

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, OCTOBER 24, 2018

11:00 a.m., Closed Session, SPS-106, Public Safety Training Center

1:30 p.m., Regular Meeting, SPS-119, Public Safety Training Center

2642 Colonel Durham St, Seaside, CA 93955

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

AGENDA

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Public comments on Closed Session items will be heard now. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

4. CLOSED SESSION

The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.

A. Conference with Labor Negotiators (Government Code Section 54957.6)

1) Employee Organization: MPCTA/CTA

B. Public Employee Performance Evaluation [pursuant to Government Code Section 54957 (b)]

Title: Superintendent/President

5. RECONVENE TO OPEN SESSION / CALL TO ORDER

6. ROLL CALL

7. PLEDGE OF ALLEGIANCE

The Board of Trustees will recite the Pledge of Allegiance. Participation by meeting attendees is at their option.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

9. APPROVAL OF AGENDA

The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)

10. RECOGNITION

A. Acknowledgement of Guests

11. PUBLIC COMMENTS

Anyone wishing to address the Governing Board on matters not listed on the agenda, and within the jurisdiction of the Board, may do so now. Anyone wishing to address the Board on an agenda item may do so when that item is called. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Comments will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

12. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

BE IT RESOLVED,

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

1. That the Governing Board approves the minutes of the Regular Board meeting on Sept. 26, 2018.
2. That the Governing Board accepts the gifts donated to the College with appropriate acknowledgement to the donor.
3. That the September 14th manual payroll in the amount of \$3,633.76, the September regular payroll in the amount of \$2,322,887.14, the October manual payroll in the amount of \$2,555.44, the October 10th supplemental payroll in the amount of \$28,748.05.
4. That Commercial Warrants 12422181 through 12422202, 12422667 through 12422695, 12423532 through 12423565, 12424074 through 12424095, 12424977 through 12425017, 12425698 through 12425711, 12427123 through 12427148, 12427868 through 12427881 in the amount of \$1,143,746.86 be approved.
5. That Purchase Orders B1900222 through B1900274 in the amount of \$2,454,141.20 be approved.
6. That the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 2000 (Classified Salary) Object expense category	\$ 2,236.00
Net increase in the 4000 (Supplies) Object expense category	\$ 115.00
Net increase in the 5000 (Other/Services) Object expense category	\$ 1,315.00
Net increase in the 6000 (Capital Outlay) Object expense category	\$ 1,036.00
7. That the following budget increases in the Restricted Fund be approved: Increase of \$18,386.05 in funds received for FY 2018-2019,

B. Faculty Personnel

1. That the Governing Board ratifies the following item(s):
 - a) Each month individuals are hired as part-time, substitute and overload. The attached lists include hires for fall 2018.

C. Short Term and Substitute Personnel

1. That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments, subject to future modifications, be ratified.

D. Volunteers

1. That the Governing Board ratifies the individuals listed for volunteer assignments.

13. NEW BUSINESS

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. INFORMATION: That the Governing Board receives the final draft of Accreditation Follow-Up Report by Monterey Peninsula College to address the Accrediting Commission of Community and Junior Colleges' (ACCJC's) Action Letter dated June 13, 2018. This report addresses the remaining accreditation Recommendation related to integrated planning.
- B. BE IT RESOLVED, that the Governing Board approves the final draft of the Accreditation Follow-Up Report for the receipt by the ACCJC no later than November 1, 2018.
- C. BE IT RESOLVED, that the 2018-2019 Monthly Financial Report for the period ending September 30, 2018, be accepted.
- D. BE IT RESOLVED, that the Governing Board approve the employment agreement with Dr. Jon Knolle to continue serving as an instructional dean from July 1, 2019 through June 30, 2020.
- E. BE IT RESOLVED, that the Governing Board approve the employment agreement with Dr. Vincent J. van Joolen to continue serving as an instructional dean from July 1, 2019 through June 30, 2020.
- F. BE IT RESOLVED, that the Governing Board ratifies the attached Memorandum of Understanding (MOU) "Dual Enrollment Programs" dated October 24, 2018 between Monterey Peninsula College District and the Monterey Peninsula College Teachers Association CTA/NEA.
- G. BE IT RESOLVED, that the Governing Board approve the Institution Participation Agreement dated October 24, 2018 between Monterey Peninsula College and Butte-Glenn Community College District for access to the Library Services Platform for California Community Colleges Libraries and subscription to the ExLibris Alma Library Services Platform and Primo Discovery Services.
- H. BE IT RESOLVED, that the appointment of Ms. Ellise Kittrell, as a member of the Citizens' Bond Oversight Committee, effective October 24, 2018, be approved.
- I. BE IT RESOLVED, that the appointment of Mr. Rob Lee and Mr. Hunter Harvath, to a third term as members of the Citizens' Bond Oversight Committee, effective October 24, 2018, be approved.
- J. BE IT RESOLVED, that the Governing Board authorize the execution of the agreement with the School Services of California for the services of Mr. John Grey to provide professional assistance in the collective bargaining process.
- K. INFORMATION: Administrative Procedures: 3310 – Records Retention and Destruction; 3530 – Weapons on Campus; 6320 – Investments; 6400 – Financial Audits; 7126 – Applicant Background Checks; 7212 – Temporary Faculty; 7230 – Classified Employees; 7233 – Claims for Work Out of Classification; 7360 – Discipline and Dismissal – Academic Employees; 7371 – Personal Use of Public Resources; and 7700 – Whistleblower Protection.

- L. INFORMATION: Superintendent/President search process.
- M. INFORMATION: 2018 Governing Board Self-Evaluation.
- N. INFORMATION: Propose Governing Board Goals for 2019.
- O. INFORMATION: Calendar of Events.

14. REPORTS AND PRESENTATIONS

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

- A. Superintendent/President’s Report: Dr. Walter Tribley, Superintendent/President
- B. MPC Foundation
 - 1) Report: Ms. Beccie Michael, Vice President of Advancement
 - 2) Monthly Donations: \$71,614.64
- C. Academic Senate Report: Dr. Heather Craig, President
- D. MPCEA Report: Mr. Kevin Haskin, President
- E. MPCTA Report: Ms. Lauren Blanchard, President
- F. ASMPC Report: Ms. Yuliana Barron Perez, ASMPC President
- G. Academic Affairs Report: Ms. Kiran Kamath, Vice President of Academic Affairs
- H. Student Services Report: Mr. Laurence Walker, Interim Vice President of Student Services
- I. Administrative Services Report: Mr. David Martin, Vice President for Administrative Services
- J. Governing Board Comments
 - 1) Community Human Services (CHS) Report
 - 2) Trustee Comments

15. ADVANCE PLANNING

- A. CCLC 2018 Annual Convention, November 15-17, 2018, Rancho Mirage, CA.
- B. Regular Board Meeting, November 28, 2018 at MPC Library & Technology Center
 - 1. Closed Session: 11:00am, Stutzman Room
 - 2. Regular Meeting: 1:30pm, Sam Karas Room
- C. Regular Board Meeting, December 12, 2018 at MPC Library & Technology Center
 - 1. Closed Session: 11:00am, Stutzman Room
 - 2. Regular Meeting: 1:30pm, Sam Karas Room
- D. CCLC 2019 Effective Trusteeship & Board Chair Workshops, January 25-27, 2019, Sacramento
- E. CCLC 2019 Annual Legislative Conference, January 27, 2019, Sacramento
- F. Asilomar Leadership Skills Seminar, February 12, 2019, Pacific Grove

16. ADJOURNMENT

17. CLOSED SESSION

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

*Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard. **Posted October 19, 2018***