

Curriculum Advisory Committee
Meeting minutes

DATE: October 31, 2018 LOCATION: BMC 206 @ 3:30 pm - 5:00 pm			
Attendees			
	Richard Abend, ESL → Voting Member		Laura Loop, Nursing --> voting member
X	Judy Cutting, Dean of Instruction - CTE	X	Gamble Madsen, Chairperson/Creative Arts → voting member
	Keith Eubanks, Humanities → voting member	X	Laura Patterson, CurricUNET Specialist
	Fred Hochstaedter, Academic Senate → voting member		Beth Penney, Basic Skills → voting member
	He Seon Ihn, Articulation Officer → voting member	X	David Seagal, Business and Technology/CSIS → voting member
	Mashal Imtiaz → voting member		Rachel Whitworth, Social Sciences
X	Lynn Iwamoto → Physical Sciences → voting member		Cathryn Wilkinson, Dean of Instruction -- Liberal Arts
X	LaRon Johnson, Counseling/Student Services → voting member	X	Vincent Van Joolen, Dean of Instruction -- STEM
	Kiran Kamath, Vice President of Academic Affairs		Vacant, Library
X	Kim Kingswold, Curriculum/Catalog Technician		Vacant, Life Science
X	Jon Knolle, Dean of Instruction --Library, Learning Resources, & Online Education		Vacant, Physical Science

Meeting Chaired by: Gamble Madsen

Notes Submitted by: John Skellenger

Agenda Item		Action
Call to Order	Time: 3:37 pm - 4:35 pm	
Announcements	<p>Gamble announced that there was not enough attendance to have a quorum, but since there were faculty that were in attendance to share about their program/course we would go over the agenda to prepare for the next meeting.</p> <p>Next week courses that need to be reviewed for GE will be prioritized. Please go through the list and make sure all GE courses have made it through tech review.</p>	
Visitors	Jared Turner, Molly Jansen, Vanessa Lord	
Approval of Minutes	None, no quorum present	
Approval of Agenda	None, no quorum present	
Action Agenda		
ADMJ 2:	Jared Turner is revising this course due to the upcoming program review. ADMJ 2 is the introduction course for the program. The main point of revision is to be able to offer as hybrid. Changes also include update lecture content and added writing component relating to APA format for Social Science. Lecture updates will include the Prison Realignment Act of CA in 2011.	
ANAT 5	Updated for articulation, course name changed, revised. Name change will affect other programs. Other programs impacted by name change will have changes on the consent agenda. Some	

	concerns about one SLO. Course was last updated in 2017 and it had the same objectives. LaRon expressed concerns about name change and how it will impact students who need it to transfer.	
ANAT 70		
BIOL 25	In response to program review	
BIOL 30	Updated book and advisory. Currently part of GE, could also be a part of Natural Science program. No lab component to this class.	
HORT 53	New - Need to confirm the top code is correct considering it is no longer Ornamental Horticulture. Transfer is driving the choice to eliminate horticulture from the title. It could appeal to more students for transfer. Be mindful of units so it doesn't push degree over limit.	
HOSP 61 HOSP 63 HOSP 66	Molly Jansen is submitting the would like to have all three courses to teach online or hybrid. That is the only change. Suggested revisions include more details about the handouts each semester and comment that the book listed in the most current in publication. Advisory change.	
LETP 202 LETP 238	Judy Cutting plans to invite Libby the originator to the CAC meeting in a few weeks so she can answer any questions about the curriculum.	
MATH 10 MATH 12 MATH 16 MATH 17	A change is needed in the course advisory for the first in the series regarding the changes in ENGL 1A. Upper courses will continue to	

MATH 18 MATH 20A MATH 20B MATH 20C MATH 263	have prerequisites. Several of these courses listed are on the GE list to be reviewed in the coming weeks.	
Global Studies AA-T	This is ready to go. It will be voted on next time there is a quorum.	