimates and subject to change.

<u>Project</u>	<u>Description</u>	<u>Budgets</u>		<u>Total Cost</u>
		<u>Prop 39 Bond</u>	<u>State & Other</u>	
Arts Complex	Rebuild existing Art Studio, Art Ceramics, Art Dimensional, and International Center buildings, and demolish existing Drafting building. The Final Project Proposal was re-submitted to the state Chancellor's Office in July 2009 to request 50% state funding support and was approved. However, state bond funding is uncertain and the district is considering funding the renovation with bond funds only.	\$4,387,987	\$4,387,987	\$8,775,974
College Center Renovation	A remodel of the existing facility is planned. Drawings are being prepared by the architect. Construction is projected to begin in June 2013, with completion in summer 2014.	\$4,000,000		\$4,000,000
Education Center at Marina	Temporary facilities were installed on the Education Center site on Imjin Parkway and 3rd Avenue in Marina in 2007. Construction of the first permanent academic facilities began in February 2010 and was substantially complete by August 2011, in time for the start of the fall 2011 semester.	\$9,100,000		\$9,100,000
Furniture & Equipment	New furniture has been installed in all lecture classrooms. Funds have been used to provide furniture and equipment for the Business, Math, Computer Science building, the Education Center at Marina, the Public Safety Training Center in Seaside, the new Student Services building, and the Life Science building. Furniture and equipment will also be provided as part of the renovation of the Physical Science and Theater buildings.	\$4,000,000		\$4,000,000

PROJECTS IN PROCESS:

Note: Cited dollar amounts are estimates and subject to change.

<u>Project</u>	<u>Description</u>	<u>Budgets</u>		<u>Total Cost</u>
		<u>Prop 39 Bond</u>	<u>State & Other</u>	
Humanities, Business Humanities, and Student Services	The existing Humanities and former Student Services buildings will be renovated and the existing Business Humanities building will be demolished. The Final Project Proposal was submitted to the state Chancellor's Office in July 2007 to request 50% state funding support and was approved. The project was allocated state funds to proceed with drawings in August 2009. Funds for construction were included in the 2010-11 state budget and construction will proceed in phases. Renovation of the former Student Services building to provide offices for humanities faculty and supportive services classroom and lab began in June 2011. Construction was completed in March 2012. Renovation of the Humanities Building is planned to begin in January 2013.	\$3,845,000	\$3,845,000	\$7,690,000
Infrastructure - Phase III	This phase includes new data cabling installed campus wide, the rebuilding of many sidewalks and parking lots B, C, & J, the installation of additional lighting and signage upgrades, an elevator at PE, additions to disaster notification systems, new greenhouses, a generator for the data center, and replacement of the kilns for the art ceramics program. Work will be completed in phases from May 2008 through September 2014.	\$6,466,000		\$6,466,000

PROJECTS IN PROCESS:

Note: Cited dollar amounts are estimates and subject to change.

<u>Project</u>	<u>Description</u>	<u>Budgets</u>		<u>Total Cost</u>
		<u>Prop 39 Bond</u>	<u>State & Other</u>	
Life Science and Physical Science Buildings	The existing Physical Science and Life Science buildings will be rebuilt, to include modernizing and upgrading of all science laboratories. A Final Project Proposal for the Business, Math and Science Buildings project that included the renovation of these buildings was submitted to the state Chancellor's Office in July 2007 to request 50% state funding support and was subsequently approved. However, as state bond funding for community college facility projects is uncertain, the district will complete this project with local bond funds only. Revised schematic drawings were completed by the architect and the Division of the State Architect approval received in May 2011. The project will be completed in phases. The Life Science building renovation began construction in September 2011 and was completed in June 2012. Renovation of the Physical Science building began in September 2012 and will be completed in summer 2013.	\$14,500,000		\$14,500,000
Physical Education Phase II: Gym - Showers/Locker Rooms	The first floor of the existing gym building will be renovated, including reconstruction of the shower and locker rooms, and demolition of the existing pool building. Division and faculty offices will be reconfigured and relocated to the same area. The two multipurpose rooms will be upgraded with technology enhancements. Construction will begin in January 2012. The estimated completion date for the project is fall 2012.	\$3,940,128		\$3,940,128
Pool and Tennis Courts	The pool and tennis court facilities will be renovated and an additional tennis court will be constructed. The project will be completed in phases. Construction will begin in summer 2013 and is estimated to be complete in 2014.	\$2,000,000		\$2,000,000

PROJECTS IN PROCESS:

Note: Cited dollar amounts are estimates and subject to change.

<u>Project</u>	<u>Description</u>	<u>Budgets</u>		<u>Total Cost</u>
		<u>Prop 39 Bond</u>	<u>State & Other</u>	
Student Services Building	A new 22,000 sq. ft. building was constructed adjacent to the current Student Center, allowing the consolidation of student services offices at one location on the Monterey campus. Construction began in August 2009 and was substantially completed by March 2011. Offices were moved in phases and accomplished by May 2011.	\$9,500,000		\$9,500,000
Swing Space/Interim Housing	Temporary space to house programs and services displaced by modernization projects is planned. Temporary modulars have been placed on campus and at the Education Center. The former administration building was renovated in 2009 to provide temporary classrooms and renamed the General Classrooms building. The facility was modified again in summer 2011 to provide space for labs to accommodate the Life Science and Physical Science projects.	\$4,600,000		\$4,600,000
Theater	The existing Theater building will be renovated. A Final Project Proposal for the Music Theater project that included the renovation of the Theater Building has been submitted annually to the state Chancellor's Office since July 2006 to request 50% state funding support. As state bond funding for community college facility projects is uncertain, the district is proceeding with the theater renovation with bond funds only. Drawings were completed and Division of the State Architect approval received in May 2011. Construction began in September 2011 with completion anticipated in spring 2013.	\$9,305,016		\$9,305,016
Totals for Projects In Process		\$75,644,131	\$8,232,987	\$83,877,118

FUTURE PROJECTS:

Note: Changes to future projects are anticipated to accommodate probable changes in state funding. Cited dollar amounts are estimates and subject to change.

<u>Project</u>	<u>Description</u>	<u>Budgets</u>		<u>Total Cost</u>
		<u>Prop 39 Bond</u>	<u>State & Other</u>	
Music Facilities – Phase I	Modernize existing Music facilities. Two of the three music facility structures (the current recital hall and the music lab wing) will be renovated. The recital hall will be converted into two rehearsal rooms. The third structure (choral music room) will be demolished. An Initial Project Proposal for phase I of renovation of the Music facilities was submitted to the state Chancellor's Office in September 2012 to request 50% state funding support. The project is proposed for completion in summer 2017.	\$1,200,000		\$1,200,000
Public Safety Training Center - Phase II (Parker Flats)	Construct new outdoor training facilities at the Parker Flats and MOU sites at the former Fort Ord, including an emergency vehicle driving course, a burn building for firefighter training, and a firing range. The Final Project Proposal for this project was submitted to the state Chancellor's Office in July 2009 for 50% state funding consideration and was approved. The projected completion date of summer 2015 is contingent upon state bond funding being approved and allocated.	\$6,000,000	\$6,000,000	\$12,000,000
Totals for Future Projects		\$7,200,000	\$6,000,000	\$13,200,000

CONTINGENCY:

<u>Description</u>	<u>Budgets</u>		<u>Total Cost</u>
	<u>Prop 39 Bond</u>	<u>State & Other</u>	
The contingency was established in August 2010 to provide contingent funding for projects as needed. Project cost estimates are subject to change due to the variable bid climate or from unexpected construction issues that may arise. The current contingency is equivalent to 1.16% of total Prop 39 bond funds.	\$1,815,478		\$1,815,478
Grand Totals (Projects)	\$149,239,353	\$44,419,024	\$193,658,377

BOND PROGRAM MANAGEMENT:

<u>Description</u>	<u>Budgets</u>		<u>Total Cost</u>
	<u>Prop 39 Bond</u>	<u>State & Other</u>	
An outside firm is being used to manage the overall bond construction program. Funds to pay for these services are generated from interest earnings on bond funds. Amounts in the columns to the right represent actual expenses to date.	\$5,282,339		\$5,282,339
Projected program management expense for the remaining years of the bond program.	\$1,418,137		\$1,418,137
Totals for Program Management	\$6,700,476		\$6,700,476
Overall Grand Totals	\$155,939,829	\$44,419,024	\$200,358,853

APPENDIX

COMMITTEE ROSTER

COMMITTEE MEETING AGENDAS *(Not included in Draft)*

November 7, 2011

March 5, 2012

June 11, 2012

August 6, 2012

COMMITTEE MEETING MINUTES *(Not included in Draft)*

November 7, 2011

March 5, 2012

June 11, 2012

August 6, 2012

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MONTEREY PENINSULA COLLEGE

Citizens' Bond Oversight Committee Members

- Bob Mulford, Chair, *Monterey Peninsula Chamber of Commerce*
- J. Fagan, Vice Chair, *Marina Chamber of Commerce*
- Daniel Cervantes, *Associated Students of Monterey Peninsula College*
- Wayne Cruzan, *GENTRAIN Society*
- Sophal Ear, *Community member*
- Stewart Fuller, *Monterey Peninsula College Foundation*
- Rick Heuer, *Monterey Peninsula Taxpayers Association*
- Birt Johnson, Jr., *Community member*
- James Panetta, *Community member*
- Niels Reimers, *Carmel Foundation*
- Patricia Rossi, *Community member*

2014-2018 Five Year Construction Plan
 Monterey Peninsula Community College District
District Projects - Priority Order List

Priority	Project	Funding Source		Total Project Cost	Occupancy Date	
		State	Non-State			
Monterey Campus	1	Humanities, Business-Humanities, Student Services	\$3,318,000	\$3,296,000	\$6,614,000	2013/2014
	2	Swing Space	***	\$4,600,000	\$4,600,000	2014/2015
	3	Arts Complex	\$8,809,000	\$8,806,000	\$17,615,000	2015/2016
	5	Life and Physical Science Buildings	***	\$14,500,000	\$14,500,000	2012/2013
	6	Theater/Performing Arts Center	***	\$9,305,000	\$9,305,000	2012/2013
	7	Physical Education - Locker Rooms	***	\$3,900,000	\$3,900,000	2012/2013
	8	Music Facilities	\$1,205,000	\$1,205,000	\$2,410,000	2017/2018
	9	Student Center Renovation	***	\$4,000,000	\$4,000,000	2014/2015
	10	Physical Education - Pool/Tennis Courts	***	\$2,000,000	\$2,000,000	2013/2014
	11	Infrastructure/Parking - Phase III	***	\$6,466,000	\$6,466,000	2014/2015
	Subtotal for Monterey Campus		\$13,332,000	\$58,078,000	\$71,410,000	
Ft. Ord Center	4	Ft. Ord Public Safety - Phase II	\$9,736,000	\$9,733,000	\$19,469,000	2015/2016
	Subtotal for Fort Ord Center		\$9,736,000	\$9,733,000	\$19,469,000	
TOTAL		\$23,068,000	\$67,811,000	\$90,879,000		

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Initial Project Proposal

2014-15 First Funding Year

Community College Construction Act of 1980
Capital Outlay Budget Change Proposal

MUSIC FACILITIES – PHASE I

Proposal Name

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT

Community College District

MONTEREY PENINSULA COLLEGE

College or Center

OCTOBER 1, 2012

Date

A _____ P x W x C x E x

District: Monterey Peninsula Community College District
 College / Center: Monterey Peninsula College
 Project Name: Music Facilities - Phase I
 Project Type: Reconstruction, Infrastructure, Equipment

Project Funding

	<u>State</u>	<u>Non-state</u>	
Land Acquisition:	\$0	\$0	Budget Year: 2015
Prelim. Plans:	\$44,000	\$44,000	Const. Cost Index: 5643
Working Draw. :	\$56,000	\$56,000	5 yr. Plan Priority: 8
Construction:	\$1,105,000	\$1,105,000	Net ASF: -2,036
Equipment:	\$0	\$0	Total GSF: 7,590
	<hr/>	<hr/>	
Total Cost:	\$2,410,000	\$1,205,000	

Project Description: This project will modernize campus music facilities. Two of the three music facility structures (the current recital hall and the music lab wing) will be renovated and the third structure (choral music room) will be demolished. The existing music facilities were constructed over 40 years ago and are in disrepair; the mechanical, plumbing, and electrical systems, as well as the audiovisual systems need upgrading. The choral music room is in the worst shape of the three structures, due to the sloped terrain and water intrusion. It is 3,630 gross square feet and will be demolished due to the poor condition. The existing recital hall is not ADA compliant and has poor acoustics for performance purposes. The renovation will convert the existing recital hall into two rehearsal rooms, accomplished by demolishing the seating risers and expanding out to the existing deck. The renovation includes an instrument storage room, a control room, voice-over recording booths, and practice rooms. The existing music lab wing renovation will provide a new state-of-the-art MIDI (musical instrument digital interface) lab, remodeled practice rooms and offices, and space for a music library room.

Describe how this project supports the district's educational and facility Master Plan and Five-Year Construction Plan:

The modernization of the music buildings has been included as a priority in the District's construction program since the plan was developed following passage of the District's local bond measure in 2002. Completion of this project will support the institutional objective to 'complete facilities plan in support of programs and services.' In the Education Master Plan, this project will support Music Department unit plan goals to refurbish and modernize the Music buildings and modernize the music tech lab with newer computers, internet connectivity and the ability to integrate music theory and keyboard instruction.

Provide the CEQA Status of the project. Check all that apply.

	Project Under Review	Hearing Underway	Approved District/Filed Clearinghouse	Not Required
Notice of Exemption	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Initial Study	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Negative Declaration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Draft EIR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Final EIR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Type of Project and Qualifying Information:

Please answer all questions. Unanswered questions will be considered not applicable

Yes No N/A

- Life Safety Project** - Required Supporting report is attached to establish imminent danger
- Project Design** - Constuction and equipment design conform with State design and cost guidelines
- Infrastructure**
 - Check type of project: New Construction Reconstruction Replacement
 - Loss or failure of infrastructure is imminent.
- Master Planning or Project Planning** - District's general fund's ending balance is less than 5% of the total general fund
- Instructional Space**
 - Check type of space: New Construction Replacement Alteration
 - Check major ASF: Classroom Teaching Lab Lib/Learning Center
 - Office AVTV Other
 - This project will not cause total ASF in any category to exceed 110% of capacity/load ratio.
- Academic Support, Student Services or Adminstrative Space**
 - Check type of space: New Construction Replacement Alteration
 - Check major ASF: Classroom Teaching Lab Lib/Learning Center
 - Office AVTV Other
- Other Facility Projects**
 - Check type of space: New Construction Replacement Alteration
 - Check primary ASF of request space: Physical Educ. Performing Arts
 - Child Develop. Maintenance Warehouse Cafeteria
 - Other facilities (to complete a balance campus)
 - There is an existing facility building in use for this proposed project.
- Supplemental Information and Alternatives Explored**
 - There is an existing facility in use for this proposed project.
 - Cost to reconstruct existing building is more than 50% of cost of a new building.
 - Usage in the new building will be the same as usage in the building replaced.
 - Replaced building will be demolished and costs are include in the project.
 - Alternative instructional delivery system, distance learning, other such means.
 - District or private funding sources
 - Other:
 - Total construction period in number of Months: 12

Yes No N/A

Additional Forms/Pages enclosed:

- District Five-Year Construction Plan or project related pages of said document
- Critical Life-safety third party justification
- Engineering test or other related documents
- JCAF 32 Cost Estimate Summary and Anticipated Time Schedule
- Other FPP related forms:

District Contact: Stephen Ma Phone No. : 831 - 646 - 4040
 Date: 9/5/2012 FAX No. : 831 - 655 - 2627
 Prepared by: Vicki Nakamura E-mail Address: vnakamura@mpc.edu

The district approves and verifies that this proposal presents the basic scope and cost of the project.

Approved by:  _____
 Name / Title VP Admin Serv Signature / Date  10/1/12

MPC
Active Bond/Facility Projects Update
October 9, 2012

Humanities / Old Student Services / Business Humanities – The project is receiving State matching funds. Phase 1 (Old Student Services Building) construction has been completed. Construction on Phase 2 (Humanities Building) will begin in January of 2013 with completion scheduled for November of 2013.

Theatre – The standing seam metal roofing is substantially complete. Drywall has been installed and interior painting has started. Tile and fixtures are being installed in the bathrooms. Ceiling work above the theatre seating is almost complete, and scaffolding will be disassembled. Work has begun on the orchestra lift. Work is progressing as scheduled and completion is still scheduled for the spring of 2013.

Life Science / Physical Science Buildings – There are two phases in this project with the First Phase being the Life Science building which has been completed. Hazardous materials abatement and demolition on the Physical Science building has been completed. Construction is off to a good start, and the Physical Science building is expected to be completed in the summer of 2013.

Gym First Floor – Construction is nearing completion, and the project will be finished well before the contractual completion date of November 30, 2012. All of the lockers have been installed and the furniture has been delivered. Work has begun on completing the “punch list” items. Final cleaning and touchup work will be scheduled for the week of October 15th. The athletic department will start moving in at the end of October.

Swing Space – The “Swing Space Village” is located adjacent to and south of the Theatre, and classes are being conducted in the building. The General Classrooms Building has been modified and is accommodating the Physical Science department. Planning has begun on future Swing Space needs for buildings such as the Humanities building, the Student Center and the Arts Complex.

Infrastructure – Site work (lighting, parking lots, sidewalks) will be ongoing for the next few years.

Pool/ Tennis Courts – The Architect has finished the design drawings and after construction drawings are completed, plans and specifications will be submitted to DSA in the fall of 2012.

Student Center – The Architect has almost completed Construction drawings and will submit the drawings to DSA in December of 2012. It is anticipated the project will bid in the spring of 2013 with construction commencing in June of 2013. Completion is scheduled for the summer of 2014.

Arts Complex – The Arts Complex project is comprised of the major renovation of the Art Studio and Art Ceramics Buildings and minor modifications to the Art Dimensional Building. Construction Drawings have been submitted to DSA for review and approval. It is anticipated this project will bid in the spring of 2013.

Music Building – At the September Board meeting, the Architect presented a proposed plan that included construction of a new Music building. MPC is also applying for matching State funding for the renovation of some of the existing Music buildings.

Facilities Committee – The Committee meets on a regular basis to review project budgets and schedules. The next meeting is scheduled for October 19th.

Description	Early Start	Early Finish	2010 2011 2012 2013 2014 2015 2016 2017 2018 2019																							
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2
Old Student Services/Humanities/Bus Humanities																										
Old Student Services Construction	JUL052011 A	FEB242012 A																								
Humanities Construction	JAN242013	NOV282013																								
Demo Business Humanities	DEC302013	MAY262014																								
Theater																										
Theater Construction	OCT032011 A	FEB262013																								
Music																										
Music Construction	OCT152014	JUL302015																								
Life and Physical Science																										
Life Science Construction	SEP072011 A	JUN012012 A																								
Physical Science Construction	OCT022012	JUL252013																								
Gym Shower and Lockers																										
Gym Construction	JAN252012 A	OCT052012																								
Pool and Tennis Courts																										
Pool Construction	JUL012013	JAN292014																								
Tennis Courts Construction	AUG282013	JAN302014																								
Student Center																										
Student Center Construction	JUL232013	MAY282014																								
Art Studio/Ceramics/dimensional/Inter. Center																										
Art Studio Constuction	SEP272013	JUL082014																								
Art Ceramics Construction	SEP272013	JUL082014																								
Art Dimensional Construction	JUN242014	AUG192014																								

Start date	JUN082010
Finish date	JUL302015
Data date	OCT022012
Run date	OCT092012
Page number	1A
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**Monterey Peninsula College
MPC Master Project Schedule**

- Early bar
- Progress bar
- Critical bar
- Summary bar
- Start milestone point
- Finish milestone point

November 2012

MONTEREY PENINSULA COLLEGE

Citizens' Bond Oversight Committee Members and Terms

NAME	MEMBERSHIP CRITERION	TERM
Daniel Cervantes	Associated Students of Monterey Peninsula College (student government)	1st term (2/2011 – 11/2013)
Wayne Cruzan	GENTRAIN Society (college support organization)	1 st term (11/2011 – 11/2013)
Sophal Ear	Community at-large member	1 st term (11/2011 – 11/2013)
◆ J. Fagan	Marina Chamber of Commerce (business organization)	2 nd term (11/2012 – 11/2014)
◆ Stewart Fuller	Monterey Peninsula College Foundation (college support organization)	1 st term (11/2012 – 11/2014)
Rick Heuer	Monterey Peninsula Taxpayers Association	1 st term (11/2011 – 11/2013)
Birt Johnson, Jr.	Community at-large member	1 st term (11/2011 – 11/2013)
◆ Robert Mulford	Monterey Peninsula Chamber of Commerce (business organization)	1 st term (11/2012 – 11/2014)
James Panetta	Community at-large member	1 st term (11/2011 – 11/2013)
◆ Niels Reimers	Carmel Foundation (senior citizens' organization)	1 st term (11/2012 – 11/2014)
Patricia Rossi	Community at-large member	1 st term (11/2011 – 11/2013)

- ◆ - denotes those members who completed their 1st term on the committee and were reappointed to serve a second term, through November 2014.